

064 Sitio 1, San Antonio
Naujan, Oriental Mindoro
Philippines 5204

January 27, 2023

Ms. Marianne I. Chavez
Chief Executive Officer
MIC PROGRAMMING SERVICES INC.
Quezon City, Metro Manila

Dear Ma'am,

I am writing to express my interest in the Digital Graphic Designer position at MIC Programming Services Inc. As a recent graduate of Bachelor of Science in Information Technology from Mindoro State University and with experience in freelancing, I am excited about the opportunity to apply my skills and passion for design to the role.

I have a strong background in graphic design, having completed various projects during my studies and freelancing projects that have honed my skills in Adobe Creative Suite, including Photoshop, Illustrator, and InDesign. I am also well-versed in UI/UX design principles and have experience creating wireframes, mockups, and interactive prototypes. Through my freelancing experience, I've had the opportunity to work with a variety of clients and helped them in creating visually appealing designs that align with their brand and goals.

In addition to my technical skills, I am a highly creative individual with a keen eye for detail and a passion for producing visually appealing and user-friendly designs. I am a quick learner and am always looking for ways to improve my skills and stay up-to-date with the latest design trends.

I am excited about the opportunity to bring my skills, experience, and passion to MIC Programming Services Inc, and I believe that my qualifications make me a strong fit for the Digital Graphic Designer position. I am eager to contribute to the success of your organization and help create visually stunning and effective designs that will help grow your business.

Thank you for your time and consideration. Attached is my resume for your review. I look forward to hearing from you regarding this opportunity.

Sincerely,



LUA, MARK
Applicant



Lua, Mark

Digital Graphic Designer

Career Objective

A recent graduate of Bachelor of Science in Information Technology with experience in graphic design and freelancing, Seeking a Digital Graphic Designer position where I can utilize my skills in Adobe Creative Suite, UI/UX design principles, and passion for producing visually appealing and user-friendly designs to contribute to the success of the organization and help create visually stunning and effective designs that will help grow the business.

Contact Info

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☎ (8)123-4567
✉ marklua599@gmail.com
📍 064 Sitio 1, San Antonio
Naujan, Oriental Mindoro
Philippines 5204

References

- Mr. McCoy Ty
- ICT Professor
- Naujan Municipal High School
- 09567892201
- tymccoy@gmail.com

Skills and Expertise

Knowledgeable in :

- UI/UX design
- Graphic design
- Digital illustration
- Digital design

Proficient in :



I hereby declare that all the above information is correct and accurate.

Academic History

Mindoro State University 2021-2025

Bachelor of Science in Information Technology

- *Dean List*

Naujan Municipal High School 2014-2021

S.T.E.M

- *Consistent Honor Student*
- *Member: Technoprenuership Club*

Experience

Freelance Graphic Designer

- *Collaborated with clients to understand their design needs and create visually appealing designs that align with their brand and goals*
- *Utilized Adobe Creative Suite, including Photoshop, Illustrator, and InDesign, to create various types of designs such as brochures, posters, social media graphics, and more*

Achievements and Certification

- Microsoft Certified: Azure Fundamentals
- Adobe Qualified Certification

My hobby

In my free time, I enjoy creating character illustrations as a hobby. Additionally, I prioritize maintaining a healthy lifestyle by participating in regular cardio exercises, such as running and cycling, on weekend mornings.