

Category	%	Excellent 90 - 100	Good 80 - 89	Fair 73 - 79	Poor 0 - 72
Update					
	30	Includes accomplishments and highlights from week. Mentions feedback and stakeholder interaction.	Report covers most key information. Additional context or detail may improve work.	Report includes a basic overview. Additional context and detail may improve work.	Report fails to provide adequate overview of accomplishments or highlights of past week.
Challenges					
	15	Student provides accurate assessment of their work in progress.	Some challenges mentioned with an assessment.	Challenges mentioned. May be improved upon with assessment.	Student fails to provide accurate assessment of their work in progress.
Goals					
	35	Clearly outlines next steps based on project status, engagement, or feedback received during week.	Explains next steps and qualifies some of this based on project status, interaction or feedback.	Goals mentioned. Can be improved upon with more context on project status, or feedback received.	Outline for week ahead missing or lacking level of detail expected.
Quality					
	10	Concise and contextual information provided. Supplemental references provided when necessary or helpful to stakeholders. No grammar issues.	Provides concise and contextual information. May have left out some key detail from week. Few grammar issues.	Provided information but may have left out key detail or context. Potential issues with grammar or following direction.	Missing detail, context, references or additional information expected. Multiple issues with grammar, level of effort or following direction.
*Professionalism					
	10	Note: Global professionalism is accumulated over time and takes into consideration timeliness, respectfulness, preparation, attentiveness, and compliance. Attendance and other factors related to overall professionalism affect the final assessment as well. Your overall work coherence and investment is factored each week.			
Total Possible Points - 100					

* GPS is worth 10% of your final grade. Professionalism is assessed each week and finalized the last week of class.