**MORIAH RESOURCE CENTRE (MOREC)-CBO**

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***“We believe in the power of information to help end poverty”***

**REQUEST FOR PARTNERSHIP** **IN ESTABLISHMENT OF THE MOBILE COMPUTER LAB/SKILLS/STUDIES PROGRAM FOR SCHOOLS IN HOMA BAY COUNTY:**

**INTRODUCTION:**

Moriah Resource Centre (MOREC) is a local community-based organization, registered under the social and gender department office, in Homa Bay County. MOREC’s focus is on establishment of higher learning institution. The community currently has limited access to basic infrastructure, including technological solutions and training. Lack of Vocational training services has the devastating potential to create a severe of economic impacts. Young people have struggled with life and they need a hand that can support them through vocational training and equip them with constructive Knowledge and reliable Skills. It is noticed that 60% of youths in their productive years, lack direction which has contributed greatly in affecting the development and economic out-put of the country. To address this, MOREC is committed to set up a learning institution that will address this gap through the laid down action steps.

**Overall goal of project**

The goal of MOREC is to improve information communication and technology needs of residents of rural Kenya counties and enable them be productive contributors to their economic growth. MOREC’s goals will be achieved through the following program objectives:

1. Introduce technical training institution to serve the rural population in Homa bay County
2. Offer courses in ICT and other disciplines within a walking distance from their homes
3. Enhance technical skills for job creation and employability of the population served

**Objectives of project**

1. Have people pursue professional courses in ICT and other disciplines within a walking distance from their homes
2. Have all form for leavers acquire computer skills that will see them have easy time in the university or colleges
3. Introduce online marketing skills that will see youths and job seekers learn:
4. Digital skills that will boost their employability
5. How to build an online presence and create content
6. Web design and user experience
7. How to leverage on social media

**PROBLEM STATEMENT**

Most of the schools in our county both Secondary and primary do not offer computer skills to the students and pupils respectively. This may be due to lack of computers/desktops, trained expertise, no computer laboratories and due to lack of power connection to the institution. Morec being an IT CBO that works towards poverty reduction through IT, has established a program that will see all students/pupils in various schools within our county get access to basic computer skills.

**METHODOLOGY**

The schools will be selected as per number of wards in the County. The designated schools shall provide relevant information concerning the number of students/pupils who would wish to participate in the program. The school principals/Headmasters shall consult with the PTA and BOG of particular school about the program. The feedback shall be conveyed to the MOREC team to initiate the program in that particular school. This shall be done through the MOREC team and the ministry of education under the ICT and Education department in the county.

**PHASE 1**

1. Carry out information research and data compilation on the mobile computer lab skills
2. Formulating developing and planning the of the project sites/schoolsDeveloping and creating IT expertise.

**PHASE 2**

1. Preparing and securing the initiative project in respective schools.
2. Commencement of designing the sites for the various schools selected.
3. Planning organization and hosting of the official public launch event.

# THE STAKEHOLDERS:

1. Moriah Resource Centre. MOREC
2. County Government of Homa bay through the ministry of Education and Technology.
3. Both Primary and secondary Heads association in the County
4. PTA/BOG of schools selected in Homa Bay County.
5. Union representatives available

**EVALUATION**

Program evaluation shall be subject to the full compliance as per the standards set by the MOREC Organization in collaboration with the Ministry of ICT and Education in the County. The MOREC Organization shall offer training to pupils/students selected in the program to acquire knowledge in computers studies/skills. The training shall be fully done by the MOREC organization specialist close supervision of the County Government,PTA,BOG and any other interested party.

**FUTURE FUNDING**

Once the program is fully launched, the selected schools shall pay Morec the cost of training depending on the number of students/pupils selected per school. The cost shall involve the transport of the expertise and the computers to the school, power back up, projectors, cameras for reporting purposes, and any other item that might be useful during the training.

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | Parties Involved | Future Roles | Formulated budget work plan |
|  | MOREC Organization | * Provide expertise support * Provide sites and offices. * Design, develop and plan more websites * Provide training to IT/computer pupils/students on computer technology | As per the organization planned budget. |
|  | Selected Schools | * Provide cost annually * Payment of the IT services provided by the MOREC organization to pupils as per the number. |  |
|  | County Government of Homa Bay | * Supervise the Project progress * Audit the project * Allocate funds for expansion annually |  |
|  | Other interested parties | As per the company/organization portfolio and objectives |  |

**BILLS OF QUANTITIES,BUDGET AND WORKPLAN**

## BILL OF QUANTITIES

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NO** | **ACTIVITY DESCRIPTION** | **ITEMS REQUIRED** | **QUANTITY**  **Ksh.** | **UNIT COST** | **TOTAL COST Ksh.** |
| **1.** | Initiative concept formulation development and definition consultancy services | Engagement of a consultant to design and define initiative | 20,000 | 1 | 20,000 |
| **2.** | Initiative research and information and data compilation consultancy services | Engagement of a researcher to collect, compile and publish the details of the project | 20,000 | 1 | 20,000 |
| **3.** | Initiative needs assessment and resources identification and definition | Engagement of project management consultant to develop a material,tools,manpower and technologies | 20,000 | 1 | 20,000 |
|  |  | |  | | --- | | Cameras | | Generator (hire) | | Laptops/desktops | | Projector | | Internet | | 15,000  10,000  50,000  5,000  5,000 per month | 3  20  20  5  12months | 45,000  200,000  1,000,000  25,000  60,000 |
| **4.** | Resource mobilization and acquisition | Engagement of consultant to design, plan and implement a resource mobilization program for the initiative. Compilation drafting and publication of resource mobilization proposals and other related documentation | 50,000 | 1 | 50,000 |
| **5.** | Initiative pre-implementation planning and preparation | Movement /visiting various schools selected per ward | 60,000 | 6 | 120,000 |
|  |  |  |  |  | **1,560,000** |

## 

## INITIATIVE IMPLEMENTATION

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NO** | **ACTIVITY DESCRIPTION** | **ITEMS REQUIRED** | **QUANTITY Ksh.** | **UNIT COST** | **TOTAL COST Ksh.** |
| **1** | Commencement of the designs/template formulation | 1. Internet 2. Projector . 3. Computers/laptops 4. Generator . 5. High resolution cameras 6. Car (hire)/buy(MOREC) | 200,000  700.000 | 1v | 200,000  700,000 |
| **2** | Execution of the project. | ICT/IT experts/specialist/ Experienced in basics in computer/internet fundamentals. | 50,000 | 3 | 150,000 |
| **3** | Finalization of the work/designs | Setting up the training room for the students/pupils | 10,000 | 20 | 200,000 |
| **4** | Initiative official public launch, commissioning and operationalization | Organizing, planning, and hosting of an official public launch event. | 100,000 | 1 | 100,000 |
| **5** | Installation and establishment of initiative secretariat, managerial framework and administrative mechanism. | Office space(classrooms)  IT trainers | free  20,000 | 1  3\*12 | free  720,000 |
|  |  |  |  |  | **2,070,000** |

## INITIATIVE PROMOTION AND MARKETING.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NO** | **ACTIVITY DESCRIPTION** | **ITEMS REQUIRED** | **QUANTITY Ksh.** | **UNIT COST** | **TOTAL COST**  **Ksh.** |
| **1.** | Formulation,planning,development and implementation of the annual plans | Engagement of consultant specialized in digital web content creation. | 20,000 | 1 | 20,000 |
| **2.** | Organizing, planning, designing, hosting and maintenance of the sites created and expanding to accommodate more schools. | Planning, organizing digital forums to build the capacity and sustainability of the initiative | 50,000 | 12 | 600,000 |
|  | TOTAL |  |  |  | 620,000 |
|  | TOTAL COST OF THE INITIATIVE |  |  |  | **4,250,000** |

Schools payment plan for the Program:

|  |  |
| --- | --- |
| **Number of students** | **Amount Ksh.** |
| 1-20 | 20,000 |
| 21-30 | 30,000 |
| 31-40 | 40,000 |
| 41-50 | 50,000 |
| 50 & above | 70,000 |

NB: All the payments should be done through our account No: …………………..

The MPESA paybill NO: ------------------

**APPENDICES:**

## LIST OF SELECTED SCHOOLS PER CONSTITUENCY

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Constituency | Secondary Schools | Primary schools | Period/phases |
|  | Homa bay Town | * Homa Bay Boys high school | Homa bay primary  Lake view |  |
|  | Ndhiwa | * Ratanga boys sec. school * Okok Mixed sec. school * Obera Boys sec school * Magina girls sec.school |  |  |
|  | Rangwe | * Ogande girls sec. school * Wiobiero sec school * Asumbi girls sec. school * Orero Boys sec. school |  |  |
|  | Mbita | * Tonga boys sec school * Mbita high school * Waondo sec. school * Kamasengre sec. school |  |  |
|  | Karachuonyo | * Otok sec school * Gendia high school * Siburi sec.school * Kandiege sec.school | Kotonje primary  Siburi primary |  |
|  | Kasipul Kabondo | * Ringa boys sec. school * Ringa girls sec.school * Got rateng sec.school |  |  |
|  |  |  |  |  |

**APPLICATION FORM FOR THE PROGRAM BY THE SCHOOLS:**

**School /Institution:**

Name ------------------------------------------------

Address ----------------------------------------------

Contact……………………………………………………….

Website--------------------------------------------------

County ----------------------------------------------------

Sub –county---------------------------------------------

Ward --------------------------------------------------------

Date -------------------------------------------------

**Principal /HeadTeacher:**

Name :-----------------------------------------------------

Contact : ---------------------------------------------------

Address:--------------------------------------------------

Email: ---------------------------------------------------------

Website:……………………………………………………………………..

**Population :**

|  |  |  |  |
| --- | --- | --- | --- |
| **Class/form** | **Male** | **Female** | **Total** |
| **5/form 1** |  |  |  |
| **6/form 2** |  |  |  |
| **7/ form 3** |  |  |  |
| **8/ form 4** |  |  |  |
| **Total** |  |  |  |

## NB: For Boys’ school fill in male column and for girls’ school fill in female column.

**Product and service availability:**

Tick yes or No

Power available in the institution Yes NO

Computer Laboratory available Yes NO

Power back up/generator available Yes NO

Computer studies taught in the institution Yes NO

Computer teacher available in the institution Yes NO

If yes, kindly provide: Name-------------------------------------------- Contact-----------------------

Does the institution has PTA/BOG Yes NO

If yes provide

Name of PTA chairperson------------------------------------------------- Contact----------------------

Name of BOG Chairperson---------------------------------------------- Contact-----------------------

Accessibility of the institution:

------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Security of the institution:

-------------------------------------------------------------------------------------------------------------------------------------------------------------------

Name of the local area chief------------------------------------------------ contact-----------------------

Certification and verification

The information provided is true.

Name ----------------------

Sign--------------------------

Official institution stamp

## A COPY OF LETTER OF NOTIFICATION

MORIAH RESOURCE CENTRE

P O BOX 15

KANDIEGE

Website: <https://moreec.github.io>

Date:

THE PRINCIPAL

SEC/HIGH SCCHOOL,

P O BOX. 6577

TOWN

Dear Sir/Madam;

**RE: VISIT NOTIFICATION BY THE MOREC TEAM & COUNTY GOVERNMENT TOWARDS MOBILE COMPUTERTRAINING PROGRAM:**

We are pleased to inform you about the visit of the MOREC IT expert team and

the official representative from the ministry of education and technology towards the mobile computer training for you school on date….. at……..

You school has been selected to be part of the first phase of the program.

Kindly notify/confirm before date…. for acceptance of our visit.

For more information kindly contact: 0711176811

We are looking forward to seeing you soon.

Thanks in advance,

Yours sincerely,

Ochollah Kennedy

MOREC IT Specialist

Cc:

Director MOREC organization Mr. cosmas Ochieng

County office Ministry of Education and IT

County Head of Sec. Schools Association

**PROJECT SUMMARY:**

Once the project is fully launched and implemented, the program shall run

annually supported by the County ministry of IT and Education , the MOREC

Organization and the selected schools. The program will employ at least 200

youths annually. This will help the county Government to achieve one of its

goals for job creation among the youths hence pulling together towards

realization of Vision 2013 pillars.

**BREAKDOWN OF THE CONTRIBUTION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Moriah Resource centre** | **Amount Ksh.** | **County Government of Homa Bay** | **Amount Ksh.** |
| Office and Site | 100,000 | Transport | 120,000 |
| IT experts/expertise | 150,000 | Communication/launch | 200,000 |
| Consultancy services | 200,000 | Consultancy services | 100,000 |
| Desktops /software/internet | 500,000 | Commencement/promotion  /marketing | 1,920,000 |
|  |  | Audit of the project | Not valued |
|  |  | Desktops | 800,000 |
| **Total** | **950,000** |  | **3,140.000** |

Total for the initiative: 3,140,000+950,000= **4,090,000**

The total amount we are requesting from the county Government through the ministry of Education and IT : **Ksh. 3,140,000**

**REQUESTED SUPPORT KSH.3,140,000**

PREPARED BY: Ochollah Kennedy IT specialist <https://ochollah.github.io>

Sign-------------------------------------

CONFIRMED BY: Mr. Cosmas Ochieng’ Founding Director Morec.

Sign----------------------------

**BANKERS:**

BANK ACCOUNT DETAILS:

ACCOUNT NAME:

ACCOUNT NO:

**CONTACT PERSON:**

* Mr. Cosmas Ochieng’

Founding Director

Contact: 0725398675

Email cosmas@moreckenya.org

* Ms. Violet Atieno

Centre Admin

Contact: 0701284386

* Mr. Ochollah Kennedy

IT Specialist.

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