Graduate/Teaching Assistantships

Who can apply for GA/TA positions? Can I apply for GA/TA positions outside the School of Information Systems & Management (SISM)?

Any full-time student who is registered for at least 9 credit hours can apply for GA/TA positions.

You do not have to restrict your GA/TA search to the SISM department. Many other departments and centers such as Center for Urban Transportation Research (CUTR), INTO USF, USF IT, USF Provost's Office, USF Library, etc. provide GA/TA opportunities for technically qualified students. Since programming skills are often valued for many of these positions, our BAIS students often find on-campus employment opportunities at many of these departments.

What are the job requirements of these positions?

In TA positions, you are typically helping a professor with a certain class (e.g., statistics). So you need a strong background in that content to qualify for a TA in that class. For example, if Dr. Bhattacherjee needs a TA for his Statistical Data Modeling class, he will require that you take that class and perform well in the class to be considered as his TA for that class.

In GA positions, you are helping a center/lab with research, data collection, or other efforts. There may be special skills (e.g., programming) required for these positions that will be listed in the job announcement.

Where can I find GA/TA openings in SISM and in other departments?

Visit **USF Careers** ⤴ **(https://gems.usf.edu:4440/psc/gemspro-tam/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?FOCUS=Applicant)** to get a real-time list of all on-campus job opportunities across USF. Please do not write to individual professors asking them for GA/TA positions.

Do GA/TA positions come with tuition waiver?

GA/TA positions may come with tuition waivers for the out-of-state portion of your tuition, meaning that you will still have to pay the in-state portion of your tuition (approximately one-third of out-of-state tuition).

What is/are the selection criteria for GA/TA positions in SISM?

SISM traditionally has 4 types of GA positions available:

1. Department undergraduate teaching assistant: Selection based on GRE/GMAT scores, TOEIC/TOEFL/IELTS speak scores (international students), strength in the teaching area and interviews.
2. Department graduate teaching assistant: Selection based on class performance, faculty recommendation.
3. Department skills based positions: Selection based on project scope and technical skills required.
4. Pre-approved positions outside the department: Selection based on position responsibilities and technical skills required.

Incoming international students will have to submit a copy of their visa along with their application in order to be considered for any positions.

What are the rules and restrictions for GA/TA positions?

- GAs/TAs have to be on campus as a full-time student (or can have a reduced course load during the final semester).
- GA/TA positions begin one week before classes start and finish at the end of the semester/ending contract date.
- GAs/TAs are not eligible for full-time internships or practice center projects in the same semester. If you did a CPT internship in a previous semester, that job must end before your GA/TA start date.
- GA/TA positions are semester-wide contracts, and you are not allowed to discontinue the position for an internship later on in the same semester. Though we understand that internships are more beneficial for you than the GA position, once you start the GA position at the school, discontinuing it in the middle of the semester affects the school and professors' planning. Thus, no internship for a GA/TA will be approved once the semester starts. The only exception will be if you have a 20 hours internship and a maximum of one class take in the semester. Your 20 hours GA + 20 hours internship are a full-time engagement. You will not have the time to take more than 1 class along with both 20 hrs GA and 20 hrs internship.