



# MOOKGO LEBAKA

GRAPHIC DESIGNER • CAPE TOWN, 7441, SOUTH AFRICA • 0672423797

## ◦ DETAILS ◦

4 Earlswood Close  
Cape Town, 7441  
South Africa  
0672423797

[mookgolebaka048@gmail.com](mailto:mookgolebaka048@gmail.com)

Date / Place of birth  
28 September 1993  
Sterkspruit

Nationality  
South African

## ◦ SKILLS ◦

Self-motivation

Hard Working

Conflict Resolution

Ability to Multitask

Decision Making

Interpersonal Skills

Effective Time Management

Problem Solving

Creativity

Teamwork

Communication

Adaptability

Ability to Work Under Pressure

Fast Learner

Leadership

Customer Service

Ability to Work in a Team

Computer Skills

Communication Skills

Microsoft Office

## • PROFILE

Mookgo Lebaka is a Passionate Young Artist. She has worked in Photographic Printing and Design Companies.

She started as a Fine Art Intern and then transitioned into a Ink jet specialist using Adobe Suite software like Adobe Photoshop, Indesign and Illustrator.

She is an Illustrator and is good in Photoshop, Retouching and has done Artwork Reproductions for some South Africans Artists.

In 2019 she illustrated and designed her first children's book. In her digital illustrations she uses the Procreate software.

## • EMPLOYMENT HISTORY

### Fine Art Intern at Artlab, Cape Town

November 2016 — January 2017

Reception assistance(answering calls, sales sales consultant, invoicing and quotations) scanning, checking shop stock for the retail.

### Fine Art Assistant at Artlab, Cape Town

January 2017 — March 2017

Scanning and colour matching, sales consultant. Booking jobs in the system, setting up artworks for printing from Photoshop, printing canvas.

Printers used :Mamaki CJV150-160, HP designjet L28500

Epson Stylus Pro 11880 and Gs 6000

Programs used :Photoshop and Indesign.

### Fine Art Manager at Artlab, Cape Town

April 2017 — November 2017

scanning, colour matching artworks, Sales Consultant,

Booking jobs, Printing canvas, Setting up artworks for Printing. Designing collage, checking images if are good enough quality to be printed, email correspondence, Maintenance of the machine

### Inkjet Specialist at Orms Printroom, Cape Town

November 2017 — January 2023

Setting up and Printing artworks that get printed on canvases, wallpapers, and posters. Retouching damaged Pictures. Designing Collages on InDesign. Maintaining the Epson Inkjet Machines. Liaising with factory for the final products.

## • EDUCATION

### Art And Design, Cape College, Cape Town

January 2015 — December 2016

Adobe InDesign

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Adobe Illustrator

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Adobe Photoshop

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Procreate

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◦ HOBBIES ◦

Illustrating Children's books.

Reading books,

◦ LANGUAGES ◦

Sesotho

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isixhosa

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isizulu

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setswana

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## COURSES



Digital Photography, Orms School Of Photography

April 2018 — June 2018



## REFERENCES



Benjamin Kandawire from Artlab

0789464555



Leanne Barling from Orms Printroom

0746084853

