**Phone**: 775-229-9855 **Email**: coleeddy@charter.net

# » Summary

Fresh graduate, eager for the opportunity to use the knowledge acquired, in a career focused on Economics and/or IT. I plan to further my education in the PhD Economics program at The University of Nevada, Reno in the coming years when there is less uncertainty.

## » Educational Achievements

University of Nevada, Reno, NV – Economics & Information Systems Major

- Dual B.S. in both Economics and Information Systems
- Honors Cum Laude in both Economics and Information Systems (Top 5.01 10%)
- Dean's List student in The College of Business 3.5 GPA or higher 2016 2019
- Economics Overall GPA 3.93
- Information Systems Overall GPA 3.7

## » Qualifications

## The College of Business Economics | June 2016 – August 2019

- Experience using Stata to analyze, manage and produce graphical reports of data
- Ability to run OSL Regressions to determine relationships between variables
- Econometrics capabilities of deriving empirical content from economic relationships
- Ability to forecast by predicting future conditions using a combination of indicators
- Understanding of economic models and how they relate into more complex processes

#### The College of Business Information Systems | June 2016 – August 2019

- Intermediate understanding of coding languages: HTML, Java, Python and SQL
- Ability to maintain and search data in a database using search queries and MySQL
- Experience coding projects in Visual Basic: Personal Websites & Windows Forms
- Ability to design and implement a database for various business models
- Project management skills in both SCRUM and waterfall methodologies
- Basic understanding of cybersecurity and the protection of internet-connected assets
- Clean UI design abilities with a strong background in photoshop

# » Work Experience

**Tranzvia**, Reno, NV – Client Executive | December 2019 – March 2020

- Learned the core of B2B sales
- Built strong relationships with local business owners daily
- Tracked all leads using Beacon's CRM
- Finalized POS system switchovers for new and existing clients
- Resolved any issues that clients had with either the POS system or services
- Maintained frequent contact with clients to ensure customer satisfaction

#### 24 Hour Fitness, San Francisco, CA – Front Desk Agent & Service Representative

- Collaborated with team members on promotions and upcoming events
- Received & processed monthly payments from 15,000+ members
- Exceeded \$5,000 monthly merchandise and consumable sales quota