

Declaration Form

I hereby apply/register as a student of the Eswatini College of Technology (ECOT), subject to the following terms and conditions:

1. I undertake to:

1.1. Comply with rules and regulations of the Eswatini College of Technology (should my application be successful).

1.2. Inform the Registrar's Office immediately, if I change my address.

1.3. Acquaint myself each year/semester, with all the Rules and general Regulations including class, residence and other relevant fee increase that relate to the programme for which I am applying.

1.3.1. I hereby undertake to acquaint myself, abide by and comply with ECOT statutes, all the rules, regulations, policies and procedures of the Institution as amended from time to time.

1.3.2. I agree that the Institution, through the Educational policy, Higher Educational Bill and its normal Governance bodies may amend any Regulation, Policy or Procedure and that I shall be bound to any such amendment as soon as it may take effect.

1.4. Make alternate arrangements for accommodation should the College accept me for a Degree/Diploma and cannot offer me Accommodation.

1.4.1. I acknowledge that the curriculum of the Degree/Diploma/Certificate/ programme for which I am applying/ registering has been approved by the College governing body and the Ministry of Education and Training.

1.5. I agree that a change to my regulated curriculum may only be effected with the approval of the curriculum advisor – Heads of Faculties or executive Dean-Vice Principal (Academic) in question and any such change may be effected in accordance with the prescribed procedure and within the appointed period and be signed by or on behalf of the Principal of Institution /or his duly authorized Representative.

2. I hereby accept liability for the payment of all tuition fees which may be charged by the College as a result of my/his/her studies at the College.

2.1. I acknowledge that tuition; residence and other fees are revised annually by the College/Ministry of Education and Training and increased accordingly.

2.2. I agree that in the event that the Institution instructs Attorneys to take any steps against myself for the recovery of any amounts due to the Institution by myself, that I shall pay all costs as between Attorney and Client, inclusive of collection commission.

3. I am aware that my enrolment is valid only if it complies with the regulations of the Degree/Diploma/Certificate concerned, irrespective of the acceptance of this application by the institution. Your admission at the College does not guarantee sponsorship from Government.

4. I accept the responsibility of submitting all documents required by the Institution before the stipulated due dates.

5. I agree that the Institution has the right to cancel my registration if I provide incorrect information or documentation in an application for admission and registration including but not limited to the official /school leaving certificate in respect of my ECOT admission; any previous study record and certificate of conduct or if I fail to provide material information or documentation.

6. I declare that:

6.1. I make this application and give the declarations and understandings with the knowledge and consent of my parent/guardian/employer.

6.2. I warrant that the information contained herein is true and correct and the Institution shall be entitled to declare the contract void and cancel my registration if I have made any misrepresentation or omission on this application.

6.3. Foreign Students:

6.3.1. I am aware that I am responsible to renew my study permit three (3) months prior to the expiry date.

6.3.2. Refugee: I am aware that I am responsible to renew my study permit one (1) month prior to its expiry date.

7. I hereby absolve the Institution, its Staff, Employees, Representatives and/or agents from any claims which I/the student may acquire as a result of any injuries which I/the student may receive and/or damages which I/the student may suffer as a result of any happening, incident, accident, injury, illness or death, however it may have resulted, or as a result of my/his/her participation in any Sport/excursion/visit or transport which may take place during my/his/her studies at the Institution.

7.1. I accept that I shall participate in the activities Mentioned in paragraph 7 on my/his/her own responsibility and shall voluntarily accept the risk incidental thereto.

8. The terms of payment of the Institution (including Tuition and Boarding and Lodging fees) are as follows:

60% of fees must be paid (upon registration by the end of the first semester) and the balance within the second month of the second semester.

8.1. I confirm that, in the event of my failure to pay any amount due by or demand of me on the due date, all outstanding fees owing to the Institution at that point shall become due and payable in one sum with immediate effect.

8.2. Respect of students not fulfilling their financial obligations on time and as prescribed, the Institution retains the right to:

- a. Exclude students from campus residence;
- b. Withhold students' examination results or Diplomas/Degree;
- c. Cancel students' registration after the specified dates and to hold them liable for payment of the outstanding amounts as agreed upon signed in the special arrangement made by the Institution.
- d. Not to allow students to register if the previous year's fees have not been paid in full.
- e. Not to issue transcript or certificate of conduct; and
- f. To institute legal action against students, who will be liable to all ECOT legal costs.

9. If I take up the Institution's accommodation or residence, I hereby undertake to:

9.1. Duly complete and sign the registration with regard to my year of entry and name of residence.

9.2. Make myself familiar with all the rules, regulations, policies and procedures pertaining to residence or accommodation and to comply with these regulations and abide by these rules, policies procedures and as amended from time to time.

9.3. Students within the Mbabane Corridor and/or within proximity will be required to be off-campus when the Accommodation facilities/College Residences are congested.