Mubashir Raza

Web-Developer

Contact

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Education

- **Superior Science College** 2017-2020
  Pre-Engineering
- **MAJ Academy** 2015-2017
  Computer Science

Skills

- Communication
- Empathy
- Adaptability
- Problem-solving
- Collaboration
- Time-management
- Detail-orientation

Language

- English (Intermediate)
- Urdu (Native)
- Japanese (Basic)

Profile

Motivated and adaptable with strong communication skills and a willingness to learn. Organized and detail-oriented, ready to contribute and grow in a dynamic work environment. Eager to take on challenges and deliver quality results.

Work Experience

LaunchBox Pakistan Feb 2024-May 2024

Human Resource Intern

- Conducted all phone screenings for prospective candidates, ensuring a thorough evaluation of qualifications and fit for the organization's culture.
- Assisted in the hiring process, contributing to the recruitment of top talent within a three-month internship period.
- Supported the HR team in day-to-day operations, including onboarding, employee relations, and HR administration tasks.
- Collaborated with team members to ensure timely and accurate completion of HR-related tasks and projects.
- Assisted in organizing employee engagement initiatives and events to promote a positive work environment.

Fearless Security Mar 2022-Jan 2023

Monitoring Officer

- Monitor alarms and security systems to ensure prompt response to incidents.
- Dispatch appropriate personnel or authorities in response to alarms or emergencies.
- Maintain accurate records of alarm activations and responses.

Fasscom Solution Sep 2019-Oct 2020

Sales Representative

- Develop and maintain strong relationships with client, driving sales and revenue.
- Focused on acquiring new clients to generate more revenue for the company.

Certification

- GSI for Artificial Intelligence, Web 3.0 & Metaverse (In-progress)
- Japanese Proficiency Test (N5) - Completed.
- Web Development Certificate from SSUIET - Completed.

Reference

Reference is available upon request.