

Guest Lecture Report Instructions and Rubric

Due: 11:59 PM the day of the guest lecture

Report Format:

- Date of Lecture
- Time of Lecture
- Name of Lecture
- Name of Guest Lecturer
- Summary of lecture (150-500 words)
- What did you learn from the lecture (50-150 words)?

By completing the report, you are acknowledging that you attended the entire lecture or if you were late, it was because of circumstances beyond your control (e.g., stuck in traffic, late bus).

Remember making false statements is considered Academic Misconduct and can lead to dismissal from the University.

Rubric:

Guest Lecture Report (100 points)				
Content	Points	Grading Level		
		Exceeds Expectations (90-100%)	Meets Expectations (70-89%)	Unsatisfactory (0-69%)
Date of Lecture	7.5	100% if present and correct 0% if not		
Time of Lecture	7.5	100% if present and correct 0% if not		
Name of Lecture	7.5	100% if present and correct 0% if not		
Name of Lecturer	7.5	100% if present and correct 0% if not		
Summary of lecture (150-500 words)	30	Summarized the lecture with concrete details that show a moderate to superior understanding and ability to explain the lecture.	Summarized the lecture vaguely or with few details, but showing a minimal to moderate effort to understand and explain the lecture.	Summarized the lecture with no details, such as rephrasing the announcement of the lecture or over-focusing on the bio of the lecturer. Missing (0%)
What did you learn from the lecture (50-150 words)?	40	Statement showing a moderate to superior understanding and synthesizing of the topic(s) discussed.	Statement showing minimal to moderate effort to understand and synthesize the topic(s) discussed.	General statement about the topic(s), such as repeat of the lecture summary. Missing (0%)