

INTERNSHIP			04 Months	
RUBAN MEMORIAL HOSPITAL		Human Resource Intern		Apr'2024-Jul'2024
Roles and Responsibilities	<ul style="list-style-type: none">● joining process includes documentation, punch card activation, orientation and record maintenance● to improve employee engagement by organizing events, trainings and birthday parties regularly.● auditing of employee files, ensuring proper documentation and organization according to HR policy.● dashboard development of to visualise metrics such as gender ratio, manpower and attrition of a period.● employees quarry handling, survey designing, ppt, poster, org-chart making, manpower planning etc.			
Projects	<ul style="list-style-type: none">● shifting of employee database from Excel to Access for better data management and report automation● easing of recruitment process using Google Forms for enhanced selection process and time efficiency			
EDUCATION				
MBA	Indian Institute of Management, Bodh Gaya		75.90%	2025
B.Sc.	Nimapada Autonomous College, Nimapada		66.03%	2021
12 th	Swadhin Residential College, Nimapada		68.83%	2018
10 th	Kakatpur Govt High School, Kakatpur		84.33%	2016
POSITIONS OF RESPONSIBILITY				
Event Organizer	<ul style="list-style-type: none">● Coordinated Ministerial visit, Annual functions, and cultural events as part of a college team● Contributed as a team in event planning in term of leadership and organizational skills			2021
ACADEMIC ACHIEVEMENTS				
OJEE	<ul style="list-style-type: none">● Secured 10th rank in Odisha Joint Entrance Exam for Masters in Computer application			2023
EXTRACURRICULAR ACTIVITIES				
Hackathon	<ul style="list-style-type: none">● Secured a spot in Smart India Hackathon 2023 Qualifying the college level internal hackathon			2023
National Cadet Corps	<ul style="list-style-type: none">● Awarded with Certificate A for contributions and training under National Cadet Corps● Led NCC unit, fostering teamwork, discipline and leadership among cadets and peers			2016
State level camping	<ul style="list-style-type: none">● Participated in NCC camp, learnt Leadership, Survival skills & Discipline through training● Participated to learn leadership and survival skills through rigorous and immersive training			2015
LIVE PROJECT – INSPLORE CONSULTANCY				
Marketing & Finance	<ul style="list-style-type: none">● Developing data-driven marketing strategies to optimize client ROI and engagement.● Analysing financial reports to identify cost-saving opportunities and improve profitability.● Collaborated with teams to execute successful marketing campaigns and financial initiatives.			2023
CERTIFICATIONS				
Accounting	<ul style="list-style-type: none">● Introductions to Managerial Accounting, for better understanding of any business reports			2023
Statistics	<ul style="list-style-type: none">● Stanford's online Intro of Statistics to empower data-driven decision-making and analysis			2023
Analytics	<ul style="list-style-type: none">● Power BI for advanced data visualization and analysis with database filtering and linking			2023
Investment	<ul style="list-style-type: none">● Financial risk analysis, portfolio optimization and America-focused investment strategies			2023
Healthcare	<ul style="list-style-type: none">● Pharma professional skills in licensing, commercialization and medical compliance strategies			2023
Economics	<ul style="list-style-type: none">● Gained insights into Circular Economy's significance and methods for business integration			2023
Operation	<ul style="list-style-type: none">● Proficient in Sales Targets and Efficient Inventory Management for Profit Maximization			2023
Marketing	<ul style="list-style-type: none">● Unique Value Proposition (UVP) Creation, Significance, Components, Competitor Analysis			2023
Finance	<ul style="list-style-type: none">● Learned Expense analysis, break-even points, and spreadsheet utilization proficiency			2023
SQL	<ul style="list-style-type: none">● Learned SQL fundamentals, database design and management in a course offered by IBM			2023
Digital Marketing	<ul style="list-style-type: none">● Completed 40-hour long Google certificate course of Fundamentals of Digital Marketing			2023
Excel	<ul style="list-style-type: none">● Excel for Beginners course, mastering data manipulation, formulas, charts and pivot charts			2023
Python	<ul style="list-style-type: none">● Fundamentals of Python including Pandas for data manipulation by grasshopper Google			2020
OTHER INTERESTS				
Hobbies & Skills	<ul style="list-style-type: none">● Book Reading	<ul style="list-style-type: none">● Gymnastics	<ul style="list-style-type: none">● Blender 3D	