Course name: CM2020 Agile Software Projects

Tutor group number: T5

Team number:G6

Team meeting date: 21/05/22

Team members present:

Team members absent:

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| **Agenda item/Time** | **Description** | **Discussion** | **Action Points** |
| 8.30-8.40am | Teamwork Rules/Elect Team Leader |  |  |
| 8.40-8.50am | Future Meetings/Deadlines – Important Dates/Gantt Chart needed? |  |  |
| 8.50-9.00am | Collaborative Teamworking Methods: Trello/GitHub-version control |  |  |
| 9.00-9.20 | Dream App  Organiser App  Solar Panel App |  |  |
| 5. 9.20-9.25 | 3.202 Team activity and deliverable: doing prerequisite investigation |  |  |
| 6. 9.25-9.30 | 3.403 Team activity and deliverable: writing research questions |  |  |
| 7. 9.30-9.35am | AOB |  |  |