

# Azumi C. Maglinte

Technology Communication Management Student

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## SUMMARY

A dedicated Technology Communication Management student with a passion for bridging the gap between technical concepts and user understanding. Combining strong technical aptitude with excellent communication skills to deliver clear, engaging, and user-focused content.

## EDUCATION & CERTIFICATIONS

### BS in Technology Communication Management

University of Science and Technology of Southern Philippines  
2023 - Present

- Dean's Lister
- Technical Documentation Society Member
- Student Council Representative



### Technical Writing Certification

Google Technical Writing Course, 2023



### UX Design Fundamentals

Google UX Design Certificate, 2023

## TECHNICAL SKILLS

- Microsoft Office Suite
- Google Workspace
- Canva
- Content Creation
- Graphic Design
- Social Media Management
- Data Entry

## SOFT SKILLS

- Excellent verbal and written communication
- Time management and organizational skills
- Problem-Solving and adaptability
- Team collaboration and leadership

## PROFESSIONAL EXPERIENCE

### Student Intern

Aug 2023 - Present

University of Science and Technology of Southern Philippines

- Assisted in organizing university events by coordinating with departments and external partners.
- Streamlined communication workflows between students and faculty using technical platforms like Google Workspace.
- Supported data entry and reporting for academic programs, ensuring accuracy and timely delivery.

## COMMUNITY INVOLVEMENT & VOLUNTEERING

### Volunteer Media Coordinator

2022-Present

Barangay Youth Council, Misamis Oriental

- Designed promotional materials for local events using Canva.
- Assisted in organizing technology literacy workshops for local youth.

### Community Event Organizer

September 2023

USTP Environmental Awareness Campaign

- Coordinated team roles and managed event logistics.
- Raised awareness about technology's role in environmental sustainability.

## ACHIEVEMENTS AND AWARDS

- Dean's Lister: USTP, Semester 1 AY 2023-2024
- 2nd Place in USTP Infographic Design Contest (October 2023)
- Recognized for Outstanding Leadership in High School Student Council