

“Curriculum Vitae”

Of

Saqlain Ahmed

Name: Saqlain Ahmed

Address:- 261 G.A Road, P.O:- Nabiganj

P.S;- Bandar, Dist:- Narayanganj

Mob:- +88 017988-73311

CAREER OBJECTIVES :

To obtain a responsible and challenging in a local or multi organization that will take advantage of my knowledge and education offer the opportunity for advancement.

EDUCATIONAL QUALIFICATION :

B.B.S (Bachelor Of Business Administration)

Name of Institution : Govt Tolaram College

Name of Board : National University

Result : **2.31 (In Scale of 4.00)**

Passing Year : **2017**

H.S.C (Higher Secondary Certificate)

Name of Institution : Kadam Rasul College

Group : Business Studies

Name of Board : Dhaka

Result : **4.70 (In Scale of 5.00)**

Session Year : **2014**

S.S.C (Secondary School Certificate)

Name of Institution : Hazi Shiraj Uddin Memorial High School

Group : Business Studies

Name of Board : Dhaka

Result : **3.06 (In Scale of 5.00)**

Examination Year : **2012**

EXTRA QUALIFICATION :

Ms Word, Excel, Power Point and internet browsing

LANGUAGE PROFICIENCY :

Fairly command in reading, writing, Speaking & listening; both on Bengali & English

PERSONAL DETAILS

Name : Saqlain Ahmed
Father's Name : Md. Nesar Uddin Ahmed
Mother's Name : Khadiza Akter
Permanent Address : 261 G A Road, Nabiganj, Bandar, Narayanganj
Date of Birth : 05th October 1995
Nationality : Bangladeshi (by birth)
Religion : Islam (Sunni)
Marital Status : single
Sex : Male
Height : 5'-6"
Nid No : 461 528 7663

EXPERIENCES

1. Sales Representative (28th may 2017 to 08th August 2021)

Company Name : City Group
Company Location : Gullsan-2, Dhaka
Department : Sales & Marketing

2. Accounts Manager (9th August 2021 to 31th December 2021)

Company Name : K R Knit Wear
Company Location : Narayanganj Bscic
Department : Accountant

AUTHENTICATION:

I, the undersigned do hereby state that to the best of my knowledge and belief, the above-mentioned information are correct.

.....

Date: