Object Review Minutes

Review Moderator : Nay Lin Aung, QA

Date : 18/03/2018

File : QualityPlan.doc

Object Review Minutes

1. Overview

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Review Type:** | **Document Review** | | | | | | | | |
| **Review No:** | 18031801 | Review Object Size | | 28 pages | | Code Size | |  | |
| **Review Object:** | SE25PT7SERIS\SERIS\MGMT\QUALITY\QP\WORK IN PROGRESS\QualityPlan.doc | | | | | | | | |
| **Authors:** | Nay Lin Aung | | | | | | | | |
| **Review Participants:** | KM, Treza, Agnes, Bala, GaoZhiyu | | | | | | | | |
| **Review duration: (in h)** | 2h | | Sum of Preparation Time : | | | | | |  |
| **Number of Comments** | Sum = 0 | | F = 0 | I = 4 | D =3 | | O = 0 | | K = 0 |

F = Functional improvement

I = Improvement of content

D = Defect

O = Open

K = No change, Just comment

DNE = Done, REJ =Reject < Give reason >

Object Review Minutes

1. Comments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Reviewer** | **Place** | **Comment/Error description** | **Type** | **Authors comment to implementation of issue** |
| 1 | NayLA | Page-6 | Remove referred directory link since the link is not included in Project Plan document. | I | DNE.  Removed as per comment. |
| 2. | NayLA | Page-8 | In Table 3.2, add directory link for Audit Minutes under file category of “Project Communication”. | I | DNE.  Added as per comment. |
| 3. | NayLA | Page-8 | In Table 3.3, add directory link for user interface spec under file category of “Work Files”. | I | DNE.  Added as per comment. |
| 4. | NayLA | Page-8 | In Table 3.3, edit directory link for Logs file under file category of “Software Configuration Management”. | I | DNE. |
| 5. | NayLA | Page-9 | In Table 5.1, correct file directory link for HLD. | D | DNE. |
| 6. | NayLA | Page-9 | In Table 5.1, correct file directory link for UG (user manual). | D | DNE. |
| 7. | NayLA | Page-9 | In Table 5.1, correct file directory link for log files and all relavent places. | D | DNE. |
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