



Sufiyan Baig

Nationality: Indian

Date of birth: 7 Dec 1991

Home: A 202 shelter apartments near premier road kurla west , 400070 mumbai (India)

WORK EXPERIENCE

Manager of warehouse

Yellowsands Foodstuff LLC [5 Oct 2022 – 10 Jan 2024]

City: Dubai

Country: United Arab Emirates

- Receive, inspect, and record incoming shipments of goods, Organize and maintain inventory within the warehouse.
- Played an integral role in the successful integration of new warehouse management software, resulting in greater visibility and control over inventory levels.
- Optimized storage capacity by redesigning warehouse layout for maximum space utilization.
- Handled employee concerns promptly and effectively while maintaining open lines of communication amongst team members.
- Negotiated favorable contracts with vendors for better delivery terms and pricing on supplies used within the warehouse facility.

Warehouse supervisor

VASTCO value added services & Transport Company [14 Sep 2017 – 20 Jun 2022]

City: Mumbai

Country: India

- Prepare and pack items for shipping according to orders, Operate forklifts, pallet jacks, or other warehouse equipment.
- Assistant Manager Role Ensured compliance with all safety regulations by conducting regular inspections of equipment/operations within the store.
- Monitored sales trends to adjust pricing strategies accordingly for optimal profitability.
- Oversaw daily cash reconciliations, ensuring accurate financial reporting and minimizing discrepancies.
- Increased sales through effective merchandising strategies and targeted promotions.
- Ensure a clean and safe working environment in the warehouse, organized store environment to enhance the customer experience.

Department shop manager

Yougurt Lite Cafe, Mumbai [7 Jun 2015 – 10 Jul 2017]

City: Mumbai

Country: India

- Assessed local market trends to make informed decisions regarding product assortment adjustments or pricing changes based on consumer demand patterns.
- Collaborate with team members to fulfill orders accurately and efficiently. Follow established procedures for handling, storing, and transporting goods.

- Addressed customer complaints promptly and professionally, resolving issues to maintain positive relationships with clientele.
- Increased store profitability by implementing cost-saving measures and efficient inventory management strategies.
- Fostered a positive work environment by cultivating strong relationships between team members through team-building activities and consistent recognition of individual achievements.
- Organized special events such as seasonal sales promotions to drive foot traffic into the store and increase sales opportunities.

EDUCATION AND TRAINING

Bachelor of Commerce

Chatrapati Shauji Maharaj University

City: Mumbai Country: India

LANGUAGE SKILLS

Mother tongue(s): Hindi Other language(s):

English

LISTENING C2 READING C2 WRITING C2

SPOKEN PRODUCTION C2

SPOKEN INTERACTION C2 *Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2:*

Proficient user

DIGITAL SKILLS

Microsoft Office/ Microsoft Word/ Outlook/ Social Media/ Google Drive/ Microsoft Excel Internet user/ MS Office (Word Excel PowerPoint)



* CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR *

(STATEMENT OF MARKS)

03- 033215

Examination : B.Com. (Part-III), 2013 REGULAR

Name : BAIG SUFIYAN NAZIM

Roll No. : 177926

Father's Name : NAZIM RAZZAK BAIG

Enrol No. : KJ2561307

College/Centre : D.A.V. COLLEGE, CIVIL LINES, KANPUR

SL. SUBJECTS

MARKS OBTAINED

Theory
Ist

IIInd

IIIrd

Total

Practical/Viva
Sub. Total

1. INDIRECT TAXES

62 62/100

2. MONEY & FINANCIAL SYSTEM

68 68/100

3. MANAGEMENT ACCOUNTING

69 69/100

4. CORPORATE ACCOUNTING

64 64/100

GROUP - II

71 71/100

5. PRINCIPLES OF MARKETING

63 63/100

6. INTERNATIONAL MARKETING

74 74/100

7. VIVA-VOCE

471 471/700

RESULT : PASSED

Part-I+II : 820/1200

DIVISION : FIRST

Grand Total: 1291/1900

CHECKERS:

Sl. Emp. Code Signature

1:

2:

DATE: 25/06/2013

REGISTRAR

* CHHATRAPATI SHAU JI MAHARAJ UNIVERSITY, KANPUR *

(STATEMENT OF MARKS)

02- 022571

Examination : B.Com. (Part-II), 2012 REGULAR



Name : BAIG SUFIYAN NAZIM

Roll No. : 169458

Father's Name : NAZIM RAZZAK BAIG

Enrol No. : K/2561307

College/Centre : D.A.V. COLLEGE, CIVIL LINES, KANPUR

| SL. | SUBJECTS | MARKS OBTAINED | | | Sub. Total |
|-----|----------------------------------|----------------|------------------------|-------------------------|------------|
| | | Theory Ist | Practical/Viva IInd | Practical/Viva IIIrd | |
| 1. | AUDITING | 62 | - | - | 62/100 |
| 2. | COMPANY LAW | 75 | - | - | 75/100 |
| 3. | COST ACCOUNTING | 68 | - | - | 68/100 |
| 4. | PRINCIPAL OF BUSINESS MANAGEMENT | 65 | - | - | 65/100 |
| 5. | INCOME TAX | 71 | - | - | 71/100 |
| 6. | BUSINESS ORGANIZATION | 66 | - | - | 66/100 |

RESULT : PASSED

Total: 407/600

Part-I: 413/600

Grand Total: 820/1200

CHECKERS:

Sl. Emp. Code Signature

1:

2:

REGISTRAR

DATE: 12/06/2012



* CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR *

(STATEMENT OF MARKS)

01- 011065

Examination : B.Com. (Part-I), 2011 REGULAR

Name : BAIG SUFIYAN NAZIM **Roll No.** : 158586
Father's Name : NAZIM RAZZAK BAIG **Enrol No.** : K/2561307
College/Centre : D.A.V. COLLEGE, CIVIL LINES, KANPUR

| SL. | SUBJECTS | MARKS OBTAINED | | | Sub. Total |
|-----|--------------------------------------|----------------|------|-------|---------------|
| | | Theory 1st | IInd | IIIrd | |
| 1. | BUSINESS COMMUNICATION | 65 | — | — | 65/100 |
| 2. | BUSINESS STATISTICS | 75 | — | — | 75/100 |
| 3. | FINANCIAL ACCOUNTING | 69 | — | — | 69/100 |
| 4. | BUSINESS REGULATORY FRAMEWORK | 62 | — | — | 62/100 |
| 5. | BUSINESS ECONOMIC | 73 | — | — | 73/100 |
| 6. | BUSINESS ENVIRONMENT | 69 | — | — | 69/100 |

RESULT : PASSED

Total: 413/600

CHECKERS:

Sl. Emp. Code Signature

1:

2:

DATE: 15/06/2011

REGISTRAR

B. No. B01187

SL. No. 5346

**CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY
KANPUR**
(FORMERLY KANPUR UNIVERSITY)



Provisional Certificate

This is to certify that Km./Smt./Sri. Baig Sufiyan Nazim
Roll No. 177926 of D.A.V, Civil Lines College/Institution
Kanpur Passed the B.Com Examination of 2013
with the subject(s) Commerce
and that he/she was placed in First Division in Theory and
First Division in Practical.

The candidate has done all that is necessary to the formal award of the
degree of Bachelor of Commerce

CSJM UNIVERSITY KANPUR

Dated 27/08/2013

101
Asstt. Registrar (Exam.)
for Registrar
C.S.J.M. University, Kanpur

छत्रपति शाहू जी महाराज विश्वविद्यालय कानपुर **CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY KANPUR**



वाणिज्य स्नातक

प्रमाणित किया जाता है कि
बैग सुफियान नजिम ने इस
विश्वविद्यालय से २०१३ की परीक्षा में वाणिज्य स्नातक
की उपाधि - प्रथम श्रेणी में प्राप्त की।

Bachelor of Commerce

This certify that BAIG SUFIYAN NAZIM

obtained the Degree of BACHELOR OF COMMERCE

from this University in the examination of 2013 and was
placed FIRST Division

C.S.J.M.U. Kanpur
18th, March, 2014

कुलसचिव
Registrar

कुलपति
Vice Chancellor

छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर

CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR



कल्यानपुर, कानपुर
KALYANPUR, KANPUR

Ref. No.: CSJMU/2019/2988

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. BAIG SUFIYAN NAZIM Son/ Daughter of NAZIM RAZZAK BAIG enrolled as a student of D.A.V. COLLEGE, CIVIL LINES, KANPUR AFFILIATED TO CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR for the year 2010 to 2013. The candidate has passed the BACHELOR OF COMMERCE examination with First division and his/her Enrollment No. was K/2561307.

Verification document found GENUINE and AUTHENTIC as per record of the university.

Asstt. Registrar (Exam.)
for Registrar
C.S.J.M. University, Kanpur

Date of Issue

28/03/2019

CONTROLLER OF EXAMINATIONS
CSJMU KANPUR