 Republic of the Philippines

Bulacan State University

*Sarmiento Campus*

*City of San Jose del Monte, Bulacan*

IIT DEPARTMENT

15 February 2023

**DR. ELENITA T. CAPARINO**

OIC-Dean, Sarmiento Campus

Thru : **Ms. Mary Rose Columbres**

IIT Dept. Head

**Dear Dr. Caparino**,

Greetings!

Our office is in need of an automated system that will keep track of the current status of all the beneficiaries of our Educational Assistance Program. The system will be a big help in our office considering the manual system we are currently using.

In this regard, may we ask Bulacan State University to help us with this through your Capstone Project students. The project will also benefit your students, since they will be able to practice their IT skills while doing their project.

We are open for a meeting to further discuss the coverage of the project. Thank you and best regards.

Sincerely,

Head, CYSDO