

# Creating specific customer prefix

[!Important] **After onboarding a customer to the MSP portal, ensure that a customer-specific naming convention prefix is added by following this guide**

## 1 Accessing customer tenant

1. Sign in to the [Patch My PC Cloud Admin Portal](#)
  2. Next, hit the small downward facing icon
  3. Choose your customers tenant
  4. You can always check if you are working on a customer tenant by looking at these to places:
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## 2 Configure naming prefix

1. Once connected to your customer, go to **Settings** -> **Naming**
2. Now enter your desired prefix for your customer and hit **save**

[!Tip] You can utilize the **preview** feature to see the prefix

-  alt text

3. End results with naming prefix added ([Palme3] was added as a prefix in the image below)