



# MB

# MUHAMMAD MOYIJO BALA

STUDENT

## TECH - SKILLS

Excel/Google Sheets

Pandas

Matplotlib

Seaborn

SQL

## SOFT SKILLS

Communication

Problem Solving

Attention to Detail

Time Management

Teamwork

Adaptability

## EXPERIENCE

### INTERN • CYBERLOGIK SOLUTIONS • 2020-07 TO 2020-12

- Assisted in industry trade shows, interacting with consumers and answering questions.
- Liaised with clients to assess needs and responded to inquiries
- Observed packaging operations to verify conformance to specifications
- Enhanced production of various products to exceed goals

### INTERN • GRIOT STUDIOS • 2021-01 TO 2021-03

- Sorted Organized and maintained files
- Gathered, Organized and input data into digital database
- Distributed office supplies and files for staff.
- Answered and transferred incoming calls, taking messages for various staff members

### FREELANCER • 2023 - 09 TO 2023-10

- Tabulated data into excel sheet
- Cleaned data and erased redundancies
- Visualized data using google sheets



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## EDUCATION

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COMPUTER ENGINEERING • NILE UNIVERSITY OF NIGERIA

- 2021-03 to DATE

## LEADERSHIP

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Head Boy, ARWA SCHOOLS 19/20

President, Junior Achievers of Nigeria Club, ARWA

President, Readers Club

Secretary, JETS Club



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