

PLANNING

WDD481 - WEB PROJECT PREPRODUCTION

DUE THIS WEEK: STATUS REPORT, REQUIREMENTS, STRUCTURE

WORTH: 20%

TURN IN: FSO

OUTPUT: PDF

OVERVIEW

The objective for this week is to develop formal project plans. Your goal is to define and lock project scope with some form of requirements and structure documentation. Additional documentation and plans can be worked on this week as well.

Throughout the week you will engage with peers and instructors to gain input, feedback, and approval for these plans. This week you will also post a status report to the FSO discussion board to update stakeholders on work in progress. This will be followed by a production check which will occur at the end of the week. At that time we will review work in progress.

RESEARCH

As part of your assignment work, take some time this week to research and review Planning methods and deliverables. There are many free templates online that you can download as reference and articles written on the subject matter. In lecture we will always have a general discussion. You may be asked to share your research or findings. In addition to searching online, the Full Sail Library is an excellent resource. Access the library via the student portal or visit here on campus.

BRANDING

Throughout this class you will be developing a personal or company brand. This includes logo work, font usage, and other ways of representing your unique brand in all project work. Begin to include this branding in your work and be prepared to update this based on peer feedback.

INSTRUCTIONS

After discussion and working on your project plans, post a status update to FSO. Then prepare for the end of week review / production check by gathering your work in progress. End this week by uploading all plan work, with revision and edits. This one sheet covers basic expectations for the week. To receive full credit for the week, be sure to cover at minimum these essential requirements...

REQUIREMENTS

- Status Report / Discussion Post - Summarize Accomplishments, Challenges and Goals for this week. You may link to or attach any supporting information or work in progress to enhance your report out.
- Production Check - Be prepared to show and discuss your work in progress at the end of week review with your instructors and peers.
- Final Deliverable - Upload this week's work with final revisions

Additional Detail

- FSPEC / Requirements - Specify Features & Functionality for all core areas of the project. Include: Contact Information, Project Name, Version, Page Numbers, Branding, and enough detail to clearly define overall scope.
- Structure - Prepare a Site Map and Wireframes for the project. The following elements are expected: Project Name, Document Title, Version, Page Numbers, Key / Legend, and Branding. The work must demonstrate a logical flow for your Final Project.
- Final Deliverable - Upload final plan work (with revision / versioning). Include a "Week in Review" post that summarizes the work, revisions made, and next steps. Also mention any noteworthy interaction you had this past week with both instructors and peers. Explain how this affected the final project deliverable for the week.

Note: Supplemental information can be included with your Project Deliverable.