



MOUNTAIN HOUSE COMMUNITY SERVICES DISTRICT

*“To Provide Responsive Service to our Growing Community
that Exceeds Expectations at a Fair Value”*

STAFF REPORT

AGENDA TITLE: General Manager Update on District Activities

MEETING DATE: January 13, 2021

PREPARED BY: Steven J. Pinkerton, General Manager

Finance and Accounting

Congratulations to Thomas Retchless, Finance Director, for receiving the District’s second Distinguished Budget Presentation Award from the Government Finance Officers’ Association for the fiscal year 2020-2021 budget. Thanks to Denae DeGough, Accounting Manager, for supporting Thomas and our departments in helping with budget input and keeping everyone on track for the budget compilation and adoption. A copy of the award is attached to this staff report (Attachment A).

Staff is kicking off the budget preparation for fiscal year 2021-2022 this month, beginning with an update to the Strategic Plan. We will distribute the proposed budget to the Board at the end of April and conduct a budget workshop in May.

Finance staff is preparing year-over-year financial information presentations for the OpenGov portal. Information for fiscal year 2019-2020 is now available on-line with access from our website. OpenGov will provide the community current and transparent information on the District’s financial transactions. We plan to include a demonstration of OpenGov at a future Board meeting.

We will be implementing two new modules of our accounting system – cash receipting/accounts receivable and fixed assets. Those functions are currently maintained manually.

COVID -19 Response

On December 3, 2020, the State of California Health and Human Services Agency issued a stay at home order based upon an assessment of the recent unprecedented rise in the rate of increase in COVID-19 cases, hospitalizations, and test positivity rates across California. The order applies to regions for which adult intensive care unit bed capacity is less than 15%. The San Joaquin Valley region, which includes San Joaquin County, is subject to the order.

For regions subject to the stay at home order, all gatherings with members of other households are prohibited except as expressly permitted. All individuals living in the region are required to stay home except as necessary to conduct activities associated with the



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operation, maintenance, or usage of critical infrastructure, as required by law or as specifically permitted by the order.

These steps are being taken to help reduce community spread of COVID-19, protect high-risk individuals, and prevent the state's health care delivery system from being overwhelmed. A copy of the stay at home order is attached to this staff report (Attachment B).

The County is working with the State to begin distribution of the vaccine to the 2 million front line hospital workers in the State. County Health has received approximately 4,875 doses from the initial allocation.

COVID -19 Financial Assistance

On December 15, 2020, San Joaquin County Board of Supervisors approved a new round of small business grants and launched a new family COVID-19 assistance grant program. The Supervisors approved \$10 million to provide assistance with expenses for rent, mortgage, utilities or personal protective equipment for small businesses who suffered financial harm caused by the pandemic. The maximum grant amount is \$25,000.

In addition, the Supervisors approved \$5 million for the Family COVID-19 Assistance Grant Program, which will provide financial assistance to individuals and families residing in the County who are struggling with rent, mortgage, and utility costs. Grants are awarded on a first-come, first-served basis and the maximum grant is \$5,000. Families must have incomes below specified thresholds in order to qualify for the assistance.

For information and application forms for both of these grant programs, go to: <https://www.sjgov.org/covid19/grants/>. A copy of the County's press release is attached to this staff report (Attachment C).

Public Facilities Closures

The Town Hall and Library will remain closed to the public while we complete and implement our guidelines for a safe, orderly, and measured return to normal operations. Protecting our staff, residents and business partners is of utmost importance. Reopening protocols will include requiring face coverings in our buildings, maintaining social distancing, providing hand disinfectant dispensing stations, conducting meetings virtually, working remotely, staggering schedules, and limiting hours of operation and capacity. While we are not yet in a position to open to the public, we have installed additional plexiglass shielding at the first-floor service counter and at the Board room dais. We will install social distancing decals on the floors in the customer service area.

I receive weekly updates from the San Joaquin County Public Health Department and periodically discuss best practices and public building reopening protocols with other City Managers in the region. In light of the most recent stay at home order, public facilities remain closed to the public; nearly all of the cities are anticipating reopening indoor facilities when Tier 4 (minimal) is reached.

We continue to update the District website and our social media sites with links to COVID-19 related materials. Besides including District-specific information, you can also access important materials from the County's Public Health Department, the Governor's office, and the pertinent County and State orders related to COVID-19.

Public Parks

In accordance with California COVID-19 guidelines, we have posted signage at parks encouraging visitors to comply with face covering and social distancing protocols and limit their stay to thirty minutes when others are waiting. Park restrooms remain closed. Recreation programs and rentals of District facilities will remain on hold until the County achieves a Tier that warrants an easing of restrictions.

Recreation

Staff normally includes an item on the January Board agenda requesting approval of the calendar of events for the upcoming year. In light of the ongoing pandemic and issuance of the most recent stay at home order, the ability to offer community events and classes through spring and early summer of 2021 is uncertain. We will monitor COVID-19 conditions and health orders and recommend future events as deemed safe and appropriate.

While facilities are closed to the public and events and programming are suspended, staff is working on updating policies and desk manuals in conjunction with the on-going development of the recreation strategic plan.

Risk Management/Human Resources

Nicole Adamo, District Clerk, is nearing completion of a comprehensive risk management assessment. Nicole has been working with Bonnie Kolesar of Management Strategies Group (MSG) on this project. Nicole is also preparing the return to work protocols discussed above. Staff meets routinely to discuss risk assessment and avoidance.

Nicole is working with our labor negotiator to review and update the District's personnel policy. This project will help reduce potential liabilities, ensure compliance with federal and state requirements, and result in the development of procedures that will make our processes more professional, efficient and consistent.

Nicole also coordinated a salary survey for French Camp McKinley Fire District staff assigned to the District as approved by the Board on July 8, 2020. The survey results and recommendations were approved by the Board on December 9, 2020. Staff is working with the Fire District to implement those recommendations.

Web Services

Nicole Adamo and Angel Lamb, Recreation/Communications Coordinator, are taking the lead in the on-going upkeep of Open Town Hall, an on-line resource we will use to provide information to the public about District operations and development activity. We will also use the program to conduct surveys and educate and engage the community.

To view the responses to on-line surveys, go to the following link:

https://www.opentownhall.com/portals/391/forum_home and click on one of the surveys.

We anticipate publishing a new survey on retail preferences for the new Shopping Center in the next week.

As technology evolves, our website is nearing the end of its useful life. Staff is working with Michele Davis of MoreThanTalk, LLC to assist with a thorough review and update of the District's website. Angel Lamb, Glenda Corona, Administrative Assistant, and Nicole Adamo will be

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working with Ms. Davis and District staff to help frame our needs and vision for the website. Staff received demos from two vendors; the team selected Granicus as the vendor and we have begun work on the development of and transition to the new website.

Our goal is to design a site that is informative, up-to-date, easy to navigate and maintain, internally consistent, and pleasing to view. Departments will be expected to contribute content by describing areas of responsibilities, providing on-line forms and FAQs, and giving updates on developments that will impact residents, such as road closures. We will be sharing the beta site with the Board as it becomes available. We expect to complete the project within a year.

Social Media

Angel Lamb manages the District's Facebook and Nextdoor accounts. We have 2,850 followers on Facebook and we are able to connect with 5,000 households on Nextdoor. We post a variety of information and updates on both platforms including COVID-19 announcements, Library services, links to West Valley for street sweeping and garbage pickup, street closures, construction delays, and recreation events and classes. We share our posts with community Facebook accounts, which gives us exposure to their combined 18,000 followers. Residents can sign up for blast emails using the "sign up" button on our Facebook account, as shown below.

The screenshot shows the Facebook profile of the Mountain House Community Services District. The profile picture is a circular seal featuring a landscape with a river, trees, and a bridge, with the text "MOUNTAIN HOUSE COMMUNITY SERVICES DISTRICT" and "2008" around it. The cover photo is a landscape image. The page name is "Mountain House Community Services District" with the handle "@mountainhousecsd" and "Government Organization" listed below it. A blue "Sign Up" button is visible. The website link "mountainhousecsd.org" is shown. Navigation tabs include Home, About, Photos, Reviews, and More. The "About" section is expanded, showing a map of the district's location at 251 E. Main St, Mountain House, CA 95391. It also includes a description: "This is an announce only Facebook page for Mountain Community Services District." and "Close to the San Francisco Bay area and Silicon Valley, Mountain House Community Services District is an unincorporated area of western San Joaquin Co... See More". It shows 2,630 likes. Two posts are visible: one about a "Family COVID-19 Assistance Grant Program: \$5 Million Available" and another about a "Street Sweeping Schedule" with a link to "https://www.westvalleydisposal.com/collection-schedule...".

Mountain House Community Services District
@mountainhousecsd · Government Organization
mountainhousecsd.org

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251 E. Main St Mountain House, CA 95391

BETHANY

This is an announce only Facebook page for Mountain Community Services District.

Close to the San Francisco Bay area and Silicon Valley, Mountain House Community Services District is an unincorporated area of western San Joaquin Co... See More

2,630 people like this including 4 of your friends

Mountain House Community Services District
Yesterday at 10:57 AM · 🌐

Family COVID-19 Assistance Grant Program: \$5 Million Available. This program will provide financial assistance to individuals and families residing in San Joaquin County who have been financially harmed by the COVID-19 pandemic and are struggling with rent/lease, mortgage, and utility costs. Grants are awarded on a first-come, first-served basis, and the maximum grant is \$5,000. Families must have incomes below specified thresholds.

There are also grants for small businesses... See More

MOUNTAINHOUSECSD.ORG
mountainhousecsd.org

Like Comment Share

Mountain House Community Services District
Yesterday at 10:08 AM · 🌐

Please see the following link to view the Street Sweeping Schedule.
<https://www.westvalleydisposal.com/collection-schedule...>

Utility Billing

Utility billing and collection continues to be impacted by Governor Newsom's Executive Order which suspends water shutoffs during the COVID-19 health emergency. We are suspending late fees and shut offs for non-payment of utility bills. The amounts owed are not being forgiven, therefore we anticipate many requests for payment plan options. We will also be placing liens on properties to protect the District's interests in collecting these revenues.

When a utility customer sets up an account, they indicate on their application for services the address where utility bills are to be mailed. That same mailing address is used for late notices. However, we send notices of liens to the owner's mailing address if different than the service address on the application.

Administrative Services

Staff is finalizing an update to the purchasing policy. We will be presenting the policy to the Board in February along with any related updates to the Code of Ordinances. We plan to review all existing fiscal policies and propose updates as appropriate.

Other administrative policies that we expect to present to the Board for approval in February include: Personnel Policies, Risk Management Assessment, Facilities Use, Budget Policies, Emergency Operations Plan, and Emergency Response Plan.

Library Operations

We are looking forward to celebrating the long-overdue grand opening of our new facilities. We are coordinating the Grand Opening event with our partners at Stockton/San Joaquin Library. Once the current COVID-19 restrictions are relaxed and we can ensure the safety of our residents in a large gathering, we will be scheduling a date for the Grand Opening.

In the meantime, Library staff instituted their Curbside Service @ Your Library Lobby program on June 11, 2020. Effective December 28, 2020, due to the stay at home order discussed above, patrons are not able to come into the lobby and meet library staff at a table positioned at the front door of the library. Patrons place their orders online and park at the Main Street side of the library. Patrons then call the library to announce their arrival and the staff brings the materials to the curb.

Curbside service hours:

- Monday, Tuesday, Thursday – 10:00 a.m. to 5:45 p.m.
- Wednesday – 1:00 p.m. to 5:45 p.m.
- Friday – 10:00 a.m. to 4:45 p.m.

The Library system is offering virtual story times, professional performer programs, book clubs, and crafts. Staff is performing virtual outreach within the community and through the schools. They are also providing make-and-take crafts to patrons, featuring a different craft each week. The Link+ borrowing system, an agreement the library has with 52 other systems to share materials, gives customers access to materials throughout that system. In addition, the Library now issues eCards that provide online access to entertainment and tutoring databases.

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For more information on Library programs and services visit <http://www.ssjcpl.org/>.

For the first quarter of the fiscal year, Mountain House had the highest circulation in the Stockton/San Joaquin Library system with 12,275 items checked out. Patron visits for curbside service since December 28 has been about 33 families per day.

Library staff is looking forward to offering limited access to the facility once COVID restrictions are eased with all of the protocols listed above in this report along with limited capacity. We will be working with the Library system to coordinate re-opening protocols with the District's practices.

Code Enforcement Statistics

The following are the Code Enforcement statistics for the month of December.

Total Number of Cases: December 2020	0
Parking-related Notices	0
Administrative/property/landscaping warnings/notices	0
Administrative/property/landscaping citation (fine)	0
Appeal – parking-related	0
Request for change or variations of Master Restrictions	15
Approval permits for property changes approved	10
Approval permits for property changes pending	5

Grant Line Road West Improvements (Alameda County)

Staff continues to work with our consultants to complete the 30% design level drawings and cost estimates for the two-intersection upgrade at Grant Line Road at Altamont Pass Road and Grant Line Road at Mountain House Road. Initially, the consultants proposed two alternatives, a roundabout and a traffic signal. The 30% design plans and a final recommendation will be submitted to Alameda County by mid-January. Upon receiving Alameda County's approval of the 30% design concept, we will seek the Board's approval for the final design. District staff has developed a funding plan in association with Mountain House Developers (MHD) and Mountain House Investors (MHI) who are obligated to complete the project.

Water Master Plan Update

West Yost has completed the Water Master Plan update. The master plan will be presented to the Board for review and approval during the February Board meeting. Based on the final analysis, the water treatment plant capacity will remain at 20 million gallons per day.

Parks, Recreation, and Leisure Plan Update and Recreation Strategic Plan

Staff is continuing to work with MIG to finalize the Parks, Recreation, and Leisure Plan update and the Recreation Strategic Plan. We are waiting for the Bicycle and Pedestrian study recommendation to merge the two masterplans for a unified approach to the community plan. We expect to provide the final draft of the document to the Board in February. Once the Parks, Recreation, and Leisure Plan is updated, we will have to update the Master Plan and the three Specific Plans. This is a long process and will require coordination with the County.

Bicycle and Pedestrian Master Plan

Alta has completed the community survey, existing condition report, and a draft of the proposed master plan. The draft plan has been distributed to the developer for review and comment.

Town Center Shopping Center

The shopping center project is moving forward as planned. The plan includes a 55,000 square foot grocery store, fuel station, and an additional 20,000 square feet of retail that will consist of a coffee shop and restaurant, among other uses. Work continues to widen Byron Road and Mountain House Parkway to support the shopping center project. These roadway projects should be completed by spring of 2021. The shopping center construction is expected to be completed by early 2022.

Neighborhood Commercial Projects

The Mountain House Family Center, at the northwest corner of Central Parkway and Mustang Way, was approved by the San Joaquin County Planning Commission. The project proposes two buildings, including a 12,560 square foot pre-school building and an 18,126 square foot multi-use building to house an indoor sports facility, medical offices, and a commercial education facility. The applicant has contacted staff to review District requirements.

Grant Line Road Construction

The first phase of Grant Line Road construction between Mountain House Parkway and Central Parkway was opened to traffic on November 25th. The contractor is now working on the completion of the other elements of the project, including streetlights, landscaping and traffic signal installation. There is a long lead time for delivery of traffic signal and street light poles due to the COVID-19 pandemic. It is expected that the equipment will arrive in three months and the associated work will be completed by July 2021.

The second phase of Grant Line Road construction from Central Parkway to Great Valley Parkway is estimated to begin by April. MHI and MHD have recently executed an agreement wherein MHI will be taking the lead on the construction project. This second construction phase does not require road closures. It is expected that road widening will be substantially completed by December 2021.

Districtwide Security Camera Implementation

The District has received proposals for a districtwide contract to design, build and maintain a security camera system. The potential contract is for an initial three-year term with an optional three-year extension. The proposal allows two types of submissions: agency-owned or leased-option. We expect to select a preferred vendor and present the recommendation to the Board at the February or March Board meeting.

Rankins Ag Inc./ Pinnacle Ridge LLC

On December 8, 2020 the Board of Supervisors adopted a Mitigated Negative Declaration and approved a Master Plan and Specific Plan I Amendment as well as site approval for a 12,000 square foot office and warehouse building on a three acre parcel at 17400 Bethany Road. The site is located within the Mountain House Master Plan (Specific Plan Area I), but is not currently within the Community Services District. An application of annexation has been submitted to San Joaquin LAFCo and the applicant and District staff are working through comments provided by LAFCo staff. We plan to resubmit the application to LAFCo in January.

Illegal Dumping

There have been two incidents of illegal dumping in the Cordes Neighborhood. The first location was a privately owned vacant lot at Central and Phelps. Staff worked with the property owner who acted quickly to clear the debris. The second location was near a trash can by the RTD bus stop located across the street from the high school tennis courts. Our Operations & Maintenance staff cleaned up the site the day the District was notified.

Poplar Tree Replacement Project

The Poplar Tree Removal Project began on Monday, November 16. Attachment D to this staff report shows the planned work areas and schedule. The areas highlighted in red are included in the first phase. Portal entries along Arturo Boulevard were completed during the week of November 16 and tree removals began on the west side of Mountain House Parkway on November 30. Poplar trees along Mountain House Parkway, Arturo Boulevard, Wicklund Crossing, and Arnaudo Boulevard have been removed. Stump treatments for root mitigation were completed immediately after the removal of each tree. Approximately two weeks after the stumps are treated, the contractor returns to remove stumps and grind roots. The second phase, highlighted in yellow on Attachment D, include Great Valley Parkway and DeAnza Boulevard and is scheduled for summer 2021.





Road Repairs

Engineering staff prepared a design and bid package to repair arterial streets within Mountain House including Mountain House Parkway, Central Parkway, Mustang Way and Arnaudo Boulevard, in addition to Bethany Road. The project was presented to the Board in a special meeting on November 5, 2020 and was awarded to Tom Mayo Construction as the responsible lowest bidder. The preconstruction meeting was conducted and the contractor completed the asphalt removal and replacement on Bethany Road. Pavement repairs on arterial streets are planned to start in March 2021 when the temperature rises to above 50 degrees Fahrenheit.

Potable Water Storage Tank Conversion

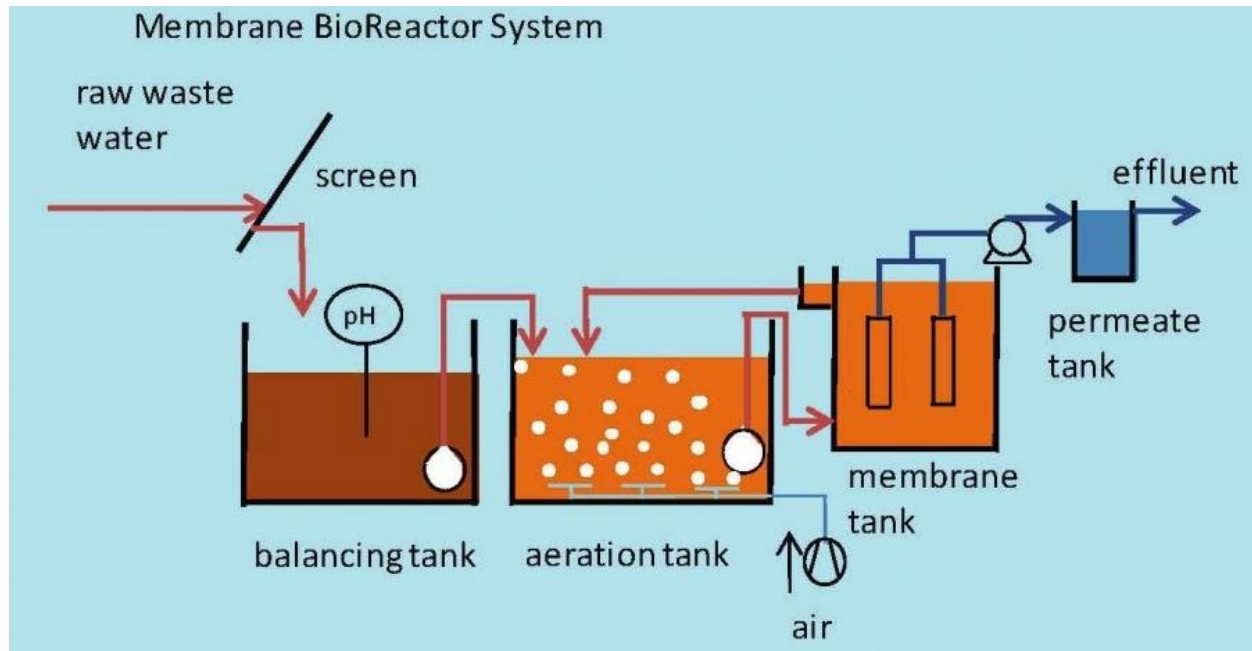
Raw water storage Tank 1 was installed with the first phase of the water treatment plant. We will convert this tank to potable water storage to provide additional storage that is needed for fire and emergency water storage. The more recently constructed Tank 2 has been inspected by California Department of Public Health and was signed off to be placed in service for potable water storage in mid-January. After Tank 2 is placed in service, work will begin work to convert Tank 1 to potable water storage. Tank 1 is expected to be put back in service in March 2021 and all site improvements, including grading, paving, and cleanup are expected to be completed by June 2021.

Phase III Wastewater Treatment Plant Expansion

The design of the wastewater treatment plant (WWTP) expansion project has been completed and the project is ready to go to construction. The property needed for the expansion has been obtained from Trimark. MHD will start the construction mid-January and is expected to take 18 to 20 months to complete. This project will convert the sequence batch reactor treatment process to a membrane bioreactor.

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This year's budget included an allocation for consulting services to manage the WWTP project and the Requests for Proposals for utility operations and billing/collection services. The District's agreement with Inframark expires on June 30, 2021. We have retained Dexter Wilson, a utility consultant, to assist staff with technical review and oversight of the WWTP phase 3 expansion. A Utility Manager position will be proposed for fiscal year 2021-2022.



Building Permit Update

We are now halfway through the fiscal year and completing the calendar year. For the year ending December 31, building permits were issued for 601 housing units. For the first half of the current fiscal year, 430 units have been issued permits.

For the year ending December 31, 506 units received occupancy permits. For the first half of the fiscal year, 235 units have been occupied.

Year	Permits Issued for Housing Units	New Housing Occupancies
2010	92	56
2011	155	62
2012	323	207
2013	268	414
2014	271	231
2015	375	271
2016	260	327
2017	432	260
2018	754	652
2019	591	674
2020	601	506

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For the calendar year, the annual growth rate in building permits was 9.0 percent and the growth rate in occupancies was 8.0 percent.

The District has now issued permits for 7,440 units with 6,992 granted occupancy.

Since the end of the real estate recession in 2012, the number of units in Mountain House occupied or under construction has approximately doubled.

Following is a summary of the total number of units issued permits since construction began in 2003:

<u>As of December 31, 2020</u>								
	Auth.	Permits	Units	Remaining	Second Units		Total Units	
<u>Neighborhood</u>	<u>Permits</u>	<u>Issued</u>	<u>Finished</u>	<u>Authorized</u>	<u>Issued</u>	<u>Finaled</u>	<u>Issued</u>	<u>Finaled</u>
Bethany	1372	1295	1295	77	68	68	1363	1363
Wicklund	1518	979	979	539	67	67	1046	1046
Altamont	1217	890	890	327	62	62	952	952
Questa	1638	1077	1077	561	70	70	1147	1147
Hansen	1280	1139	1055	141	174	173	1313	1228
Cordes	1297	1038	944	259	146	139	1184	1083
College Park	1763	367	139	1396	68	34	435	173
Subtotal	10,085	6,785	6,379	3,300	655	613	7,440	6,992
					9.65%			
Future Neighborhoods								
I	1427							
J	1137							
K	1192							
L	1381							
Town Center	440							
Subtotal	5,577			5,577				
Total	15,662			8,877				



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Mountain House Community Services District
California**

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morill

Executive Director

FOR IMMEDIATE RELEASE

December 1, 2020

For more information, contact:

Technical Services Center

Phone: (312) 977-9700

Fax: (312) 977-4806

E-mail: budgetawards@gfoa.org

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **Mountain House Community Services District, California**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Finance Department**.

There are over 1,600 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 20,500 members and the communities they serve.



SANDRA SHEWRY, MPH,MSW

Acting Director

ERICA S. PAN, MD,MPH

Acting State Health Officer

State of California—Health and Human Services Agency
California Department of Public Health

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ATTACHMENT B



GAVIN NEWSOM

Governor

Regional Stay At Home Order
12/03/2020

Upon assessment of the recent, unprecedented rise in the rate of increase in COVID-19 cases, hospitalizations, and test positivity rates across California, the California Department of Public Health (CDPH) is taking immediate actions to prevent the spread of the virus.

The State, like the nation, continues to record an unprecedented surge in the level of community spread of COVID-19. California implemented an accelerated application of the Blueprint Framework metrics on November 16 and a limited Stay at Home Order issued on November 19. However, in the interim, the number of new cases per day has increased by over 112%, (from 8,743 to 18,588) and the rate of rise of new cases per day continues to increase dramatically. The number of new hospital admissions has increased from 777 on November 15, to 1,651 on December 2, and because of the lag between case identification and hospitalizations, we can only expect these numbers to increase.

Current projections show that without additional intervention to slow the spread of COVID-19, the number of available adult Intensive Care Unit (ICU) beds in the State of California will be at capacity in mid-December. This is a sign that the rate of rise in cases, if it continues, is at risk of overwhelming the ability of California hospitals to deliver healthcare to its residents suffering from COVID-19 and from other illnesses requiring hospital care. ICU beds are a critical resource for individuals who need the most advanced support and care and the ability to add additional ICU capacity is limited by the lack of available ICU nurses and physicians as a result of the nationwide surge in hospitalizations and ICU admissions.

Because the rate of increases in new cases continues to escalate and threatens to overwhelm the state's hospital system, further aggressive action is necessary to respond to the quickly evolving situation. While vaccines are promising future interventions, they are not available to address the immediate risks to healthcare delivery in the current surge. The immediate aggressive institution of additional non-pharmaceutical public health interventions is critical to avoid further overwhelming hospitals and to prevent the need to ration care.



NOW, THEREFORE, I, as Acting State Public Health Officer of the State of California, order:

1. CDPH will evaluate public health based on Regions, responsive to hospital capacity for persons resident in those Regions.
2. CDPH will evaluate the adult ICU bed capacity for each Region and identify on covid19.ca.gov any Regions for which that capacity is less than 15%. When that capacity is less than 15%, the following terms (the Terms of this Order) will apply.
 - a. All gatherings with members of other households are prohibited in the Region except as expressly permitted herein.
 - b. All individuals living in the Region shall stay home or at their place of residence except as necessary to conduct activities associated with the operation, maintenance, or usage of critical infrastructure,¹ as required by law, or as specifically permitted in this order.
 - c. [Worship](#) and [political expression](#) are permitted outdoors, consistent with existing guidance for those activities.
 - d. Critical infrastructure sectors may operate and must continue to modify operations pursuant to the [applicable sector guidance](#).
 - e. [Guidance](#) related to schools remain in effect and unchanged. Accordingly, when this Order takes effect in a Region, schools that have previously reopened for in-person instruction may remain open, and schools may continue to bring students back for in-person instruction under the [Elementary School Waiver Process](#) or [Cohorting Guidance](#).
 - f. In order to reduce congestion and the resulting increase in risk of transmission of COVID-19 in critical infrastructure retailers, all retailers may operate indoors at no more than 20% capacity and must follow the [guidance for retailers](#). All access to retail must be strictly metered to ensure compliance with the limit on capacity. The sale of food, beverages, and alcohol for in-store consumption is prohibited.
 - g. To promote and protect the physical and mental well-being of people in California, outdoor recreation facilities may continue to operate. Those facilities may not sell food or drink for on-site consumption. Overnight stays at

¹ See <https://covid19.ca.gov/essential-workforce/> for full list of California's Critical Infrastructure workforce.

- campgrounds are not permitted.
- h. Nothing in this Order prevents any number of persons from the same household from leaving their residence, lodging, or temporary accommodation, as long as they do not engage in any interaction with (or otherwise gather with) any number of persons from any other household, except as specifically permitted herein.
 - i. Terms (a) and (b) of this section do not apply to persons experiencing homelessness.
3. Except as otherwise required by law, no hotel or lodging entity in California shall accept or honor out of state reservations for non-essential travel, unless the reservation is for at least the minimum time period required for quarantine and the persons identified in the reservation will quarantine in the hotel or lodging entity until after that time period has expired.
 4. This order shall take effect on December 5, 2020 at 1259pm PST.
 5. For Regions where the adult ICU bed capacity falls below 15% after the effective date of this order, the Terms of this Order shall take effect 24 hours after that assessment.
 6. The Terms of this Order shall remain in place for at least three weeks from the date the order takes effect in a Region and shall continue until CDPH's four-week projections of the Region's total available adult ICU bed capacity is greater than or equal to 15%. Four-week adult ICU bed capacity projections will be made approximately twice a week, unless CDPH determines that public health conditions merit an alternate projection schedule. If after three weeks from the effective date of the Terms of this Order in a Region, CDPH's four-week projections of the Region's total available adult ICU bed capacity is greater than or equal to 15%, the Terms of this Order shall no longer apply to the Region
 7. After the termination of the Terms of this Order in a Region, each county within the Region will be assigned to a tier based on the [Blueprint for a Safer Economy](#) as set out in my August 28, 2020 Order, and the County is subject to the restrictions of the Blueprint appropriate to that tier.
 8. I will continue to monitor the epidemiological data and will modify this Regional Stay-at-Home Order as required by the evolving public health conditions. If I determine that it is necessary to change the Terms of this Order, or otherwise modify the Regional Stay-at-Home Order, these modifications will be posted at covid19.ca.gov.

9. When operative in a Region, the Terms of this Order supersede any conflicting terms in other CDPH orders, directives, or guidance. Specifically, for those Regions with ICU bed capacity triggering this order, the Terms of this Order shall supersede the State's [Blueprint for a Safer Economy](#) and all guidance (other than guidance for critical infrastructure sectors) during the operative period. In all Regions that are not subject to the restrictions in this order, the [Blueprint for a Safer Economy](#) and all guidance shall remain in effect.
10. This order is issued pursuant to Health and Safety Code sections 120125, 120130(c), 120135, 120140, 120145, 120175, 120195 and 131080; EO N-60-20, N-25-20, and other authority provided for under the Emergency Services Act; and other applicable law.



Erica S. Pan, MD, MPH
Acting State Public Health Officer
California Department of Public Health



FOR IMMEDIATE RELEASE

December 28, 2020

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**San Joaquin County Announces New Round of Small Business Grants and
Launches New Family COVID-19 Assistance Grant Program
*Applications are due by January 31, 2021***

STOCKTON – Beginning December 28, 2020, small businesses, non-profits, and families in San Joaquin County can now apply for the latest round of grants approved by the San Joaquin County Board of Supervisors (Board). The County's current round of grant programs closes on January 31, 2021.

On May 12, 2020, the Board established a \$15 million CARES Act Economic Development Fund to provide immediate relief for small businesses and nonprofits impacted by the COVID-19 pandemic. The first round of grant funding occurred from June 1 through June 30, 2020. On July 7, 2020, the Board approved the expansion of the County's Small Business Assistance Grant Program. To date, the County has provided \$7.7 million to small business from CARES Act funding.

On December 15, 2020, the Board approved \$10 million from the County contingency fund to provide assistance to small businesses with a third round of small business grants. The Board also approved an additional \$5 million in funding for a new program to assist families and those in need of rental and utility assistance due to the ongoing pandemic.

The two programs are:

- Small Business Grant Program – Round 3: \$10 Million Available. This program will provide financial assistance to small businesses located in San Joaquin County to address expenses for rent/lease, mortgage, utilities, or personal protective equipment for business who suffered financial harm caused by the COVID-19 pandemic. The maximum grant is \$25,000.
- Family COVID-19 Assistance Grant Program: \$5 Million Available. This program will provide financial assistance to individuals and families residing in San Joaquin County who have been financially harmed by the COVID-19 pandemic and are struggling with rent/lease, mortgage, and utility costs. Grants are awarded on a first-come, first-served basis and the maximum grant is \$5,000. Families must have incomes below specified thresholds.

"San Joaquin County's CARES Act grant program has already provided \$7.7 million in small business cash grants which has been tremendously helpful to struggling businesses and non-profits throughout the County," said Kathy Miller, Chair of the San Joaquin County Board of Supervisors. "Because the COVID-19 pandemic continues to devastate many businesses as well as families, the County has expanded its grant program efforts to assist as many qualifying organizations and individuals as possible within the community."

The grant application forms and associated documents are available on the County's website at:
<https://www.sjgov.org/covid19/grants/>.

For questions, San Joaquin County staff are available Monday – Friday, from 8 am to 5 pm at:
SmallBusinessGrantQuestions@sjgov.org or FamilyCOVIDGrantQuestions@sjgov.org

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	Tree Count	Year
RED	1,125	Fall/Summer 2020 - 21
YELLOW	222	Summer - 2021