



PANFRAM LTD

Civil, Structural & Mechanical Contractors



NGONI POLICE STATION - MBOONI WEST AGENCY

COMPANY PROFILE

CONTACTS

P. O. Box 79823 - 00200
Nairobi - Kenya
Tel: +254 721 922 909

1. Introduction

- I. Construction of and maintenance of roads & bridges
- ii. Construction and Maintenance of buildings (Commercial and Residential)
- iii. Supply of construction material and equipment
- iv. Construction and maintenance of drainage systems
- v. Plumbing-(residential and industrial) cabling and ducting infrastructure
- vi. Refurbishment of both commercial and residential buildings
- vii. Interior partitioning, decorations and fittings
- viii. Installation of heating and ventilation systems
- ix. Landscaping services
- x. Water drilling, equipping, pumping system and storage
- xi. Renewable energy installations and maintenance
- xii. Environmental Impact Assessments

PANFRAM LTD is a private limited company that was established in August 2019 as a solutions provider in general supply, construction, Environment and Logistics needs.

The company was conceived with customer satisfaction in mind and sustained solutions as long term strategy.

I. PATRICIA NDILA MUSYOKA– Managing Director

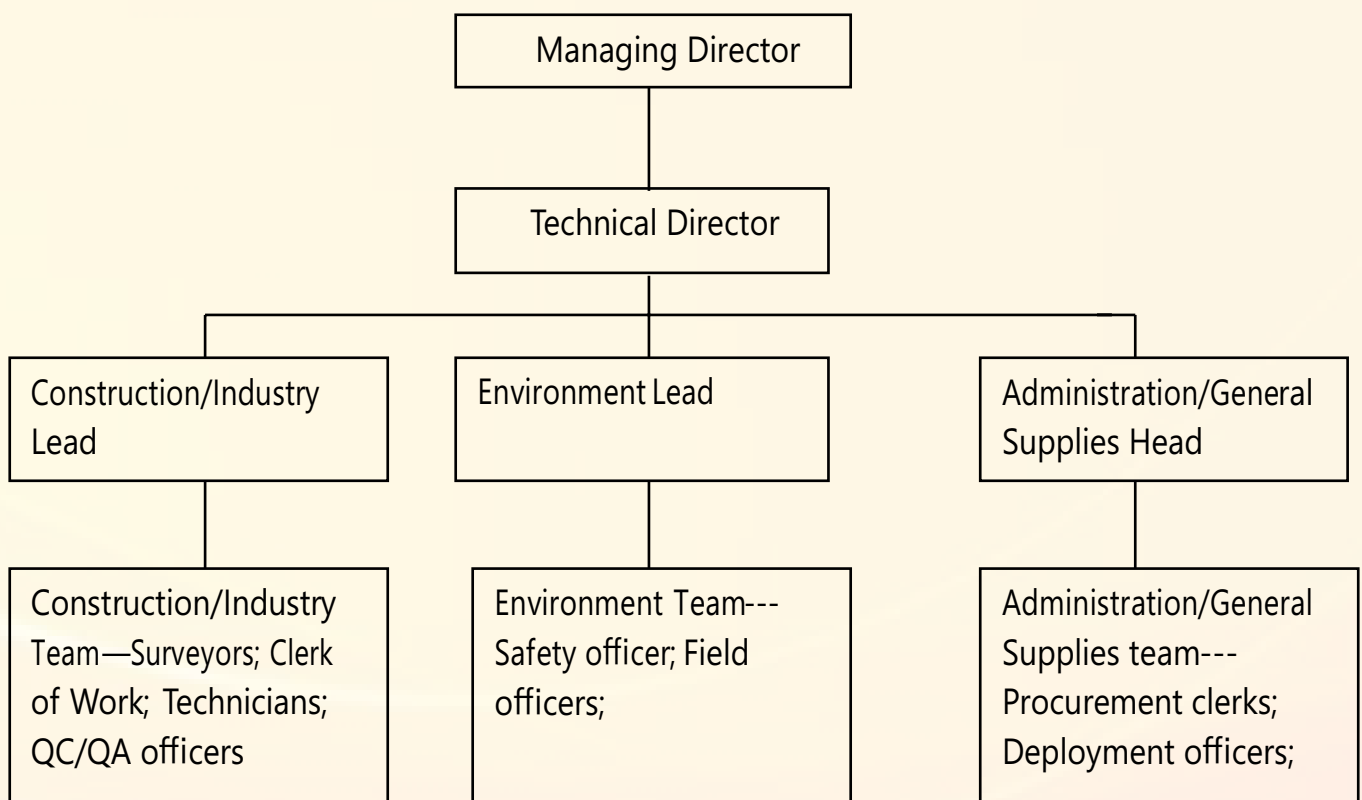
ii. ISAAC ISSAH UHURU –Technical Director

2. ORGANIZATION & HIERARCHY

PANFRAM LTD is a company formed by young and dynamic entrepreneurs with intent to serve generation after generation.

The company is owned by; -

There is a lean but flexible management team whose main focus is quality as indicated in the organizational chart to accommodate the current workload.



ORGANIZATIONAL CHART

3. VISION & MISSION

VISION

PANFRAM LTD intends to move forward and become the leading Supplies, Engineering and Construction solutions provider in Kenya, by consistently delivering projects that meet standards and within the timelines.

MISSION

PANFRAM LTD strives to be an ethical, respected company with an excellent safety record, profitable growth, and a committed workforce.

4. VALUES

Safety

- We will not compromise the safety of employees, our customers or the public.
- Safety is our number one priority on all of our jobsites.
- All employees are responsible for safety compliance.
- The success of our Company depends on our ability to operate safely.

People

- All employees are vital to the success of our Company.
- We provide opportunity, training and support to develop the highest quality people.
- We develop our future leadership from within the organization.
- We value, respect and are committed to our employees and their growth within the Company.
- We reward all employees based on their safety record, financial performance and quality of service to our Company and our Clients.
- We encourage personal entrepreneurial spirit with the understanding that it will be beneficial to the Company.

ETHICS & INTEGRITY

- Integrity is a key to our success.
- We are open and honest with our employees, customers and suppliers.
- We comply with all rules, laws and regulations of all governmental and regulatory agencies.
- We are concerned for and committed to the communities we serve by operating in a safe and environmentally responsible manner.
- We take responsibility for our actions and live by our values to build and protect our Company's reputation.
- Our word is our bond and we stand behind our work.
- All employees will adhere to our ethical code – this is non-negotiable.

SERVICE

- Our business is to provide construction solutions for our Customers.
- We work to understand and anticipate our Customers' needs and believe quality work and service create loyal customers.
- We provide a high level of service to our Customers. We go the "extra mile" to overcome any construction challenge.
- We deliver projects completed on time, on budget and with a high degree of workmanship and professionalism.

TEAMWORK

- The success and growth of our Company depends upon our ability to work and communicate as a team.
- We work together to achieve the best results for our Company and our Customers.
- We achieve excellence by putting our Company's goals ahead of our personal interests.
- We develop partnerships with our Customers and Suppliers.

WORK ETHIC

- We value people that exhibit a strong positive attitude and high level of energy.
- Good work ethics are highly visible, to both people inside and outside of the Company, and are a necessary component of our success.
- We work harder and smarter for our Customers to ensure the success of our Company.
- We are committed to be the best and we take pride in what we do.

5. CLIENT PROFILE

NO	EMPLOYER	SERVICES OFFERED
1.	China Civil Engineering Construction Corporation Year 2020	❖ Construction of box culvert - Embul Bul Ngong Road.
2.	County Government of Makueni FY - 2019 - 2020	❖ Rehabilitation of Isaani playground - Kibwezi West sub county ❖ Filling with murram, compacting, construction of prevention wall, drainage, soccer goal posts and net.
3.	NG-CDF Mbooni Constituency FY - 2019 - 2020	❖ Renovation of 3 classrooms Kaseki S.D.A Primary School.
4.	NG-CDF Kilome Constituency FY - 2019 - 2020	❖ Construction of 1 Classroom A.I.C Sultan Hamud Primary School
5.	NG-CDF Kilome Constituency FY - 2019 - 2020	❖ Renovation of 2 Classrooms Kilombo Primary School
6.	NG-CDF Kilome Constituency FY - 2021 - 2022	❖ Renovation of 4 Classrooms Enguli Primary School
7.	Africa Star Railway Operation Company Ltd Year 2021	❖ Construction of police station, staff quarters and toilets ❖ Chain link fencing and gate

WORK EXECUTION PICTORIALS



REHABILITATION OF ISAANI PLAYGROUND



RENOVATION OF 3 CLASSROOMS KASEKI
S.D A PRIMARY SCHOOL.



CONSTRUCTION OF 1 CLASSROOM A.I.C SULTAN
HAMUD PRIMARY SCHOOL



RENOVATION OF 2 CLASSROOMS KILOMBO
PRIMARY SCHOOL



CONSTRUCTION OF BOX CULVERT- EMBUL BUL
NGONG ROAD.



RENOVATION OF 4 CLASSROOMS ENGULI
PRIMARY SCHOOL

HEALTH, SAFETY AND ENVIRONMENT POLICY

PANFRAM LTD believes that the perfect success must come along with the safety of the employees and all participating people, their wellbeing and protection of work area surroundings. Safety is not only a law or regulation to be abided by but it is also a matter of righteousness and humanity, a right, which all co-workers must receive, thus, the safety is considered a valuable thing of the organization to be practiced and continuously perpetuated. The executives and all staffs will be assigned to be responsible for the safety and environment protection in accordance with their respective part of works and that in no event shall safety and environment protection be considered an additional part of the works but must be the work to be fulfilled and, above all, must come first.

HEALTH AND SAFETY POLICY:

The company has set forth safety policy on all staffs as follows:

- a. The company shall enhance and create work safety.
- b. The company considers that all work performers are valuable resources of the company; hence, the safety of the work performers is the important policy of the company.
- c. The company shall render support in order to create work safety and provide equipment and appliances with safety condition including condition and method in operation. The company also enhances acknowledgment and motivates work performers on safety first.
- d. The company has prescribed its policy that there shall be a Health Safety and Environmental Committee to map out work and project planning in connection with the safety as well
as carrying out the management and development the project plan to efficient success.
- e. The company has prescribed it a policy that all superiors have the duties and responsibilities on the matter of work safety of their subordinates in strict compliance with Safety Rules and Regulations prescribed by the company.
- f. The company has prescribed it as a policy that all work performers must have the duties and responsibilities for their own work safety as well as the safety of their co-workers in strict compliance with Safety Rules and Regulations prescribed by the company.

- Company health, safety and environmental policies
- Safety training program for all staff positions
- New employee orientation and training program
- Safety promotion and incentive program
- Job safety analysis (JSA) program for all major and high risk works
- Accident investigation and reporting system with follow up corrective measures
- Accident statistic and analysis
- Preparing work method statement and accident prevention method
- Safety audit and inspection
- The first induction is done for recruited workers to learn and know company's basic safety rules. This is executed by **PANFRAM LTD** supervisors.
- The second induction is carried out with input from our client for our staff to familiarize themselves with safety requirements while working in their premises

KEY ELEMENTS OF SAFETY PLAN:

According to the prevention operations by various preventive measures, the company has foreseen the Safety in Process, which is a must thing to do to create sustainable work with safety. The company supervises all levels of the employees by holding regular safety talks at job sites in order to provide knowledge and comprehension in performing their work relating to health, safety and environmental condition both from their own sites and other sites.

SAFETY INDUCTIONS

The purpose of safety induction is to ensure that all the staff and contractors are familiar with all policies and basic **PANFRAM LTD** safety rules and regulation prior to commencing works sites.

TOOLBOX TALKS

Tool box talks are meant to discuss safety issues, challenges encountered and expected as the work progresses. These must be done for 10-30 minutes once a week, and for 5-10 minutes before starting of each day's work.

- **PANFRAM LTD** machinery, equipment and plant will be regularly serviced to minimize emission of exhaust fumes and gases.
- **PANFRAM LTD** will regularly water down earthworks during dry weather to reduce dust.
- Where earthworks expose the soil to erosion, appropriate cross falls will be maintained to ensure proper draining of storm water, with minimal sediment run-off.
- The storage, use and disposal of petroleum products and other hazardous materials necessary for our operations will be controlled by health, safety and environment officer as approved by site/project manager. Disposal of such will comply with laid NEMA regulations.
- Powered machinery will be fitted with appropriate mufflers or silencers according to the manufacturer's recommendations for silent operations.
- **PANFRAM LTD** will maintain the disturbance caused to the environment to the base minimum and will grass all areas around the built up facilities which have been so disturbed.
- The company will cart all construction rubble/waste material to an approved dump site and leave the place clean and tidy.
- Creating a secure and working environment
- Minimizing losses and work disruptions
- Safeguarding the integrity and reputation of the client we are working for as well as ours

ENVIRONMENT POLICY

PANFRAM LTD takes cognisance that the external conditions or surroundings in which we live, and which influence our development and behaviour are largely referred to as our environment.

The company has established an environmental policy to mitigate the negative impact of construction as follows; -

SECURITY POLICY:

PANFRAM LTD is committed to;-

- Creating a secure and working environment
 - Minimizing losses and work disruptions
 - Safeguarding the integrity and reputation of the client we are working for as well as ours
- Principle of operation

- Striving to prevent security incidents by proactive approach
- Implementing relevant response plans and procedures to minimize the impact of any incident.
- Developing personal security awareness and responsibility
- Conduct security analysis/operations in full compliance with the law
- Addressing security in all business decisions and activities
- The company may conduct unannounced searches, periodic or random testing for drugs and alcohol on company locations .
- Being at work whilst impaired by drugs or alcohol is strictly prohibited.
- Dismiss will normally occur when there is failure to cooperate with implementation of this policy, failure to comply with appropriate rehabilitation procedures which will include education, counselling, treatment and being pinned on notice board.

The security policy is based on the following principles; -

DRUGS AND ALCOHOL POLICY:

The use of drugs and alcohol can impair performance at work, and can be a serious threat to safety and environment, health and productivity.

PANFRAM LTD wishes to ensure, that all its own employees recognize this threat.

The drugs and alcohol policy aims at minimizing the risks involved.

The company has contacts with rehabilitation centres for drug and alcohol abuse and facilitates such as need arise.

The policy applies and is part of employee terms of engagement and relates to;-



No. **PVT-6LUE5LL**

CERTIFICATE OF INCORPORATION

I hereby **CERTIFY** that,

PANFRAM LTD

is on this date 21 Aug 2019 Incorporated under the Companies Act, 2015 and that the Company
a **PRIVATE LIMITED COMPANY**.



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Registrar Of Companies

This is a system generated certificate. To validate this document send the word **BRS** to **21546**

NT/PPD/2022/DGW/1019



REPUBLIC OF KENYA

ACCESS TO GOVERNMENT PROCUREMENT OPPORTUNITIES (AGPO)

CERTIFICATE OF REGISTRATION

(WOMEN)

M/s PANFRAM LIMITED

P. O. Box 79823 00200 Nairobi has on this 9th day of February, 2022,
been duly registered under The Public Procurement and Asset Disposal Act 2015 for a period of two years.

ERIC KORIR

For: Principal Secretary / National Treasury

Disclaimer: You may confirm validity of this certificate on the AGPO Portal at www.agpo.go.ke

Caravan: This certificate is issued on the basis of information available with the National Treasury as at the certificate date mentioned above. The National Treasury reserves the right to withdraw the certificate if new evidence materially alters the compliance status of the recipient.



Certificate of Registration

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that



M/S PANFRAM LIMITED

has been duly registered as a ROAD WORKS Contractor

Category NCA8

Reg. No 53998/R/1119

Date of Issue: 15/09/2022

Registrar of Contractors

Valid Until 30/06/2025

SERIAL No.

771329

**THIS CERTIFICATE MUST BE ACCOMPANIED
BY A VALID ANNUAL PRACTISING LICENSE**

RCB PLAZA, 10th Floor, Kenya Road, Upper Hill Road
P.O. Box 21046 - 00100, Nairobi Kenya
Tel: 254 20 2712096, +254 20 2712098, +254 20 2712099
Email: info@nca.go.ke



Issued under the Seal of the Authority

Certificate of Registration

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that



M/S PANFRAM LIMITED

has been duly registered as a BUILDING WORKS Contractor

Category NCA8

Reg. No 53998/B/1119

Date of Issue: 15/09/2022

Valid Until 30/06/2025

SERIAL No.

771329

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P.O. Box 21046 - 00100, Nairobi Kenya
Tel: 254 20 2712096, +254 20 2712098, +254 20 2712099
Email: info@nca.go.ke



Issued under the Seal of the Authority

Certificate of Registration

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that



M/S PANFRAM LIMITED

has been duly registered as a WATER WORKS Contractor

Category NCA8

Reg. No 53998/W/0720

Date of Issue: 15/09/2022

Valid Until 30/06/2025

SERIAL No.

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For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254 (071) 099 999
Email: callcentre@kra.go.ke

PIN Certificate



www.kra.go.ke

Certificate Date 21/08/2019
Personal Identification Number
P051826535Z

This is to certify that taxpayer shown herein has been registered with Revenue Authority

Taxpayer Information

Taxpayer Name	PANFRAM LTD
Email Address	patndia@gmail.com

Registered Address

L.R. Number	NA	Building	LAISER HILL PLAZA
Street/Road	THORN THREE ROAD	City/Town	NA
County	Kajiado	District	kajiado North District
Tax Area	Ongata Rongai	Station	Machakos
P. O. Box	79823	Postal Code	00200

Tax Obligation(s) Registration Details

Sr. No.	Tax Obligation(s)	Effective From Date	Effective Till	Status
1	Income Tax - PAYE	21/08/2019	N.A.	Active
2	Income Tax - Company	21/08/2019	N.A.	Active

The above PIN must appear on all your tax invoices and correspondences with Revenue Authority. Your accounting end month is December unless a change has been approved by the Commissioner-Domestic Taxes Department. The status of Tax Obligation(s) with 'Dormant' status will automatically change to 'Active' on date mentioned in "Effective Till Date" or any transaction done during the period. This certificate shall remain in force till further updated.

Disclaimer : This is a system generated certificate and does not require signature.



Certificate of Registration

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that



M/S PANFRAM LIMITED

has been duly registered as a MECHANICAL ENGINEERING SERVICE Contractor

Category NCA8

Reg. No 53998/M/0720

Date of Issue: 15/09/2022

Registrar of Contractors

Valid Until 30/06/2025

SERIAL No.

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CONSTRUCTION EQUIPMENT:

PANFRAM LTD fully owns below listed construction equipment/tools among others; -

- Concrete Mixers-----1 No.
- Porker Vibrator ---2No.
- Wheel Barrows---- over 10No.
- Assorted tools; - Mattocks/shovels/trowels/sand sieve frames/overalls/helmets/chisels/mallets etc
- Welding Machines-----1No.



KASEKI S.D.A PRIMARY SCHOOL CLASSROOMS

CONTACTS

P. O. Box 79823 - 00200 Nairobi - Kenya

Tel: +254 721 922 909