

RESPONSIBILITY FOR COMPUTER EQUIPMENT

I, Ncamiso Masuku, acknowledge receipt of the following company property from **Logico Unlimited PTY LTD** for business use only:

Device Type	Make	Model	Serial number / IMEI
Laptop	HP	Probook	5CD2469Q01
SIM Card Number	Cellular Number		
n/a	n/a		

I understand that this property has been loaned to me and is the sole property of **Logico Unlimited PTY LTD**. I am expected to exercise due care in my use of this property and to utilize such property only for authorized purposes. User of any Logico equipment is subject to the **Logico Company Device Policy**.

I also understand that the company property must be returned to **Logico Unlimited PTY LTD** at the time of my separation from employment or when it is requested by my manager or supervisor and that I will be charged for any property issued and not returned to the Company.

Signed  (place)


on this day, 29/01/25 (day, month, year).

Signatures

Employee Name

<u>Ncamiso</u>

Signature



Manager Name

Signature



LOGICO UNLIMITED (PTY)LTD
Reg. No. R955 of 2003; TIN 100 131 792

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P.O. Box 2111, Matsapha M202, Eswatini
Tel: +268 2517 8000 | Fax: +268 2517 8052

EQUIPMENT RETURN FORM


Date: _____

I, _____, have assessed and received the below from:

Employee Name: Ncamiso Masuku Employee Number: _____

Device(s)	<i>Laptop HP</i>
Model	<i>G8</i>
Serial Number	<i>CND123DHP</i>
IMEI Number	<i>N/A</i>
Charger	<i>Received</i>
3G: Cellular Number	<i>N/A</i>
Condition:	<i>Needs Repairs</i>
Can the device be reissued to new user Yes /No	<i>No</i>

Manager's Signature



Tech's Signature

Returner's Signature