



Customer Order Form

Customer Information:

COF Number	GH_DC_WEB_608	Customer Name	NATIONAL POPULATION COUNCIL
COF Date	25-SEPT-2024	Technical Person (Name, email, and phone)	FRANCIS EDEH KUM SORREKAKUSA edemcator@gmail.com 0551252674
Proposal Number		Procurement Person (Name, email, and phone)	CHARLES OMARI BOATENG omariboateng@yahoo.com 0246093643
Order Type	NEW	Billing Address (Name, email, and phone)	NATIONAL POPULATION COUNCIL florengs@gmail.com 0247129426

Order Details:

	Service description	Unit Price (GHC)	Qty	OTC (GHC)
1	One-Time Cost for Interface/UX Design & Wireframe	4,000.00	1	4,000.00
2	One-Time Cost for Database Construction	2,500.00	1	2,500.00
3	One-Time Cost Frontend Development / SEO	1,400.00	1	1,400.00
4	One-Time Cost for Backend Development	7,800.00	1	7,800.00
5	One-Time Cost for Payment Integration	2,000.00	1	2,000.00
6	One-Time Cost for Mobile usability Development	1,300.00	1	1,300.00
Total charges exclusive of taxes				19,000.00
GETFUND Levy				2.5% 475.00
NHIL Levy				2.5% 475.00
Covid-19 Levy				1% 190.00
Total Excluding VAT				20,140.00
VAT				15% 3,021.00
Total Charges including taxes				23,161.00

Payment Details:

Abdul Drouf Road, Ridge
3rd Floor MoC Office Complex
PMB, Ministries Post Office Accra, Ghana
GA-079-0539
Tel: 0302 953396 / 953358
Email: info@nita.gov.gh Web: www.nita.gov.gh

Marina Mall
5th Floor, Airport City
Accra, Ghana
Email: info@smartinfra.gh
Web: www.smartinfra.gh



Payment Schedule	Annually	Deposit Required	NA
Payment Type	Annually Advance	Deposit Amount	0
Payment Currency	GHS	Contract Period	12 Months

Delivery Timeline: 5 Business days

Important Notes:

- NRC/One-time cost charges would be paid in advance.
- MRC/ Annual charges would be paid, 100% advance as per agreed terms
- The contract period is for a minimum of 12 months.
- Taxes should be paid as actual, as mentioned in the above table.
- Delivery Timeline – 5 business days, once after the customer Purchase Order, Customer Order Form, and Advance Payment
- Customer would need to support us with the required access to complete the activity.

GENERAL TERMS

1. The above shall constitute the specific services to be provided to the Customer.
2. The Service Provider shall provide the services on the terms and conditions contained in this Customer Order Form (COF) and any Agreement signed between the parties.
3. This contract shall be effective for a 1-year period commencing on the date of service activation and handed over (Activation Date) to the Customer. This period shall be the minimum term of the contract and shall be a Lock-in Period. The parties shall agree in writing on subsequent contract duration following the lock-in period.
4. The Service Provider and the Customer shall at any time mutually terminate the contract with 30 days' notice to the other party or terminate with 3 months' notice if a party fails to rectify a breach that has been communicated to the Party. A breach of the terms of the contract shall include but not be limited to a breach of the payment terms, confidentiality, Intellectual Property provisions, and agreed SLAs. Termination shall not affect accrued rights and liabilities of either party and applicable Exit Charges under the Agreement or MSA defined in paragraph 15 below.
5. The Customer shall keep confidential all information relating to this contract which the Service Provider indicates as confidential including all financial, business, and technical data.
6. The Customer acknowledges and agrees that Service Provider and/or its licensors own all Intellectual Property Rights in the services and this contract does not give the Customer any rights to or in the Intellectual Property of the Service Provider and its licensors.
7. This contract shall not be interpreted to create any association, joint venture, agency relationship or partnership between the Parties.

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Mylena Maw
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8. Each Party represents and warrants to the other that it has the right, power, and authority to enter into this contract and has taken all necessary action required to enter into the contract and to carry out its obligations under this contract.
9. The Service Provider shall not be liable for the acts or omissions of the Customer.
10. All Customer data shall remain the property of the Customer.
11. All notices under this contract shall be sent to the representatives of the parties listed in the COF. All customer support services shall be done through the customer support number provided above.
12. The Customer shall not assign, transfer, or subcontract any of its rights or liabilities under this contract without the prior written consent of the Service Provider.
13. This contract is made solely and specifically between and for the benefit of the Service Provider and Customer herein and shall not be enforceable by any person not named in the contract.
14. Each party warrants that the party signing this contract is authorized to sign on behalf of the party.
15. Save for the execution of a Master Services Agreement or an agreement for a specific service (the "Agreement"), this COF and any other amendments, statement of services, or purchase orders shall constitute the entire agreement between the parties related to the services stated above.
16. This contract shall be governed by Ghanaian law and all disputes arising under the contract shall finally be settled by arbitration under the rules of the Ghana Arbitration Centre.

Delivery, Billing and Payment:

17. The Customer shall make immediate payment of all Charges arising from delivered service and usage as shown in invoices issued by Smart Infracore Limited. The customer shall mention on the cheque or payment transfer that the payment is for Smart Infracore Limited. The Customer shall also reference the invoice number and the Customer's Account number to initiate the payment.
18. The Customer shall pay 100% of the installation fees for all the sites in advance. Thereafter the monthly charge (where applicable) shall be paid in advance for every month/quarterly/yearly of the duration of the contract period as agreed by the parties. The Billing is starting for the monthly recurrent charge the day after the service has been successfully tested and commissioned.
19. Smart Infracore Limited shall send the Customer an invoice for the recurrent Charge at least thirty (30) days before the end of the period for which the recurrent Charge is applicable.
20. The invoices shall be based on the charges specified above. Any change in the invoicing should be notified, agreed upon, and billed.
21. Payment for the monthly/Quarterly charge shall be made on the 30th day following the date of presentation of an invoice by email.

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Bank details for transfers: Bank: Fidelity Bank Ghana Limited, Branch: - Action Chapel.

Account name: Smart Infraco Limited Account number: 1056150832218

Signature:

Customer Side Information		Smart Infraco Side Information	
Customer	NATIONAL POPULATION COUNCIL	Auth. Signatory	Maxwell Dinkson
Authorized Person	FLORENCE A. BE HAGAN	Designation	Sch Manager
Designation	EXECUTIVE DIRECTOR	Department	Idar/Commercial
Signature		Signature	
Date	25/09/24	Date	25/09/2024

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