

JOSEPH NGEI

My Curriculum Vitae

CONTACT

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[LinkedIn](#)



Nanyuki



EDUCATION

B.A

Geography/EPM

Catholic University

Aug 2017 - October 2022

Nairobi - Kenya

Secondary school

2013-2016 Ndalani

secondary

Yatta-MAchakos

SKILLS

Product Designing

Environmental Auditing

Office management

Environmental management

Records management

Web development

Referees

Dr. Wabwire - Hod

Humanities CUEA

0729879384

Mr. Robert - HR ministry of

labor Laikipia county

0719555776

Ms. Elizabeth - Director

St.Urbunus Academy

Machakos

0712302439

Ms. Loise - Director

Houselink Agency Naromoro

0704329622

EXPERIENCE

june 2024 - current

Casual worker on contact at BATUK Nanyuki

- Duties include record management and store keeping.

jan 2024 - june 2024

IT Assistant st.Urbunus Hope Academy

- Duties included record management, Database management and protection.
- Monitoring machines health.

sep 2022 - Nov 2023

RealEstate customer care Agent at HouseLink agency Narumoru

- Duties included managing tenants and landlords records.
- processing rent payments and receipts, Handling tenants complaints.
- Ensuring office equipment health and safety.

2017-2022

writer and Freelancer

- self taught programming paired with coding.
- I acquired a rich experience in writing articles and academic writing since it has been one of my hobbies for the entire schooling period.

Interests

Cycling

Adventure

coding

PROJECTS

1. A web app

- I built a real Estate system. This system hosts many services together such as booking hotel/accommodation, shops space, events space for hire, buying/renting apartments, buying land/plots etc.
- This system fills the gap that has been existing with traditional ways of handling real estate services such as removing the need for pre-visits, customer security and saving time.