

Council Tax Exemption



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e Supporter Relations Officer (Legacy Giving and Volunteers)

Council Tax Exemption for Students in the Supervised Study Period

If you are a **full time** student at University you are entitled to exemption from paying council tax.

A full time student is defined as studying more than 21 hours a week for more than 24 weeks a year. The course must last for at least one academic year or calendar year.

For more information on this and how to apply for the exemption, please visit: <u>Council Tax Exemption</u> (<u>sharepoint.com</u>)

Council Tax Exemption for Students in the Continuation Period

Once research students have completed their supervised period of study, they may be regarded as "on Continuation" for a period specified in the core regulations. During this period the student must complete and submit their thesis for examination.

If you were a full time student whilst on the supervised period of your programme of study then you are eligible for council tax exemption during the continuation period.

Exemption from council tax whilst on continuation is only valid until the **first submission** of the thesis. This does not include the period of marking, corrections, re-submission or as you prepare for the viva examination.

For more information and to access the form to apply for this please visit: Continuation Information (sharepoint.com)