



# MAYMONA GAFFER ELHAJ SAYED

## PROFILE

Extremely motivated to constantly develop my skills and grow professionally I am confident in my ability to come up with interesting idea's for unforgettable

## SKILLS

- Exceptional communication and networking skills.
- Successful working in a team environment. as well as independently.
- the ability to work under pressure and multi\_task.
- the ability to follow instructions and deliver quality results.

## EDUCATION

NATIONAL RIBAT UNIVERSITY (2015/2018)  
FACULTY LANGUAGE & TRANSLATION(  
BACHELOR) DEPARTMENT OF ENGLISH  
LANGUAGE.

## HOW TO REACH ME

call:- +249960802986

Email :- mayjaffer96@gmail.com

Address: Sudan | portsudan | Redsea state.

## CAREER SUMMARY

sahel center for language and computer science :  
English language teacher(for the students of level:Smile1-Smile2)  
during the period:  
1/9/2018 | 1/11/2020  
westminster International School  
(Teaching KGS )...  
during the period:  
1/9/2019 | 1/11/2020

Sulphonia Industrial ( Responsible for deportations).  
during the period:  
1/03/2021 | 31/07/2021

## EDUCATIONAL TRAINING

- MANAGEMENT OF TRAINS IN ALSAHIL CENTER(DEPARTMENT OF ENGLISH LANGUAGE)
- MICROSOFT WINDOWS CERTIFICATE.
- VOLUNTARY ORGANIZATION MANAGEMENT.
- ENGLISH FOR THE WORKPLACE.
- ENGLISH CONVERSATIONAL SKILLS FOR BEGINNERS
- ICDL COARSE .
- POSITIVE CITIZENSHIP BADGESHIP ON SUSTAINABILITY .
- MICROSOFT WORD WORKSHOPS
- INTRODUCTION TO COMMUNICATION COMMUNICATION (MODULE1 ) .ONLINE COURSE



جمهورية السودان

جامعة الرباط الوطني

أمانة الشؤون العلمية



0021479

## شهادة

الرقم الجامعي : 14-372773

الجنسية : السودانية

نشهد نحن الموقعون أدناه أن :

ميمونة جعفر الحاج سيد

إجتازت الامتحان النهائي في كلية

اللغات والترجمة

ومنحت درجة البكالريوس في :

اللغة الإنجليزية - اللغة العربية (نظامي)

(مرتبة الشرف الثانية - القسم الثاني)

في يوم: 18 من شهر ذي القعدة سنة: 1439 هـ

الموافق: 30 من شهر يوليو سنة: 2018 م

وذلك بموافقة مجلس الأساتذة

د. كارل طيب محمد  
عميد الكلية



د. محمد الحسن عثمان  
مسجل الكلية



أ. د. ناصر الدين حسين عبد العادي

مساعد المدير للشؤون العلمية

تاريخ الإصدار: 2019/03/12

Tel.: +249 183 276275 / Fax: +249 183 276276 / P.O.Box: 55 Burri - Khartoum -Sudan / Email: ac\_affairs@ribat.edu.sd



السودان

Republic of The Sudan  
THE NATIONAL RIBAT UNIVERSITY  
Academic Affairs



0023028

University No: 14-372773

**CERTIFICATE**

Nationality: Sudanese

*THIS IS TO CERTIFY THAT*

**MAIMOUNA GAFFER ELHAJ SAYED**

*Has Passed The Final Examination in the Faculty of*

*Languages and Translation*

*and has been awarded the degree of Bachelor of*

*English Language - Arabic Language (Full Time)*

*(Second Class Honours-Division II)*

*on this day: 18 of DHULQADDA year 1439 h*

*the: 30 of JULY year 2018 ad*

*by the senate of the University*

Rania  
Rania Mohammed Elhassan Osman

Registrar

Kanz Eldawla Etayeb Mohammed

Dean

*abd*

Prof. Nasraldin Hussain Abdushadi

Vice-chancellor's Assistant for Academic Affairs



Date of issue : 12/03/2019

Tel.: +249 183 276275 / Fax: +249 183 276276 / P.O.Box: 55 Burri - Khartoum -Sudan / Email: sc\_affairs@ribat.edu.sd



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جمهوريَّةُ السُّودَان

مركز الزعيم للتدريب والتنمية البشرية



Registration No.

1625

ALZAIEM CENTER

FOR TRAINING & PERSONAL DEVELOPMENT

CERTIFICATE

This is to certify that: **MAIMOUNA GAFFER ELHAJ** **SAYED** Has successfully completed the following course:

# Voluntary organizations management

During the period from: 2019-03-25 to 2019-03-31 and has been awarded this certificate  
with the degree: Excellent



Supervisor

**Supervisor** John Smith

Principal  
14-  
4  
—  
10

[Verify a Certificate](#)

<http://tadreeb.alzaieem.net/verify/4ZfxNepFqoi>



SUDANESE ASSOCIATION  
FOR SCIENTIFIC TALENTS

MOHAMMED SALIH,  
BSc (Hons), MSc  
President, SAST  
Director General, SAST Centre

30 June 2021

DATE



## Positive Citizen Leadership on Sustainability

Certificate is hereby awarded to

### **Maymouna Gaffer Elhaj Sayed**

who has completed specialized successfully and demonstrated the required commitment for the positive citizen leadership on sustainability course. The training was facilitated by the Sudanese Association for Scientific Talents and SAST Centre for Advanced Training & Consultations in 2021.





The Republic of Sudan  
**BRITISH ACCREDITATION**  
TRAINING CENTRE

License No 297



## CERTIFICATE OF ATTENDANCE

*This is to certify that*

**MRS./MISS MAIMOUNA GAFFER ELHAJ SAYED**  
HAS SUCCESSFULLY COMPLETED A 40 HOURS COURSE ON:

## CERTIFIED FOUNDATION TEACHER

Duration : FROM 9/MAR/2019 TO 20/APR/2019

- LEARNING OBJECTIVES
- LEARNING APPROACHES
- LESSON PLANNING
- TEACHING ENGLISH AS A FOREIGN LANGUAGE
- TEACHING METHODOLOGY
- ANXIETY AND FOREIGN LANGUAGE LEARNING
- KINDS OF LEARNERS
- TEACHING AIDS
- TEACHING ENGLISH VIA TECHNOLOGY
- TESTING AND EVALUATION
- CLASSROOM MANAGEMENT



Training Director

Instructor

The Republic of Sudan - جمهورية السودان

Razo International Academy  
For Management Training & Human development



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License No.: 101905 | رقم رخصة



This is to certify that:

Miss. MAIMOUNA GAFFER ELHAJ SAYED

Has attended a course in:

**Excellent**

1. Windows :

**V.Good**

Final Grade: V.Good

**Excellent**

Windows .1

التدبر النباتي:

**V.Good**

Word .2

3. Access:

**Good**

Access .3

4. Excel:

**V.Good**

Excel .4

5. PowerPoint:

**V.Good**

:PowerPoint .5

In the period from 31/08/2016 to 05/10/2016

توقيع المدير العام | توقيع المشرف |

Eng. Rami Anwar Osman | Eng. SALAH ELDIN HASHIM BASHIR

Rami

Anwar

Osman

Bashir

Salah

Eldin

Hashim

Bashir

Salah

Eldin

# CERTIFICATE OF ACHIEVEMENT

In cooperation with  
Learn With Dr Abdelrahman  
**Proudly Presented to**  
Maymouna Gaffer Elhaj

Certified from M3aarf Platform For Studying a course about

**Microsoft Word Workshops**

Certified No

**347827533**

2021-06-23



M3aarf.edu

To Verify . Scan With Mobile



## CERTIFICATE OF COMPLETION

This is to certify that

# Maymouna Gaffer

Successfully completed

**English Conversational Skills for Beginners (1)**



جامعة عجمان - مؤسسة الملكة رانيا

Brought to you by



The British Council

أونلاين

COURSE CERTIFICATE  
Issued 14 May, 2020



Verify the authenticity of this certificate at  
[3fe535b5d0c349e5af9dec193d054522](https://www.edraak.com/cert/3fe535b5d0c349e5af9dec193d054522)



## Certificate of Completion

The Mohammed Bin Rashid University of Medicine and Health Sciences  
hereby certifies that



**Maimouna Jaffer**

has successfully completed the following course

**Let's Break the Chain of COVID-19 Infection**

As part of the MBRU Community Immunity Ambassador Program



Issued on 2020-04-29





REPUBLIC OF SUDAN  
MINISTRY OF EDUCATION  
ALSAHEIL ENGLISH LANGUAGE, TRANSLATION & COMPUTER SCIENCES CENTRE  
Non-government education department

Date : 20-11-2018

# Certificate

Management of trainers affairs in Alsaheil Centre

Department of English Language

certifies that trainer : **MAIMOUNA GAFFER ELHAJ SAYED**

has successfully delivered : **ENGLISH FOR BEGINNERS**

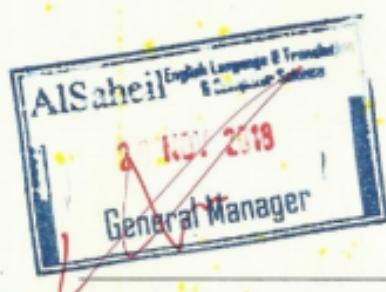
for the students of Level : **SMILE 1 - SMILE 2**

during the period:      1-9-2018 -      5-11-2018

With our wishes for more success in his professional career



Trainers Affairs Manager



General manager

Visas 3

الأشيرات



٦١٢٨٠٦

١٩ - شناسنامه



### COVID-19 VACCINATION CARD

الاسم (Name)	محمود
رقم جواز السفر / National ID Passport No.	٣٩٦٩٤٤٣٢٤٥٩
المركز التلقيحي (Vaccination Center)	الطباطبى
الوقت (Time)	٢٠٢٢-٠٧-٢٣
الجرعة الأولى (First Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الثانية (Second Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الثالثة (Third Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الرابعة (Fourth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الخامسة (Fifth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة السادسة (Sixth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة السابعة (Seventh Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الثامنة (Eighth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة التاسعة (Ninth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة العاشرة (Tenth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الحادية عشر (Eleventh Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الثانية عشر (Twelfth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الثالثة عشر (Thirteenth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الرابعة عشر (Fourteenth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الخامسة عشر (Fifteenth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة السادسة عشر (Sixteenth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة السابعة عشر (Seventeenth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الثامنة عشر (Eighteenth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الخامسة عشر (Nineteenth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة العاشرة عشر (Twentieth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الحادية والعشر (Twenty-first Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الثانية والعشر (Twenty-second Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الثالثة والعشر (Twenty-third Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الرابعة والعشر (Twenty-fourth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الخامسة والعشر (Twenty-fifth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة السادسة والعشر (Twenty-sixth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة السابعة والعشر (Twenty-seventh Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الثامنة والعشر (Twenty-eighth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة الخامسة والعشر (Twenty-ninth Dose)	٢٠٢٢-٠٧-٢٣
الجرعة العاشرة والعشر (Thirty Dose)	٢٠٢٢-٠٧-٢٣