



Cartrack Company Property Receipt Form

No.	Name of Item	Serial/ID Number
1		
2		
3		
4		

I acknowledge receipt of the above listed company property. I agree to maintain the following property in good condition and that it shall remain the property of the company at all times. I agree to report and be liable for any damages or loss of the property listed. I further agree to use said property only for work-related purpose.

Employee Name: _____

Department: _____

Signature of Employee

Date Issued: _____

Issuer Name & Signature

Return Section-For IT Dept only

Receiver:.....

Return Date:.....

Condition:

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