



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
ICT Inventory 2024 - Regional Office

RICT Inventory Form v.1 2023

GENERAL INFORMATION

Division: Management Services Division	Section:
Accountable Person: Venus De Guzman	Division: Management Services Division
Actual User: Venus De Guzman	<input type="checkbox"/> Casual <input checked="" type="checkbox"/> CTI <input type="checkbox"/> JO
Nature of Work: <input checked="" type="checkbox"/> Admin Works/Clerical <input type="checkbox"/> Technical/IS Operator <input type="checkbox"/> GIS/Graphics/SysDev	
QR Code: 4ACTYBSICT00001	Property No: null
Equipment Type: Desktop Computers	Range Category: Unknown
Year Acquired: 2025	Aquisition Cost:
Brand: null Model: null	S/N: null

SPECIFICATION

Processor: null	HDD No.: null Capacity: null
RAM Type: Unknown RAM Capacity: null	SSD Type: null Capacity: null
GPU	Network
<input type="checkbox"/> Built-in <input type="checkbox"/> Dedicated	<input type="checkbox"/> LAN <input type="checkbox"/> Wireless <input type="checkbox"/> Both
Dedicated Info: null	If Wireless: <input type="checkbox"/> Built-in <input type="checkbox"/> w/ dongle

MAJOR SOFTWARE INSTALLED

Operating System	<input type="checkbox"/> Perpetual <input type="checkbox"/> Subscription <input type="checkbox"/> Evaluation Copy
Microsoft Office	<input type="checkbox"/> Perpetual <input type="checkbox"/> Subscription <input type="checkbox"/> Evaluation Copy
ARCGIS	<input type="checkbox"/> Perpetual <input type="checkbox"/> Subscription <input type="checkbox"/> Evaluation Copy
Adobe PDF	<input type="checkbox"/> Perpetual <input type="checkbox"/> Subscription <input type="checkbox"/> Evaluation Copy
Adobe Photoshop	<input type="checkbox"/> Perpetual <input type="checkbox"/> Subscription <input type="checkbox"/> Evaluation Copy
Autocad	<input type="checkbox"/> Perpetual <input type="checkbox"/> Subscription <input type="checkbox"/> Evaluation Copy

MONITOR

Monitor 1 Brand & Model: null	Monitor 1 (S/N): null
QR Code: null	<input type="checkbox"/> Bundle Property No: null
Accountable Person as seen in PN: null	AU: null
Monitor 2 Brand & Model: null	Monitor 1 (S/N): null
QR Code: null	<input type="checkbox"/> Bundle Property No: null
Accountable Person as seen in PN: null	AU: null

UPS

Accountable Person as seen in PN: null	AU: null
QR Code: null	Property No. null
S/N: null	

Inventory Date: _____ Month _____ Day _____ Year _____

Inventor Associate: