


Area of Improvement

Your focus area:

What process or activity needs to be improved?

Example: Creation and access to onboarding information

(Activity / Process) 

WHAT

Why does it need improvement?


Example: Information for new hires is all over the place and hard to consume making the onboarding process difficult.

(Current challenges) 

WHY

Who is mainly affected?

Example: New hires, managers

(Role / Department) 

WHO

How could it be improved?

Example: Onboarding chatbot that answers tailored questions and provides guidance

(Ideas for improvement) 

HOW