विदेश मंत्रालय भारत सरकार
Ministry of External Affairs Government of India
Online Appointment Receipt

18-1009660585

Applicant Details:

Application Reference No. (ARN)	18-1009660585
Service Type	FRESH
Type of Application	NORMAL
Given Name	RAVI KIRAN
Surname	MIRIYALA
Gender	MALE
Father's Name	RAMA KRISHNA MIRIYALA
Mother's Name	LAKSHMI PRASANNA MIRIYALA
Date of Birth	05/05/1991
Place of Birth	SATYALAPADU,KRISHNA,ANDHRA PRADESH
Marital Status	SINGLE
Employment Type	PRIVATE
Application Submitted Date	28/09/2018
Present Residential Address	2/23,SELVAM MANSION, MOGAPPAIR EAST, CHENNAI, CHENNAI, 600037, TAMIL NADU, INDIA

Payment Details#

Total Fee (Rs.)	1500.00
Paid Fee (Rs.)	1500.00
Date and Time	28/09/2018 04:50 PM
Transaction Id	CPK1600114

Appointment Details:

Passport Seva Kendra Address	AMINJIKARAI, NAVINS PRESIDIUM, NO. 103, NELSON MANICKAM ROAD, AMINJIKARAI, CHENNAI
Appointment Id	**100011909755018**
Appointment Date and Time	**04/10/2018 & 12:00 PM**
Reporting Date and Time	**04/10/2018 & 11:45 AM**

Batch **15**

Sequence No. **8**

100011909755018

Please Read Carefully:

- Please reach Passport Seva Kendra (PSK) at **11:45 AM** as mentioned above and you dont need to carry the printed copy of appointment receipt. An SMS with your appointment details is also accepted as proof of appointment during your visit to Passport Office.
- Check **Document Advisor** on website **'www.passportindia.gov.in'** to know the documents required at PSK.Carry original documents and their self attested photocopies. Final decision with regard to documents required is at the discretion of RPO staff at PSK.
- In case of minor applicants (below 4 years of age), carry the recent passport size photograph (4.5 X 3.5 cm) with white background.
- Only applicant is allowed inside the PSK. However, in case of exceptions such as Senior Citizen / Physically Challenged / Illiterate / Minor applicants, one person from the family may be allowed to accompany inside PSK.
- At PSK, a paper token will be issued to you after checking of documents.Your application will be processed at Counter A followed by counters B and C. At all stages, please be alert and watch the token display screens to know the counter at which your application will be processed. After your visit to PSK, please login to Passport Portal to download acknowledgement slip. Also,you are requested to fill the feedback form at the exit counter.
- Corrosive substances, explosives, weapons and any sharp objects are not allowed inside the PSK. Please co-operate with security staff for frisking before entry in PSK. Your security is our primary concern.
- Take care of your belongings inside the PSK.
- Keep your mobile in silent mode inside PSK. Also video / photography is not allowed inside.
- Thanks for showing your interest in 'Passport Seva SMS Services' enrolment. Please pay Rs 50/- (FIFTY ONLY) in cash as the Enrolment Charges during your visit to Passport Seva Kendra.
- Balance fee (if applicable) after editing the submitted form will be payable in cash at the Passport Seva Kendra.
- **Help us to serve you better.**

 # Details as per the Payment Date. Payment once made for availing passport services will not be refunded.

We are delighted to offer attractive passport covers manufactured using quality leather and PU. You can choose from the available options at PSK.

The Following documents needs to be furnished at PSK/PO for verification:

- Aadhaar Card/E-Aadhaar
- Aadhaar Card/e-Aadhar containing the 12 digit Aadhaar number issued by the Unique Identification Authority of India(UIDAI)

The following table lists Applicant Categories along with the Documents to be Submitted. The Document No. mentioned in Documents to be Submitted column is the reference given to the document mentioned in List of Documents table.

Applicant Categories	Documents to be Submitted
Ordinary Case (Citizen of India by birth)	1, 2, 3 (if the applicant is eligible for Non ECR), 27 (if Post Police Verification is required)
Citizen of India by Descent (Born to Indian parent(s) outside India)	(i) 1, 2, 3 (if the applicant is eligible for Non ECR) (ii) 4 or 5 or 6
Citizen of India by Registration/ Naturalization (Granted citizenship by MHA)	1, 2, 3 (if the applicant is eligible for Non ECR), 7
Applicants repatriated from abroad at Government cost	1, 2, 3 (if the applicant is eligible for Non ECR), 5 (if available), 8, 9
Applicants deported to India/ Emergency Certificate cases	1, 2, 3 (if the applicant is eligible for Non ECR), 5 (if available), 8 (if any), 9
Government/ Public Sector/ Statutory body employees	(i) 1, 2 (ii) 21 (if No Police Verification is required) or 20 (if Post Police Verification is required) or 25 (if Pre Police Verification is required).
Dependent family members of Government/ Public Sector/ Statutory body employees (For J&K children in age group 10-15 years are covered. For rest of India children in age group 18-21 are covered)	1, 2, 3 (if the applicant is eligible for Non ECR), 27 (if Post Police Verification is required), 21 (of dependent) and 22 (if No Police Verification is required)
Retired government officials	1, 2, 10 (if Post Police Verification is required)
Applicants having Diplomatic/ Official Passport and applying for ordinary Passport while in service	(i) 1, 2 , 11 (12 if surrender certificate is not **available**) (ii) 21 or 20 or 25 if applicant is Government/Public Sector/Statutory body employee, 27 (if applicant is not a Government/Public Sector/Statutory body employee and if Post Police Verification is required) **Note:** In case the applicant submits "12", "2" is not required
Dependent family members of Diplomatic/ Official Passport holders who are not government servants (For J&K Children in age group 10-15 years are covered)	1, 2, 3 (if the applicant is eligible for Non ECR), 24, 27 (if Post Police Verification is required)
Owner, partners and directors of Companies which are members of CII, FICCI & ASSOCHAM.	(i) 1, 2 (ii) 22 if Post PV is required
Minor change in name	1 (in new name), 2 (in old name), 3 (if the applicant is eligible for Non ECR - Documents in old name are allowed), 27 (if Post Police Verification is required)
Major change in name	1 (in new name), 2 (in old name), 3 (if the applicant is eligible for Non ECR - Documents in old name are allowed), 13, 26
Change/ Addition in surname due to marriage	(i) 1, 2, 3 (if the applicant is eligible for Non ECR), 27 (if Post Police Verification is required)
Change in name in case of Government/ Public Sector/ Statutory body employees	1, 2, 15, 16, 27 (if Post Police Verification is required)
Nagaland Residents	1, 2, 3 (if the applicant is eligible for Non ECR) **Note:** Additional PV required from Guwahati through MHA.
Naga origins residing outside Nagaland	1, 2, 3 (if the applicant is eligible for Non ECR) **Note:** Additional PV required from Guwahati through MHA.
Jammu and Kashmir Residents	1, 2, 3 (if the applicant is eligible for Non ECR)
Jammu and Kashmir Residents staying outside J&K for more than five years	1, 2, 3 (if the applicant is eligible for Non ECR), 27 (if Post Police Verification is required)
Students staying away from their parent's current residence	1, 2, 3 (if the applicant is eligible for Non ECR), 17, 18, 27 (if Post Police Verification is required)
Senior Citizens (For J&K: Men - 65+ years, Women - 60+ years; For rest of India 65+ years)	1, 2, 3 (if the applicant is eligible for Non ECR), 27 (if Post Police Verification is required)

Document No.	List of Documents
1.	**Proof of Present Address.** For Proof of Address attach one of the following documents: a. Water bill/ Telephone (landline or post paid mobile bill)/ Electricity bill b. Photo passbook of running Bank Account (Scheduled Public Sector Banks, Scheduled Private Sector Indian Banks and Regional Rural Banks only) c. Income Tax Assessment Order d. Election Commission Photo ID card e. Gas connection bill f. Certificate from Employer of reputed and widely known companies on letter head (Only public limited companies can give address proof on company letter head along with seal. Computerised print-outs shall not be entertained) g. Spouse's passport copy (First and last page including family details), (provided the applicant's present address matches the address mentioned in the spouse's passport) h. Parent's passport copy, in case of minors (First and last page) i. Aadhaar Letter/ Card j. Rent Agreement **Note:** 1. Applicants are required to submit the proof of address of the present address only, irrespective of the date from which he/she has been residing at the given address. 2. Furnishing of Aadhaar card will expedite processing of passport applications. 3. Aadhaar letter/card or the e-Aadhaar (an electronically generated letter from the website of UIDAI), as the case may be, will be accepted as **Proof of Address (POA)** and **Proof of Photo-Identity (POI)** for availing passport related services. Acceptance of **Aadhaar as PoA and PoI** would be subject to successful validation with Aadhaar database. 4. Any of the remaining documents containing address Out of 12 documents listed under Tatkaal application, could also be accepted as proof of residence if such documents have the same present residential address as given by the applicant in the Passport Application Form.
2.	**Proof of Date of Birth.** For Proof of Date of Birth attach one of the following documents: a. Birth Certificate issued by the Registrar of Births and Deaths or the Municipal Corporation or any other prescribed authority,whosoever has been empowered under the Registration of Birth and Deaths Act, 1969 to register the birth of a child born in India.The Birth Certificate should ordinarily contain the name of child, name of father and mother, date of birth, place of birth, sex, registration number and date of registration. If the Birth Certificate doesn't contain the name of child, a declaration on plain paper signed by parents, is required to be submitted specifying the name of the child b. Transfer/School leaving/Matriculation Certificate issued by the school last attended/recognised educational board having the date of birth of the applicant. c. Policy Bond issued by Public Life Insurance Corporations/Companies containing the date of birth of the holder of the insurance policy. d. Aadhar Card/E-Aadhar having the date of birth of the applicant.

	e. Copy of an extract of the service record of the applicant (only in respect of Government servants) or the Pay Pension Order (in respect of retired Government Servants), duly attested/certified by the officer/in-charge of the Administration of the concerned Ministry/Department of the applicant, having his date of birth. f. Driving licence issued by the Transport Department of the concerned State Government, having the date of birth of the applicant. g. Election Photo Identity Card issued by the Election Commission of India containing the date of birth of the applicant. h. PAN Card issued by the Income Tax Department having the date of birth of the applicant. i. A declaration given by the Head of the Orphanage/Child Care Home on their official letter head of the organization confirming the DOB of the applicant **Note:** Documents mentioned in point 'd' to 'h' are acceptable as proof of Date of Birth only if it has the precise Date of Birth of the applicant.
3.	Documentary proof for any one of the Non-ECR (previously ECNR) categories, Refer Column 2.15 under **Section-B** of passport instruction booklet
4.	Birth Registration Certificate issued by Embassy/ High Commission/ Consulate of India
5.	Old Passport in original with self-attested photocopy of its first two and last two pages, including ECR/Non-ECR page (previously ECNR) and the page of observation (if any), made by Passport Issuing Authority and validity extension page, if any, in respect of short validity passport
6.	Passport of parents in original with self-attested photocopy of its first two and last two pages, including ECR/Non-ECR page (previously ECNR) and the page of observation (if any), made by Passport Issuing Authority and validity extension page, if any, in respect of short validity passport
7.	Citizenship Certificate issued by Ministry of Home Affairs
8.	Proof of refund of repatriation /deportation cost (if any) to Ministry of External Affairs
9.	Original Emergency Certificate/Seizure Memo issued by Airport Immigration Authorities on applicant's arrival in India
10.	Pension Payment Order
11.	Proof of surrender or cancellation of Diplomatic/official Passport
12.	Cancelled Passport (if surrender certificate is not available), with a letter explaining why surrender certificate is not available
13.	Paper clipping of two leading daily newspapers in original (one daily newspaper should be of the area of Applicant's Permanent Address and the other at Current Address or nearby area)
14.	An attested copy of marriage certificate issued by Registrar of Marriage
15.	Gazette Notification changing name in applicant's department
16.	Fresh ID Certificate in changed name
17.	Student Identity Card issued by Government Recognized Educational Institutions, in respect of full time courses
18.	Bonafide Letter from authorized signatory of college (On official letter head of UGC recognized College)
19.	Copy of child's (Age>18) Passport , who is staying abroad (with page having parent's name)
20.	No Objection Certificate (NOC) (as per Annexure "G")
21.	"Identity Certificate" in original as per Annexure "A"
22.	Standard Affidavit as per Annexure "E"
23.	Photocopy of Diplomatic/ Official Passport
24.	Prior Intimation Letter (PI) (as per Annexure "H")
25.	At least two public/school documents issued in the desired/ applied changed name to ascertain that the applicant has actually changed his name.

26.	**Out of turn issuance of passport documents listed are as under:**
	NOTE 1: If an applicant of the age of 18 years and above applies for a passport and desires to obtain a passport on out of turn basis submit Aadhaar Card/letter/e-Aadhaar containing the 12 digit Aadhaar number/28-digit Aadhaar Enrolment ID printed on Aadhaar Enrolment slip issued by the Unique Identification Authority of India (UIDAI), and any two of the documents listed below.
	
	    a. Electors Photo Identify Card (EPIC)
	    b. Service Photo Identity Card issued by State/Central Government, Public Sector Undertakings, local bodies or Public Limited Companies
	    c. Scheduled Caste/Scheduled Tribe/Other Backward Class Certificate
	    d. Arms Licenses;
	    e. Pension Documents such as ex-servicemen's Pension Book/Pension Payment order, ex-servicemen's Widow/Dependent Certificates, Old Age Pension Order, Widow Pension Order
	    f. Self-Passport (unrevoked and undamaged)
	    g. Permanent Account Number (PAN Card)
	    h. Bank/ Kisan/ Post Office Passbooks
	    i. Student Photo Identity Cards issued by Government Recognized Educational Institutions in respect of full time courses
	    j. Driving Licenses (valid and within the jurisdiction of State of submission of application)
	    k. Birth Certificates issued under the RBD Act
	    l. Ration Card
	
	NOTE 2: If an applicant below the age of 18 years applies for a passport and desires to obtain a passport on out of turn basis submit Aadhaar Card/letter/e-Aadhaar containing the 12 digit Aadhaar number/28-digit Aadhaar Enrolment ID printed on Aadhaar Enrolment slip issued by the Unique Identification Authority of India (UIDAI), and any one of the documents listed below
	
	    a. Student Photo Identity Card issued by an Educational Institution
	    b. Birth Certificate issued under the Registration of Births and Deaths Act
	    c. Ration Card

Note: The list of documents provided in the table above is indicative. The decision of APO/RPO shall be considered final.