

Process Improvement Update

Date: November 2024

Overview:

- Completed 3 Agile sprints over 3 months.
- Goal: Cut task delivery time by 15%.

Results:

- Sprint 1: Found delays in handoffs (5 days baseline).
- Sprint 2: Tested fixes, reduced to 4.8 days.
- Sprint 3: Hit 4.25 days—15% faster.
- Built Power BI report to track it.

Next Steps:

- Scale process to other teams.
- Monitor gains quarterly.

Thanks for your support!