



Zoho Corporation Private Limited

Registered Office: Plot 140, 151, Estancia IT Park, Vallancheri,
Chengalpattu District, Tamilnadu, 603 202.

Ph: +91 - 44 - 6744 7070

www.zohocorp.com

DTA UNIT

PROVISIONAL OFFER LETTER

Date : 28.06.2023

Dear Krishnakumar Eswaran,

We are pleased to offer you employment for the position **Member Technical Staff** with **ZOHO CORPORATION PRIVATE LIMITED**.

REMUNERATION

Your annual Cost to Company will be **INR 600000/- (Six Lakh Rupees Only)**. The break-up of your gross salary were set out in **Annexure A** for your reference. A detailed offer letter mentioning the offer terms & conditions will be shared with you through our online onboarding portal.

DATE OF JOINING & ONBOARDING PROCESS

Your date of appointment is effective from **01st July 2023**. Induction & other onboarding procedures scheduled on **3rd July 2023 (Monday)**.

SALARY REVISION

Revision to your compensation will be after one year from the date of joining, subject to satisfactory completion of the probation by you. Zoho operates a Pay-for-performance policy and any salary revision will take your performance into account.

The matters related to your compensation are strictly confidential between you and the company and should be treated as such.

We welcome you to our organization and trust that you enjoy working here and contributing to the growth and the prosperity of the Company.

With best wishes,

Yours sincerely,
For ZOHO CORPORATION PRIVATE LIMITED,

Sangeetha Balaji
Deputy Manager - HR Operations

Branch Office:
Krisp IT Park, No 942, Vandalur - Kelambakkam Road,
Kizhakottayur, Chennai, Tamilnadu, 600 127.

Corporate Identification No: U40100TN2010PTC075961
e-mail ID: financeteam@zohocorp.com



ANNEXURE - A

Name : Krishnakumar Eswaran
Designation : Member Technical Staff

Details	Monthly	Annual
Basic	20000	240000
Taxable Allowance (TA)	-	-
HRA	10000	120000
Other Allowance & Flexible Component	17600	211200
Gross Salary	47600	571200
Employer Provident Fund 12% of (Basic + TA) *	2400	28800
Cost To Company (CTC)	50000	600000

* You will be covered under the Company's Provident Fund Scheme from the date of joining the organization. Under this scheme, the company will contribute 12% of your (Basic + TA) per month as employer contribution and an equal amount will be deducted from your salary as your contribution towards the fund.

