

Participants	
Male	34
Female	6
Total	40

Bangladesh Institute of Administration and Management (BIAM) Foundation
Regional Center, Bogura
 Upshohor, Nishindara Bogura.
www.biam-bogura.gov.bd



Daily Course Schedule

30th Departmental Foundation Training Course for Officers of the Directorate of Technical Education (15 April - 13 May 2024)

Working Day: 8, Week No.: 2

Date: 24 April 2024 [Wednesday]

Dress Code Session: Male: ; Female:

Time	Topic	Speaker/Organizer	Venue
05:50 - 06:45	PT	PT Instructor	Playground
08:00 - 08:45	Breakfast	President of Mess Committee	Dining-01
09:00 - 11:00	Pay Fixation, Pension and Gratuity, GPF (10:03)	Mr. Md. Shamsul Alam, DAFO, DAFO Office, Bogura	Classroom -01
11:00 - 11:30	Tea Break	President of Mess Committee	Dining-01
11:30 - 13:30	MS Word & MS Power Point	Mrs. Farah Jesmin, IT Facilitator, .	Computer Lab
13:30 - 14:30	Prayer & Lunch	President of Mess Committee	Dining-01
21:30 - 22:30	Supper	President of Mess Committee	Dining-01

This Schedule is subject to change

Copy to: 01. All Faculty Members & CMT

02. PA to Director for Director's Kind Information

03. Class Attendant/Notice Board/Office Copy

23 April 2024

Md. Abdur Rofiq (Director)

Course Director

30th Departmental Foundation Training Course