

Absolute/Relative cell addressing and statistical functions

Enter the following data into a new worksheet, using the following guidelines:

Cell range C6:C9 — formulas

Cell range D6:D9 — formulas

Cell range C11:C15 — functions

Format all figures appropriately (currency, percentage, integer etc)

	A	B	C	D
1	Furniture Sale			
2				
3	Everything reduced by		40%	RRP
4				
5	Item	RRP	Sale Price	Saving
6	Desk	£ 300.00	£ 120.00	£ 180.00
7	Chair	£ 195.00	£ 78.00	£ 117.00
8	Table	£ 360.00	£ 144.00	£ 216.00
9	Bed	£ 400.00	£ 160.00	£ 240.00
10				
11	Cheapest Sale price		£ 78.00	
12	Most Expensive Sale price		£ 160.00	
13	Average sale price		£ 125.50	
14				
15	Number of items in sale		4	
16				

1. Enhance the layout by formatting as required.
2. Use an appropriate function to display today's date in D2
3. Rename the worksheet Furniture Sale.
4. Put your name and today's date in the worksheet footer.
5. Save your worksheet.