

4/04/05

To Whom It May Concern:

It is with pleasure that I take this opportunity to recommend Amy Steenmeyer to your organization.

As the administrative coordinator for the Production Department within Quadrant Homes, I've had the satisfaction to work closely with Amy on a daily basis for six months. Not only does Amy's professional demeanor make her a delight to work with, Amy is readily available to lend a hand on projects and/or make helpful suggestions when necessary. I find Amy to be very competent in any task assigned. And she is very diligent in her work product, seeing things through to the end.

I would be pleased to discuss the many other attributes that Amy Steenmeyer would be to your organization. Do not hesitate to call me at 425-830-7511 so that I may answer any of your questions or provide additional information regarding Ms. Steenmeyer's application to join your firm.

Kind regards,

Kathryn Charpentier

Quadrant Homes

Land Acquisition/Development Coordinator

425-452-0340



## PRIMAVERA

This is to certify that

## Amy Steenmeyer

has attended and successfully completed our Training Program

## Course 102



Director Training & Lou Troilo

Course Leader of E. B. Wagner, MPM, PMP

9 May 2007

Date

CEUs Awarded= 1.95 PDUs Awarded= 19.5

Primavera PMI Provider ID: 1492

PMI Program Number: 102



GRADES POSTED: - Click on the grades below to view your official grade card.						
11-12-1		Course	Start	End		
Course	Course Title	Credit	Date	Date	Instructor	Grade
COM/525	MANAGERIAL COMMUNICATION AND ETHICS	3	03/25/2004	04/29/2004	ALLAN AMENT	<u>A</u>
ORG/502	HUMAN RELATIONS AND ORGANIZATIONAL BEHAVIOR	3	05/06/2004	06/10/2004	ERICSON GALVEZ	<u>A-</u>
LAW/529	LEGAL ENVIRONMENT OF BUSINESS	3	06/17/2004	07/22/2004	BRENT TODD	B+
ECO/533	ECONOMICS FOR MANAGERIAL DECISION MAKING	3	07/29/2004	09/02/2004	WUBESHET SEYOUM	<u>B+</u> <u>A-</u>
ACC/539	ACCOUNTING FOR MANAGERIAL DECISION MAKING	3	09/09/2004	10/14/2004	ANTHONY NEWTON	Α
QNT/554	STATISTICS AND RESEARCH METHODS FOR MANAGERIAL DECISIONS	0	10/28/2004	12/09/2004	DAVID PARDO	$\frac{\overline{\underline{A}}}{\underline{W}}$
QNT/554	STATISTICS AND RESEARCH METHODS FOR MANAGERIAL DECISIONS	3	12/16/2004	02/03/2005	BUKASA TSHILOMBO	<u>C+</u>
FIN/540	MANAGERIAL ACCOUNTING AND FINANCE FOUNDATIONS	3	02/23/2005	03/30/2005	VIVIAN HAUER	<u>A</u>
FIN/554	FINANCE FOR MANAGERIAL DECISION MAKING	3	04/06/2005	05/11/2005	GARY SCHAERTL	<u>A-</u>
MGT/554	OPERATIONS MANAGEMENT	3	04/19/2005	05/24/2005	TOM SMITH	<u>B+</u>
MGT/591	SEMINAR IN MANAGEMENT	3	05/31/2005	07/05/2005	RALPH FURLONG	<u>A-</u> <u>B+</u> A <u>W</u>
MGT/573	PROJECT MANAGEMENT IN THE BUSINESS ENVIRONMENT	0	06/29/2005	08/03/2005	DAVID MOORE	W
MGT/578	STRATEGY FORMULATION AND IMPLEMENTATION	3	07/28/2005	09/01/2005	STEVEN BOLTON	<u>A-</u>
MGT/573	PROJECT MANAGEMENT IN THE BUSINESS ENVIRONMENT	3	08/10/2005	09/14/2005	HUGH EMPEY	<u>B+</u>
MKT/551	MARKETING MANAGEMENT	3	09/28/2005	11/02/2005	SEARS TAYLOR	Α
ACC/589	ACCOUNTING THEORY	0	11/29/2005	01/16/2006	JUNE HANSON	A A-
CIS/570	INFORMATION MANAGEMENT IN BUSINESS	3	02/17/2006	03/24/2006	WILLIAM SANDERSON	A
LDR/515	ORGANIZATIONAL LEADERSHIP AND CHANGE MANAGEMENT	3	04/05/2006	05/10/2006	ARNOLD CANDRAY	