

## **Cover Letter**

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From,

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To,

The HR Manager  
JPMorgan Chase & Co.

Dear HR,

I am writing to express my enthusiasm for the Client Data Specialist position at JPMorgan Chase. As a recent graduate with a degree in B. E in Electronics and Communication from Panimalar Engineering College, I am eager to apply my knowledge of data management, analysis, and client services in a dynamic and respected organization like JPMorgan Chase.

During my academic career, I developed a solid foundation in data analysis, database management, and Excel/SQL proficiency through coursework and projects. For example, I completed an internship in Ministry of Defence, where I worked with real-world datasets, ensuring data accuracy and performing analytical tasks that helped identify key trends. My experience working in team environments also helped me develop strong communication and problem-solving skills, which I am eager to apply in a client-centric role.

Although I am a recent graduate, my dedication to learning, coupled with my passion for data-driven decision-making, positions me to make a meaningful contribution to your team. I am particularly drawn to JPMorgan Chase because of its reputation for excellence in both financial services and innovation, and I am excited about the opportunity to grow within an organization that values data and client relationships.

I would love the opportunity to further discuss how my skills and enthusiasm align with the goals of your team. Thank you for considering my application. I look forward to the possibility of contributing to the continued success of JPMorgan Chase.

Thanking you

Sincerely,  
Mohsin Ahmed N