

# VIVEK BHARDWAJ

FRONT END WEB DEVELOPER & GRAPHIC DESIGNER

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## SUMMARY

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Highly creative, team-orientated, and multi-talented Graphic Designer with experience in web, print, and digital media design seeking a graphic design position.

## EDUCATION

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AUGUST 2015 - PRESENT

Pursuing a B.S. in Business Administration with a major in Information Systems,  
University of Nevada, Reno.

Expected date of graduation, May 2019.

## WORK EXPERIENCE

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OCG CREATIVE LLC    NOVEMBER 2017 - PRESENT

### Front End Web Developer

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- ▶ Developed 5 modern, and unique websites for local and national businesses.
- ▶ Analyzed and implemented design standards and guidelines for multiple businesses.
- ▶ Collaborated as a team of three in high stress situations to get projects completed on time.
- ▶ Designed compelling digital and print assets for over 20 clients.
- ▶ Cut development time for websites to 2 weeks by implementing page templates.

ASSOCIATED STUDENTS OF THE UNIVERSITY OF NEVADA, RENO    AUGUST 2015 - NOVEMBER 2017

### Graphic Designer

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- ▶ Designed print and digital assets for over 75 clubs and organization on campus.
- ▶ Submitted proofs for designs within 5 days of project being assigned.
- ▶ Led a team of three designers to create unique and innovative designs that followed all design standards and guidelines.
- ▶ Quickly adapted to new logo standards and uses.
- ▶ Focus on extreme attention to detail when working on designs.

## RELEVANT SKILLS

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| ▶ Photoshop     | ▶ WordPress           | ▶ Windows and Mac Environments         |
| ▶ Illustrator   | ▶ HTML / CSS          | ▶ 3 Years of Graphic Design Experience |
| ▶ After Effects | ▶ JavaScript / jQuery |  |
| ▶ Power Point   | ▶ Cinema 4D           |  |