

WAGES – HOURS VS BUDGET

DAILY HOURS VS BUDGET

AREA 1

Branch: Hours Worked vs Budget

15/09/2025 to 21/09/2025

Area	Management			Team Members			Total		
	Hours	Budget	Variance	Hours	Budget	Variance	Hours	Budget	Variance
☐ A1 AG									
002 Harlow		42.50	-42.50	116.50	74.00	+42.50	116.50	116.50	+0.00
003 Luton	39.75	42.50	-2.75	70.50	69.00	+1.50	110.25	111.50	-1.25
024 Romford	45.50	42.50	+3.00	100.75	98.00	+2.75	146.25	140.50	+5.75
Total	85.25	127.50	-42.25	287.75	241.00	+46.75	373.00	368.50	+4.50
Total	85.25	127.50	-42.25	287.75	241.00	+46.75	373.00	368.50	+4.50

AREA 2

AREA 3

Branch: Hours Worked vs Budget

15/09/2025 to 21/09/2025

Area	Management			Team Members			Total		
	Hours	Budget	Variance	Hours	Budget	Variance	Hours	Budget	Variance
☐ A3 ML									
016 Southam...	41.16	42.50	-1.34	69.25	69.00	+0.25	110.41	111.50	-1.09
027 Harrow S...	35.00	42.50	-7.50	82.25	74.00	+8.25	117.25	116.50	+0.75
039 High Wyc...	38.75	42.50	-3.75	70.08	69.00	+1.08	108.83	111.50	-2.67
079 Bridgend	17.00	42.50	-25.50	86.50	59.00	+27.50	103.50	101.50	+2.00
Total	131.91	170.00	-38.09	308.08	271.00	+37.08	439.99	441.00	-1.01
Total	131.91	170.00	-38.09	308.08	271.00	+37.08	439.99	441.00	-1.01

AREA 4

Branch: Hours Worked vs Budget

15/09/2025 to 21/09/2025

Area	Management			Team Members			Total		
	Hours	Budget	Variance	Hours	Budget	Variance	Hours	Budget	Variance
☐ A4 JL									
047 Milton Ke...	25.33	42.50	-17.17	109.00	87.00	+22.00	134.33	129.50	+4.83
Total	25.33	42.50	-17.17	109.00	87.00	+22.00	134.33	129.50	+4.83
Total	25.33	42.50	-17.17	109.00	87.00	+22.00	134.33	129.50	+4.83

AREA 5

WAGES – ROTAREADY COMPLIANCE

NO OF MANUAL CLOCK-INS

AREA 1

Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
054 Bury St Edmunds	2	2	4	22%
018 Colchester		1	1	8%
043 Borehamwood		1	1	7%
024 Romford		1	1	5%
Total	2	5	7	3%

AREA 2

Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
023 Orpington	1	1	2	11%
036 Ashford		1	1	10%
081 Chichester		1	1	8%
004 Chatham		1	1	7%
Total	1	4	5	2%

Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
022 Huntingdon	1	1	2	14%
054 Bury St Edmunds	1	1	2	11%
008 Hemel Hempstead	1	1	2	10%
005 Stevenage		1	1	7%
009 Lowestoft		1	1	7%
Total	3	5	8	3%

Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
076 Guildford	1		1	6%
Total	1		1	0%

AREA 3

Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
016 Southampton		2	2	14%
051 Swindon		1	1	8%
031 Eastleigh		1	1	6%
Total		4	4	2%

Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
041 Woking		2	2	14%
053 Andover		1	1	8%
039 High Wycombe		1	1	6%
055 Bristol		1	1	6%
Total		5	5	2%

WAGES – ROTAREADY COMPLIANCE

NO OF MANUAL CLOCK-INS

AREA 4

Employee Manual Clock In/Out Actions				
15/09/2025 to 21/09/2025				
Branch	Manual Clock In	Manual Clock Out	Total	Manual %
029 Banbury	1	2	3	21%
052 Gloucester	1	1	2	14%
062 Coventry		1	1	8%
017 Northampton		1	1	5%
Total	2	5	7	2%

Employee Manual Clock In/Out Actions				
15/09/2025 to 21/09/2025				
Branch	Manual Clock In	Manual Clock Out	Total	Manual %
067 Hereford	1	1	2	17%
017 Northampton		1	1	7%
049 Wolverhampton		1	1	6%
Total	1	3	4	1%

AREA 5

Employee Manual Clock In/Out Actions				
15/09/2025 to 21/09/2025				
Branch	Manual Clock In	Manual Clock Out	Total	Manual %
085 Stockport	2	2	4	33%
061 Sheffield Crystal Peaks	1	1	2	8%
042 Leicester		1	1	6%
Total	3	4	7	3%

Employee Manual Clock In/Out Actions				
15/09/2025 to 21/09/2025				
Branch	Manual Clock In	Manual Clock Out	Total	Manual %
069 Mansfield	1	1	2	13%
042 Leicester		1	1	7%
084 Halifax		1	1	7%
Total	1	3	4	2%

# WAGES – ROTAREADY COMPLIANCE

## NO OF MANUAL CLOCK-INS – STORE MANAGEMENT

### AREA 1

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
Total				

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
008 Hemel Hempstead	1	1	2	33%
005 Stevenage		1	1	25%
054 Bury St Edmunds		1	1	25%
Total	1	3	4	6%

### AREA 2

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
004 Chatham		1	1	25%
081 Chichester		1	1	25%
Total		2	2	3%

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
Total				

### AREA 3

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
016 Southampton		1	1	17%
031 Eastleigh		1	1	17%
Total		2	2	3%

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
041 Woking		1	1	50%
Total		1	1	2%

### AREA 4

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
017 Northampton		1	1	25%
Total		1	1	1%

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
Total				

# WAGES – ROTAREADY COMPLIANCE

## NO OF MANUAL CLOCK-INS – STORE MANAGEMENT

### AREA 5

Employee Manual Clock In/Out Actions				
15/09/2025 to 21/09/2025				
Branch	Manual Clock In	Manual Clock Out	Total	Manual %
061 Sheffield Crystal Peaks	1	1	2	100%
085 Stockport	1	1	2	33%
Total	2	2	4	7%

Employee Manual Clock In/Out Actions				
15/09/2025 to 21/09/2025				
Branch	Manual Clock In	Manual Clock Out	Total	Manual %
Total				

# WAGES – ROTAREADY COMPLIANCE

## NO OF MANUAL CLOCK-INS – COLLEAGUES

### AREA 1

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
022 Huntingdon	1	1	2	20%
009 Lowestoft		1	1	10%
054 Bury St Edmunds	1		1	7%
Total	2	2	4	2%

### AREA 2

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
076 Guildford	1		1	8%
Total	1		1	0%

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
054 Bury St Edmunds	2	2	4	33%
018 Colchester		1	1	17%
043 Borehamwood		1	1	8%
024 Romford		1	1	6%
Total	2	5	7	3%

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
023 Orpington	1	1	2	17%
036 Ashford		1	1	10%
Total	1	2	3	2%

### AREA 3

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
039 High Wycombe		1	1	8%
041 Woking		1	1	8%
053 Andover		1	1	8%
055 Bristol		1	1	7%
Total		4	4	2%

### AREA 4

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
067 Hereford	1	1	2	25%
017 Northampton		1	1	13%
049 Wolverhampton		1	1	7%
Total	1	3	4	2%

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
016 Southampton		1	1	13%
051 Swindon		1	1	13%
Total		2	2	1%

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
029 Banbury	1	2	3	21%
052 Gloucester	1	1	2	20%
062 Coventry		1	1	13%
Total	2	4	6	3%

# WAGES – ROTAREADY COMPLIANCE

## NO OF MANUAL CLOCK-INS – COLLEAGUES

### AREA 5

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
069 Mansfield	1	1	2	17%
042 Leicester		1	1	10%
084 Halifax		1	1	10%
Total	1	3	4	2%

#### Employee Manual Clock In/Out Actions

15/09/2025 to 21/09/2025

Branch	Manual Clock In	Manual Clock Out	Total	Manual %
085 Stockport	1	1	2	33%
042 Leicester		1	1	6%
Total	1	2	3	2%

# PROBATION

## Joiners, Leavers, Staring Soon & Approaching Probation End

by Employee

Type	Branch	Name	Position	Start Date	End Date
Close to Probation End	082 Hinckley	Alan Cherry	Store Manager	09/07/2025	
Close to Probation End	081 Chichester	Jack Hanneman	Part Time Sales Assistant	10/07/2025	
Close to Probation End	081 Chichester	Jorja-Mai Hayden	Part Time Sales Assistant	09/07/2025	
Close to Probation End	058 Derby	Megan GEBBIE	Part Time Sales Assistant	11/07/2025	
Close to Probation End	041 Woking	Ryan Swinchin	Deputy Manager	15/07/2025	
Recent Joiner	013 Aylesbury	ALIZA Khan	Part Time Sales Assistant	16/09/2025	17/09/2025
Recent Joiner	087 Chester	Anna Rose	Part Time Sales Assistant	10/09/2025	
Recent Joiner	087 Chester	Anna Williams	Part Time Sales Assistant	10/09/2025	
Recent Joiner	067 Hereford	Clare Black	Part Time Sales Assistant	16/09/2025	
Recent Joiner	079 Bridgend	Danielle Hopkins	Key Holding Sales Assistant	22/09/2025	
Recent Joiner	087 Chester	David Langford	Part Time Sales Assistant	10/09/2025	13/09/2025
Recent Joiner	055 Bristol	Freya Norfolk	Part Time Sales Assistant	15/09/2025	
Recent Joiner	013 Aylesbury	GEORGIANA BUFTEA	Key Holding Sales Assistant	22/09/2025	
Recent Joiner	047 Milton Keynes	Jessica Bradshaw	Part Time Sales Assistant	20/09/2025	
Recent Joiner	053 Andover	Kara Wilmot	Part Time Sales Assistant	20/09/2025	
Recent Joiner	087 Chester	Karina Brock	Deputy Manager	10/09/2025	
Recent Joiner	069 Mansfield	Laura Hooley	Key Holding Sales Assistant	18/09/2025	
Recent Joiner	087 Chester	Lucy Hall	Part Time Sales Assistant	10/09/2025	
Recent Joiner	087 Chester	Mark Smith	Part Time Sales Assistant	10/09/2025	
Recent Joiner	051 Swindon	Natalie Smith	Key Holding Sales Assistant	16/09/2025	
Recent Joiner	085 Stockport	Nicole Beardall	Key Holding Sales Assistant	16/09/2025	
Recent Joiner	076 Guildford	Oliver Lancaster	Key Holding Sales Assistant	17/09/2025	
Recent Joiner	012 Basingstoke	paige Higgs	Part Time Sales Assistant	14/09/2025	



CASH – CASH UP DISCREPANCIES

DAILY DISCREPANCIES BY STORE

branch_name	Ref:	Dis -/+			
035 Enfield	103474	-£35.12		066 Kettering	36850 £0.01
036 Ashford	126450	-£10.00		048 Solihull	53790 £0.04
082 Hinckley	14868	-£6.00		022 Huntingdon	115137 £0.06
079 Bridgend	12930	-£3.49		084 Halifax	6470 £0.09
076 Guildford	20750	-£2.18		020 Redhill	99192 £0.13
027 Harrow St.George	86118	-£1.71		010 Kings Lynn	159045 £0.17
059 Braintree	33010	-£1.63		005 Stevenage	132741 £0.18
040 Peterborough	104379	-£1.54		046 Tamworth	38073 £0.21
013 Aylesbury	126042	-£1.50		057 Fareham	45486 £0.21
054 Bury St Edmunds	43764	-£1.47		029 Banbury	138281 £0.24
061 Sheffield Crystal Peaks	76032	-£1.41		007 Rugby	158550 £0.31
065 Wakefield	32823	-£1.35		021 Worthing	96552 £0.31
024 Romford	280999	-£1.14		045 Redditch	75537 £0.33
017 Northampton	82935	-£1.11		078 Stafford	14952 £0.37
019 Haywards Heath	163691	-£0.96		058 Derby	45633 £0.55
047 Milton Keynes	77556	-£0.94		072 Leeds Merriion	19931 £0.80
051 Swindon	29309	-£0.89		087 Chester	529 £0.90
042 Leicester	85910	-£0.68		030 Eastbourne	130669 £0.92
086 Blackburn	2910	-£0.59		083 Ashton Under Lyne	5661 £1.01
064 Cheltenham	24157	-£0.39		043 Borehamwood	56134 £1.13
049 Wolverhampton	50920	-£0.39		002 Harlow	114291 £1.34
062 Coventry	39039	-£0.19		071 Doncaster	25977 £1.39
068 Cwmbran	26550	-£0.08		077 Scunthorpe	18207 £1.66
067 Hereford	18720	-£0.05		074 Hull City Centre	17559 £1.76
063 Chesterfield	25857	-£0.05		023 Orpington	135387 £2.73
028 Poole	132888	-£0.04		016 Southampton	95352 £3.87
080 Corby	23076	-£0.02		085 Stockport	3507 £4.57
				009 Lowestoft	188870 £5.69
				073 Hull Northpoint	23625 £6.06
				<b>Total</b>	<b>3897145 -£37.88</b>

TOTAL DISCREPANCIES BY AREA

AREA 1

Store	TII1	TII2	TII3	TII4	Total
035 Enfield	-£48.96		£13.84		-£35.12
059 Braintree	£2.77	£5.74	-£10.14		-£1.63
040 Peterborough	-£1.50	-£0.55	£0.51		-£1.54
054 Bury St Edmunds	-£1.31	£0.00	-£0.16		-£1.47
024 Romford	-£0.15	£0.00	-£0.01	-£0.98	-£1.14
003 Luton	£0.00	£0.00	£0.00		£0.00
008 Hemel Hempstead	£0.00	£0.00	£0.00		£0.00
018 Colchester	£0.00	£0.00			£0.00
025 Southend	£0.00	£0.00	£0.00		£0.00
032 Ipswich	£0.00	£0.00	£0.00		£0.00
044 Chelmsford	£0.00	£0.00	£0.00		£0.00
022 Huntingdon	£0.05	£0.00	£0.01		£0.06
010 Kings Lynn	£0.00	£0.00	£0.17		£0.17
005 Stevenage	-£0.64	£1.23	-£0.41		£0.18
043 Borehamwood	£0.02	£1.06	£0.05		£1.13
002 Harlow	-£0.06	£1.40			£1.34
009 Lowestoft	£0.08	£3.61	£2.00		£5.69

AREA 2

Store	TII1	TII2	TII3	Total
036 Ashford	£0.00	-£10.00	£0.00	-£10.00
076 Guildford	-£1.96	-£0.14	-£0.08	-£2.18
019 Haywards Heath		-£0.75	-£0.21	-£0.96
004 Chatham	£0.00	£0.00	£0.00	£0.00
006 Hastings	£0.00	£0.00	£0.00	£0.00
011 Canterbury	£0.00	£0.00	£0.00	£0.00
014 Folkestone	£0.00	£0.00		£0.00
033 Crawley	£0.00	£0.00	£0.00	£0.00
037 Horsham	£0.00	£0.00	£0.00	£0.00
056 Bognor Regis	£0.00	£0.00	£0.00	£0.00
081 Chichester	£0.00	£0.00		£0.00
020 Redhill	£0.00	£0.00	£0.13	£0.13
021 Worthing	£0.05	£0.13	£0.13	£0.31
030 Eastbourne	£0.00	£0.00	£0.92	£0.92
023 Orpington	£3.05	-£0.54	£0.22	£2.73
026 Lewisham	£14.29	£6.17	£0.11	£20.57

# CASH – CASH UP DISCREPANCIES

## TOTAL DISCREPANCIES BY AREA

### AREA 3

Store	Till1	Till2	Till3	Total
079 Bridgend	-£1.85	-£1.64	£0.00	-£3.49
027 Harrow St.George	-£1.00	-£0.70	-£0.01	-£1.71
051 Swindon	-£0.91	£0.02		-£0.89
068 Cwmbran	-£0.38	-£0.08	£0.38	-£0.08
028 Poole	-£0.12	£0.02	£0.06	-£0.04
012 Basingstoke	£0.00	£0.00	£0.00	£0.00
031 Eastleigh	£0.00	£0.00	£0.00	£0.00
034 Staines	£0.00	£0.00	£0.00	£0.00
038 Portsmouth	£0.00	£0.00	£0.00	£0.00
039 High Wycombe	£0.00	£0.00	£0.00	£0.00
041 Woking	£0.00	£0.00	£0.00	£0.00
050 Newbury	£0.00	£0.00	£0.00	£0.00
053 Andover	£0.00	£0.00	£0.00	£0.00
055 Bristol	£0.00	£0.00	£0.00	£0.00
060 Maidenhead	£0.00	£0.00	£0.00	£0.00
075 Newport	£0.00	£0.00	£0.00	£0.00
057 Fareham	£0.11	£0.00	£0.10	£0.21
016 Southampton	£1.62	-£0.63	£2.88	£3.87

### AREA 4

Store	Till1	Till2	Till3	Total
082 Hinckley	-£1.53	-£3.99	-£0.48	-£6.00
013 Aylesbury	-£1.50	£0.00	£0.00	-£1.50
017 Northampton	-£1.25	£0.14		-£1.11
047 Milton Keynes	-£0.60	-£0.33	-£0.01	-£0.94
086 Blackburn	-£0.19	-£0.11	-£0.29	-£0.59
049 Wolverhampton	-£0.74	£0.21	£0.14	-£0.39
064 Cheltenham	£0.12	-£0.94	£0.43	-£0.39
062 Coventry	£0.12	-£0.07	-£0.24	-£0.19
067 Hereford	-£0.02	£0.06	-£0.09	-£0.05
080 Corby	£0.01	-£0.03	£0.00	-£0.02
052 Gloucester	£0.00	£0.00	£0.00	£0.00
066 Kettering	£0.01	£0.00	£0.00	£0.01
048 Solihull	£0.01	£0.00	£0.03	£0.04
046 Tamworth	£0.06	£0.07	£0.08	£0.21
029 Banbury	£0.00	£0.24	£0.00	£0.24
007 Rugby	£0.10	£0.21	£0.00	£0.31
045 Redditch	£0.36	-£0.03	£0.00	£0.33
087 Chester	-£0.08	£0.96	£0.02	£0.90

### AREA 5

Store	Till1	Till2	Till3	Till4	Total
061 Sheffield Crystal Peaks	-£1.05	-£0.06	-£0.01	-£0.29	-£1.41
065 Wakefield	-£1.23	-£0.02	-£0.10		-£1.35
042 Leicester	£0.12	-£0.06	-£0.74		-£0.68
063 Chesterfield	-£1.98	£2.01	-£0.08		-£0.05
069 Mansfield	-£0.05	£0.02	£0.03		-£0.00
070 Telford	£0.00	£0.00	£0.00		£0.00
084 Halifax	-£0.03	£0.13	-£0.01		£0.09
078 Stafford	£0.02	£0.35	£0.00		£0.37
058 Derby	£0.40	£0.03	£0.12		£0.55
072 Leeds Merrion	£0.42	-£0.01	£0.39		£0.80
083 Ashton Under Lyne	£1.04	£0.05	-£0.08		£1.01
071 Doncaster	£0.03	£1.28	£0.08		£1.39
077 Scunthorpe	£0.02	£1.64	£0.00		£1.66
074 Hull City Centre	£0.01	-£0.24	£1.99		£1.76
085 Stockport	£5.18	£0.05	-£0.66		£4.57
073 Hull Northpoint	£7.44	-£0.27	-£1.11		£6.06

CASH – PETTY CASH SUMMARY

WEEKLY PETTY CASH PAYOUTS

terminal branch_name	Till1 amount First explanation	Till2 amount First explanation	Till3 amount First explanation	Total amount First explanation
054 Bury St Edmunds		40.00		40.00
Window Cleaner		30.00		30.00
Area Mgr Auth		10.00		10.00
035 Enfield			34.00	34.00
Area Mgr Auth			34.00	34.00
026 Lewisham		10.00 WINDOW CLEANER		10.00 WINDOW CLEANER
Window Cleaner		10.00 WINDOW CLEANER		10.00 WINDOW CLEANER
025 Southend		9.99 BASEMENT TAPE		9.99 BASEMENT TAPE
Area Mgr Auth		9.99 BASEMENT TAPE		9.99 BASEMENT TAPE
079 Bridgend		6.75		6.75
Area Mgr Auth		6.75		6.75
085 Stockport			4.98	4.98
Area Mgr Auth			4.98	4.98
016 Southampton	4.00 CABLETIESANDTAPEFOSIGNS			4.00 CABLETIESANDTAPEFOSIGNS
Area Mgr Auth	4.00 CABLETIESANDTAPEFOSIGNS			4.00 CABLETIESANDTAPEFOSIGNS
061 Sheffield Crystal Peaks			4.00 TOILET ROLL	4.00 TOILET ROLL
Xmas Team Incentive			10.00 TOILET ROLLS	10.00 TOILET ROLLS
Area Mgr Auth			-6.00 TOILET ROLL	-6.00 TOILET ROLL
063 Chesterfield		1.25 TOILET ROLL H.ROSS		1.25 TOILET ROLL H.ROSS
Area Mgr Auth		1.25 TOILET ROLL H.ROSS		1.25 TOILET ROLL H.ROSS
059 Braintree	1.00			1.00
Area Mgr Auth	1.00			1.00
Total	5.00	67.99	42.98	115.97

CASH – SAFE CHECKS

SAFE CHECKS X 2 A DAY NOT COMPLETED

AREA 1

AREA 2

AREA 3

AREA 3

branch_name	date_time_completed	User ID	initial_value	check_value
050 Newbury	9/15/2025 5:46:35 PM	KarenP2435	215.90	215.90
050 Newbury	9/16/2025 8:50:54 AM	KarenP2435	200.90	200.90
050 Newbury	9/16/2025 5:45:14 PM	KarenP2435	204.01	204.01
050 Newbury	9/17/2025 8:50:52 AM	ChristopherB2543	204.01	204.01
050 Newbury	9/17/2025 5:40:44 PM	ChristopherB2543	205.29	205.29
050 Newbury	9/18/2025 8:55:18 AM	KarenP2435	200.29	200.29
050 Newbury	9/18/2025 5:44:44 PM	KarenP2435	204.81	204.81
050 Newbury	9/19/2025 8:43:47 AM	ChristopherB2543	204.81	204.81
050 Newbury	9/19/2025 5:44:08 PM	KarenP2435	210.12	210.12
050 Newbury	9/20/2025 8:53:40 AM	KarenP2435	200.12	200.12
050 Newbury	9/20/2025 5:43:13 PM	KarenP2435	209.33	209.33
050 Newbury	9/21/2025 10:17:56 AM	ChristopherB2543	204.33	204.33
050 Newbury	9/21/2025 4:51:39 PM	ChristopherB2543	209.47	209.47
Total			2,673.39	2,673.39

branch_name	date_time_completed	User ID	initial_value	check_value
016 Southampton	9/15/2025 8:48:23 AM	JasonJ3486	208.85	208.85
016 Southampton	9/15/2025 5:14:56 PM	AbigailT2389	208.99	208.99
016 Southampton	9/16/2025 8:43:29 AM	JasonJ3486	209.20	209.20
016 Southampton	9/16/2025 5:24:56 PM	JasonJ3486	209.20	209.20
016 Southampton	9/17/2025 8:45:02 AM	JasonJ3486	213.95	213.95
016 Southampton	9/18/2025 5:25:42 PM	JasonJ3486	223.32	223.32
016 Southampton	9/19/2025 8:21:07 AM	AbigailT2389	228.60	228.60
016 Southampton	9/19/2025 5:03:33 PM	AbigailT2389	231.56	231.56
016 Southampton	9/20/2025 8:41:46 AM	AbigailT2389	202.53	202.53
016 Southampton	9/20/2025 5:37:45 PM	AbigailT2389	205.54	205.54
016 Southampton	9/21/2025 9:00:06 AM	JasonJ3486	205.54	205.54
Total			2,347.28	2,347.28

CASH – SAFE CHECKS

SAFE CHECKS X 2 A DAY NOT COMPLETED

AREA 4

branch_name	date_time_completed	User ID	initial_value	check_value
087 Chester	9/15/2025 8:49:33 AM	MichaelB3473	206.90	206.90
087 Chester	9/15/2025 5:16:44 PM	MichaelB3473	213.21	213.21
087 Chester	9/16/2025 8:42:34 AM	MichaelB3473	203.47	203.47
087 Chester	9/16/2025 4:58:14 PM	MichaelB3473	215.26	215.26
087 Chester	9/17/2025 8:42:50 AM	MichaelB3473	202.59	202.59
087 Chester	9/17/2025 5:09:26 PM	MichaelB3473	209.05	209.05
087 Chester	9/18/2025 9:32:51 AM	KarrinaB3494	207.65	207.65
087 Chester	9/19/2025 8:46:13 AM	MichaelB3473	218.69	218.69
087 Chester	9/19/2025 5:06:25 PM	MichaelB3473	211.46	211.46
087 Chester	9/20/2025 8:50:14 AM	KarrinaB3494	202.29	202.29
087 Chester	9/20/2025 2:27:31 PM	KarrinaB3494	204.17	204.17
087 Chester	9/21/2025 10:48:43 AM	KarrinaB3494	225.59	225.59
087 Chester	9/21/2025 2:45:55 PM	KarrinaB3494	225.59	225.59
Total			2,745.92	2,745.92

# CASH – SAFE FLOAT DISCREPANCIES

Branch	Date Completed	Float Check No	Reason	Completed By	Discrepancy
022 Huntingdon	18/09/2025 08:46	198647	Cashier Error	HollieD3443	-5.00
022 Huntingdon	18/09/2025 17:41	198749	Cashier Error	HollieD3443	5.00
026 Lewisham	14/09/2025 17:24	198074	Wrong Change +/- £2	SophieM2941	-13.00
026 Lewisham	20/09/2025 08:41	198992	Wrong Change +/- £2	SophieM2941	-5.38
026 Lewisham	20/09/2025 18:01	199117	Error Correction	NeeveC3035	4.98
029 Banbury	18/09/2025 18:14	198772	Cashier Error	Carrie	-1.00
035 Enfield	16/09/2025 08:34	198277	Cashier Error	SafaA2957	-10.00
035 Enfield	21/09/2025 10:34	199193	Cashier Error	RichardS2410	-0.05
036 Ashford	16/09/2025 10:19	198335	Error Correction	BeckyB	0.99
036 Ashford	18/09/2025 17:28	198730		RhiannahN2466	-0.02
051 Swindon	21/09/2025 15:59	199239		NatalieS3510	0.10
064 Cheltenham	18/09/2025 08:49	198654		LeahT2856	0.20
064 Cheltenham	19/09/2025 08:54	198837	Wrong Change +/- £2	JoannaB3042	0.22
064 Cheltenham	19/09/2025 17:48	198936	Wrong Change +/- £2	JoannaB3042	-0.20
075 Newport	20/09/2025 15:25	199046	Error Correction	ZenaT3025	-0.20
081 Chichester	21/09/2025 15:42	199235		JenniferB3406	-0.10

# MANUAL TILL ADJUSTMENTS

## REFUNDS

Warehouse	Line Count	Refund Value	Sale Value	% of Sales
002 Harlow	1	7	6,771	0.1
003 Luton	11	21	5,986	0.4
004 Chatham	6	12	5,655	0.2
005 Stevenage	3	11	6,653	0.2
006 Hastings	7	7	9,860	0.1
007 Rugby	3	3	3,428	0.1
008 Hemel Hempstead	15	33	7,922	0.5
009 Lowestoft	7	12	4,656	0.3
010 Kings Lynn	4	4	4,424	0.1
011 Canterbury	4	4	8,586	0.1
012 Basingstoke	1	1	5,659	0.0
013 Aylesbury	3	2	5,165	0.1
014 Folkestone	7	21	6,855	0.4
016 Southampton	7	13	3,667	0.4
018 Colchester	6	6	4,837	0.1
019 Haywards Heath	3	6	5,971	0.1
020 Redhill	10	29	5,737	0.6
021 Worthing	8	12	6,674	0.2
022 Huntingdon	12	18	6,907	0.3
023 Orpington	8	10	5,292	0.2
024 Romford	13	23	11,395	0.2
025 Southend	8	11	7,921	0.2
026 Lewisham	10	21	5,099	0.5
027 Harrow St.George	29	40	7,112	0.7
028 Poole	9	18	8,841	0.2
029 Banbury	6	10	5,539	0.2
030 Eastbourne	4	7	6,351	0.1
031 Eastleigh	4	7	6,498	0.1
032 Ipswich	3	6	7,311	0.1
033 Crawley	7	22	4,963	0.5
034 Staines	5	24	5,940	0.5
035 Enfield	12	16	9,084	0.2
036 Ashford	9	11	6,107	0.2
037 Horsham	3	4	7,798	0.1
038 Portsmouth	3	6	8,844	0.1
039 High Wycombe	6	15	5,586	0.3
040 Peterborough	6	11	5,099	0.3
041 Woking	2	14	4,573	0.4
042 Leicester	10	16	5,999	0.3
043 Borehamwood	17	20	9,442	0.3
044 Chelmsford	4	10	9,458	0.1
045 Redditch	8	16	8,704	0.2
046 Tamworth	9	7	6,461	0.1
047 Milton Keynes	6	6	7,882	0.1
048 Solihull	17	45	10,740	0.5
049 Wolverhampton	10	25	8,775	0.3
050 Newbury	7	21	5,494	0.5
051 Swindon	6	6	5,353	0.1
052 Gloucester	18	49	8,288	0.7
053 Andover	2	5	5,170	0.1
054 Bury St Edmunds	1	1	7,472	0.0
055 Bristol	1	2	3,997	0.1
056 Bognor Regis	7	15	7,046	0.3
057 Fareham	4	3	6,456	0.1
058 Derby	10	12	7,986	0.2
059 Braintree	8	10	6,727	0.2
060 Maidenhead	7	7	5,222	0.2
061 Sheffield Crystal Peaks	8	25	12,258	0.2

Warehouse	Line Count	Refund Value	Sale Value	% of Sales
062 Coventry	10	18	6,437	0.3
063 Chesterfield	5	13	4,496	0.3
064 Cheltenham	4	7	4,862	0.2
066 Kettering	4	9	5,825	0.2
067 Hereford	3	8	5,177	0.2
068 Cwmbran	5	5	8,709	0.1
069 Mansfield	5	5	6,577	0.1
070 Telford	4	7	6,948	0.1
071 Doncaster	4	17	6,220	0.3
072 Leeds Merriion	4	12	4,303	0.3
073 Hull Northpoint	5	6	5,360	0.1
074 Hull City Centre	1	5	4,519	0.1
075 Newport	3	4	4,234	0.1
076 Guildford	12	34	6,286	0.6
078 Stafford	2	6	4,319	0.2
079 Bridgend	3	6	4,080	0.2
080 Corby	5	9	5,032	0.2
081 Chichester	3	6	5,998	0.1
082 Hinckley	1	2	4,189	0.0
083 Ashton Under Lyne	9	22	4,248	0.6
084 Halifax	2	17	5,596	0.4
085 Stockport	4	5	5,167	0.1
086 Blackburn	2	10	4,270	0.3
087 Chester	1	4	3,201	0.2
	526	1,037	519,744	0.2



# MANUAL TILL ADJUSTMENTS

## DISCOUNTS

Warehouse	Line Count	Discount Value	Sale Value	% of Sales
002 Harlow	7	5	6,771	0.1
003 Luton	2	1	5,986	0.0
005 Stevenage	2	1	6,653	0.0
006 Hastings	9	4	9,860	0.0
007 Rugby	29	9	3,428	0.3
008 Hemel Hempstead	7	2	7,922	0.0
009 Lowestoft	8	2	4,656	0.0
010 Kings Lynn	17	6	4,424	0.1
011 Canterbury	7	2	8,586	0.0
012 Basingstoke	1	0	5,659	0.0
013 Aylesbury	12	16	5,165	0.3
014 Folkestone	8	3	6,855	0.1
016 Southampton	4	2	3,667	0.0
017 Northampton	3	1	3,380	0.0
018 Colchester	8	2	4,837	0.0
019 Haywards Heath	7	1	5,971	0.0
020 Redhill	3	1	5,737	0.0
021 Worthing	13	19	6,674	0.3
022 Huntingdon	9	4	6,907	0.1
023 Orpington	17	13	5,292	0.2
024 Romford	16	10	11,395	0.1
026 Lewisham	10	8	5,099	0.2
027 Harrow St George	21	7	7,112	0.1
028 Poole	3	1	8,841	0.0
029 Banbury	21	10	5,539	0.2
030 Eastbourne	7	1	6,351	0.0
031 Eastleigh	21	5	6,498	0.1
032 Ipswich	3	1	7,311	0.0
033 Crawley	27	25	4,963	0.5
034 Staines	12	3	5,940	0.1
035 Enfield	3	1	9,084	0.0
037 Horsham	6	4	7,798	0.0
038 Portsmouth	7	5	8,844	0.1
039 High Wycombe	9	2	5,586	0.0
040 Peterborough	12	5	5,099	0.1
041 Woking	8	2	4,573	0.0
042 Leicester	2	4	5,999	0.1
043 Borehamwood	2	1	9,442	0.0
044 Chelmsford	15	3	9,458	0.0
045 Redditch	9	3	8,704	0.0
047 Milton Keynes	11	11	7,882	0.1
048 Solihull	2	5	10,740	0.1
049 Wolverhampton	20	11	8,775	0.1
050 Newbury	16	8	5,494	0.1
051 Swindon	2	0	5,353	0.0
052 Gloucester	23	21	8,288	0.3
054 Bury St Edmunds	25	17	7,472	0.2
055 Bristol	4	1	3,997	0.0
056 Bognor Regis	20	6	7,046	0.1
058 Derby	13	4	7,986	0.1
059 Braintree	2	1	6,727	0.0
060 Maidenhead	9	4	5,222	0.1
061 Sheffield Crystal Peaks	3	4	12,258	0.0
062 Coventry	10	2	6,437	0.0
063 Chesterfield	30	42	4,496	0.9
064 Cheltenham	1	3	4,862	0.1
065 Wakefield	12	2	5,101	0.0
066 Kettering	20	28	5,825	0.5

Warehouse	Line Count	Discount Value	Sale Value	% of Sales
067 Hereford	4	10	5,177	0.2
068 Cwmbran	8	3	8,709	0.0
069 Mansfield	4	1	6,577	0.0
070 Telford	6	1	6,948	0.0
071 Doncaster	2	0	6,220	0.0
072 Leeds Merrion	8	1	4,303	0.0
073 Hull Northpoint	17	6	5,360	0.1
074 Hull City Centre	8	8	4,519	0.2
075 Newport	6	2	4,234	0.0
076 Guildford	6	4	6,286	0.1
077 Scunthorpe	4	1	2,461	0.1
078 Stafford	5	2	4,319	0.0
079 Bridgend	6	2	4,080	0.1
080 Corby	9	10	5,032	0.2
081 Chichester	21	15	5,998	0.3
082 Hinckley	15	25	4,189	0.6
083 Ashton Under Lyne	4	2	4,248	0.1
084 Halifax	1	0	5,596	0.0
085 Stockport	11	3	5,167	0.1
086 Blackburn	30	13	4,270	0.3
	785	479	489,715	0.1



# STOCK CONTROL – WRITE OFFS

Branch	Reason	Value
003 Luton	Damaged Product	-£0.66
008 Hemel Hempstead	Damaged Product	-£45.49
009 Lowestoft	Damaged Product	-£3.87
014 Folkestone	Damaged Product	-£2.38
019 Haywards Heath	Damaged Product	-£4.51
019 Haywards Heath	Ex Display	-£8.42
022 Huntingdon	Damaged On Delivery	-£5.28
022 Huntingdon	Damaged Product	-£3.85
022 Huntingdon	Ex Display	-£7.66
023 Orpington	Damaged Product	-£2.98
031 Eastleigh	Damaged On Delivery	-£2.17
031 Eastleigh	Damaged Product	-£9.99
034 Staines	Damaged Product	-£8.07
040 Peterborough	Damaged Product	-£1.21
041 Woking	Damaged Product	-£16.91
043 Borehamwood	Damaged Product	-£5.51
043 Borehamwood	Ex Display	-£0.94
047 Milton Keynes	Damaged Product	-£3.14
047 Milton Keynes	Ex Display	-£4.06
048 Solihull	Damaged Product	-£7.97
053 Andover	Damaged Product	-£12.86
059 Braintree	Damaged On Delivery	-£2.24
062 Coventry	Damaged On Delivery	-£0.19
062 Coventry	Damaged Product	-£0.63
068 Cwmbran	Damaged On Delivery	-£0.16
075 Newport	Damaged Product	-£0.31
075 Newport	Damaged Return	-£0.18
079 Bridgend	Damaged Product	-£7.19
082 Hinckley	Damaged Product	-£2.23
083 Ashton Under Lyne	Damaged Product	-£2.30
083 Ashton Under Lyne	Ex Display	-£0.64
087 Chester	Damaged Product	-£0.18
<b>Total</b>		<b>-£174.17</b>

Branch	Reason	Value
008 Hemel Hempstead	Price Sticker	-£0.44
010 Kings Lynn	Out Of Date	-£35.95
018 Colchester	Out Of Date	-£18.00
019 Haywards Heath	Out Of Date	-£9.00
019 Haywards Heath	Price Sticker	-£2.97
022 Huntingdon	Out Of Date	-£28.13
022 Huntingdon	Price Sticker	£0.00
031 Eastleigh	Out Of Date	-£30.09
034 Staines	Out Of Date	-£3.85
040 Peterborough	Out Of Date	-£84.72
040 Peterborough	Price Sticker	£0.00
059 Braintree	Out Of Date	-£72.25
079 Bridgend	Out Of Date	-£22.19
<b>Total</b>		<b>-£307.59</b>

Branch	Reason	Value
003 Luton	Faulty Balloon	-£0.32
014 Folkestone	Faulty Balloon	-£8.31
014 Folkestone	Faulty Product	-£1.75
019 Haywards Heath	Faulty Balloon	-£3.09
022 Huntingdon	Faulty Balloon	-£7.40
022 Huntingdon	Faulty Product	-£0.68
026 Lewisham	Faulty Balloon	-£1.35
026 Lewisham	Faulty Return	-£0.64
031 Eastleigh	Faulty Balloon	-£2.35
040 Peterborough	Faulty Balloon	-£0.94
040 Peterborough	Faulty Product	-£1.89
043 Borehamwood	Faulty Balloon	-£8.71
043 Borehamwood	Faulty Return	-£1.17
047 Milton Keynes	Faulty Balloon	-£3.02
048 Solihull	Faulty Product	-£2.04
048 Solihull	Faulty Return	-£0.31
049 Wolverhampton	Faulty Balloon	-£3.42
056 Bognor Regis	Faulty Balloon	-£3.41
058 Derby	Faulty Balloon	-£3.90
059 Braintree	Faulty Balloon	-£1.63
059 Braintree	Faulty Product	-£2.27
062 Coventry	Faulty Balloon	-£2.54
066 Kettering	Faulty Balloon	-£1.11
068 Cwmbran	Faulty Balloon	-£0.51
076 Guildford	Faulty Balloon	-£1.92
078 Stafford	Faulty Balloon	-£7.70
082 Hinckley	Faulty Balloon	-£1.29
083 Ashton Under Lyne	Faulty Balloon	-£4.26
083 Ashton Under Lyne	Faulty Return	-£2.00
083 Ashton Under Lyne	HO Authorised	-£5.06
087 Chester	Faulty Balloon	-£1.55

Branch	Reason	Value
003 Luton	Merchandising	-£7.59
006 Hastings	Known Loss (Theft)	-£23.12
013 Aylesbury	Merchandising	-£7.59
014 Folkestone	Known Loss (Theft)	-£12.65
014 Folkestone	Merchandising	-£7.89
022 Huntingdon	Known Loss (Theft)	-£0.56
022 Huntingdon	Merchandising	-£2.51
026 Lewisham	Known Loss (Theft)	-£1.66
031 Eastleigh	Merchandising	-£12.65
034 Staines	Merchandising	-£7.91
040 Peterborough	Known Loss (Theft)	-£1.37
040 Peterborough	Merchandising	-£15.00
042 Leicester	Lost in Transit	-£7.62
042 Leicester	Merchandising	-£2.53
043 Borehamwood	Known Loss (Theft)	-£20.57
043 Borehamwood	Merchandising	-£0.36
047 Milton Keynes	Known Loss (Theft)	-£2.35
047 Milton Keynes	Merchandising	-£2.53
049 Wolverhampton	Known Loss (Theft)	-£15.90
051 Swindon	Lost in Transit	-£2.46
056 Bognor Regis	Merchandising	-£7.59
059 Braintree	Lost in Transit	-£31.60
059 Braintree	Merchandising	-£7.59
061 Sheffield Crystal Peaks	Merchandising	-£10.12
062 Coventry	Known Loss (Theft)	-£2.53
068 Cwmbran	Known Loss (Theft)	-£3.90
074 Hull City Centre	Known Loss (Theft)	-£2.53
074 Hull City Centre	Merchandising	-£7.59
075 Newport	Lost in Transit	-£10.05
078 Stafford	Merchandising	-£7.59
079 Bridgend	Known Loss (Theft)	-£2.10
079 Bridgend	Merchandising	-£0.93
080 Corby	Merchandising	-£10.12
082 Hinckley	Merchandising	-£5.06
083 Ashton Under Lyne	Known Loss (Theft)	-£1.66
<b>Total</b>		<b>-£265.79</b>

# STOCK CONTROL – MANUAL ADJUSTMENTS

Branch	Reason	Value
003 Luton	Manual Adjustment	-£6.69
004 Chatham	Manual Adjustment	-£5.36
008 Hemel Hempstead	Manual Adjustment	-£11.01
009 Lowestoft	Manual Adjustment	-£4.20
010 Kings Lynn	Manual Adjustment	-£7.04
012 Basingstoke	Manual Adjustment	-£3.32
013 Aylesbury	Manual Adjustment	-£7.14
014 Folkestone	Manual Adjustment	-£23.62
017 Northampton	Manual Adjustment	-£9.16
018 Colchester	Manual Adjustment	-£18.00
019 Haywards Heath	Manual Adjustment	-£3.19
021 Worthing	Manual Adjustment	-£25.42
022 Huntingdon	Manual Adjustment	-£1.56
029 Banbury	Manual Adjustment	-£6.84
034 Staines	Manual Adjustment	£0.22
038 Portsmouth	Manual Adjustment	£12.09
039 High Wycombe	Manual Adjustment	-£9.42
042 Leicester	Manual Adjustment	-£1.33
047 Milton Keynes	Manual Adjustment	-£3.86
048 Solihull	Manual Adjustment	-£16.80
049 Wolverhampton	Manual Adjustment	-£22.88
052 Gloucester	Manual Adjustment	-£33.38
054 Bury St Edmunds	Manual Adjustment	-£4.00
056 Bognor Regis	Manual Adjustment	-£17.09
058 Derby	Manual Adjustment	-£0.76
061 Sheffield Crystal Peaks	Manual Adjustment	-£11.92
062 Coventry	Manual Adjustment	-£0.08
066 Kettering	Manual Adjustment	-£15.18
067 Hereford	Manual Adjustment	£11.28
070 Telford	Manual Adjustment	£0.00
072 Leeds Merrion	Manual Adjustment	£0.00
073 Hull Northpoint	Manual Adjustment	-£1.80
078 Stafford	Manual Adjustment	-£31.05
079 Bridgend	Manual Adjustment	£0.00
081 Chichester	Manual Adjustment	-£2.00
Total		-£236.91

Product Group	Reason	Value
2Integrated	Manual Adjustment	-£31.24
2Line Extensions	Manual Adjustment	-£12.03
3Balloons	Manual Adjustment	-£18.24
3Confectionery	Manual Adjustment	-£46.10
3Gifts	Manual Adjustment	-£32.42
3Seasons Gifts	Manual Adjustment	£26.34
3Spinners	Manual Adjustment	-£47.75
3Stationery	Manual Adjustment	£0.00
Consumables	Manual Adjustment	-£75.47
Total		-£236.91

POs AND TRANSFERS – PO RECEIPT

MANUALLY BOOKED IN POs (THIRD PARTY ONLY)

AREA 1

Area / Store	Manual	Total
AmieG3355	3	3
009 Lowestoft	1	1
032 Ipswich	1	1
044 Chelmsford	1	1
Total	3	3

Store	User	Method	Supplier	Count
009 Lowestoft	SamanthaB3482	Manual	H And H	1
032 Ipswich	RuthE	Manual	H And H	1
044 Chelmsford	JaneD2247	Manual	H And H	1

AREA 2

Area / Store	Manual	Total
SallyD	2	2
020 Redhill	2	2
Total	2	2

Store	User	Method	Supplier	Count
020 Redhill	RebeccaT3574	Manual	H And H	1
020 Redhill	SamanthaA3372	Manual	Ty UK (DTS)	1

AREA 3

Area / Store	Manual	Total
MichelleL2794	1	1
055 Bristol	1	1
Total	1	1

Store	User	Method	Supplier	Count
055 Bristol	LesleyB2605	Manual	Custom Brand Co	1

AREA 4

Area / Store	Manual	Total
JenniferL2395	3	3
049 Wolverhampton	2	2
080 Corby	1	1
Total	3	3

Store	User	Method	Supplier	Count
049 Wolverhampton	LisaM2415	Manual	H And H	2
080 Corby	ClaireL3170	Manual	Ty UK (DTS)	1

AREA 5

Area / Store	Total
Total	

Store	User	Method	Supplier	Count
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# POs AND TRANSFERS - RECEIPT

## OUTSTANDING TRANSFERS – FROM WAREHOUSE & STORE TO STORE

### Outstanding Transfers

23/06/2025 to 20/09/2025

To	From	Ref	Date Created	Days Overdue	Qty	Value
009 Lowestoft	Warehouse	1-529843	12/09/25	<div><div></div></div> 10	17	£6.67
044 Chelmsford	Warehouse	1-529862	12/09/25	<div><div></div></div> 10	12	£2.04
044 Chelmsford	Warehouse	1-529877	12/09/25	<div><div></div></div> 10	12	£3.24
057 Fareham	Warehouse	1-529883	12/09/25	<div><div></div></div> 10	12	£2.04
009 Lowestoft	Warehouse	1-529898	12/09/25	<div><div></div></div> 10	17	£6.67
037 Horsham	Warehouse	1-529901	12/09/25	<div><div></div></div> 10	12	£3.24
039 High Wycombe	Warehouse	1-530793	15/09/25	<div><div></div></div> 7	6	£2.76
028 Poole	Warehouse	1-531299	16/09/25	<div><div></div></div> 6	108	£43.20

### Outstanding Transfers

23/06/2025 to 20/09/2025

To	From	Ref	Date Created	Days Overdue	Qty	Value
005 Stevenage	002 Harlow	121-5591	03/07/25	<div><div></div></div> 81	409	£256.97
005 Stevenage	002 Harlow	121-5592	04/07/25	<div><div></div></div> 80	54	£77.10
005 Stevenage	002 Harlow	121-5593	04/07/25	<div><div></div></div> 80	18	£25.20
035 Enfield	010 Kings Lynn	129-4730	12/07/25	<div><div></div></div> 72	212	£351.92
032 Ipswich	022 Huntingdon	141-5800	17/07/25	<div><div></div></div> 67	6	£22.50
035 Enfield	005 Stevenage	124-4833	04/08/25	<div><div></div></div> 49	125	£82.50
025 Southend	010 Kings Lynn	129-4784	08/08/25	<div><div></div></div> 45	2	£2.66
011 Canterbury	020 Redhill	139-5667	18/08/25	<div><div></div></div> 35	40	£53.20
024 Romford	025 Southend	144-5723	19/08/25	<div><div></div></div> 34	25	£33.25
002 Harlow	044 Chelmsford	276-3154	19/08/25	<div><div></div></div> 34	14	£26.46
035 Enfield	044 Chelmsford	276-3160	19/08/25	<div><div></div></div> 34	6	£15.00
036 Ashford	030 Eastbourne	180-5115	26/08/25	<div><div></div></div> 27	618	£99.48
006 Hastings	011 Canterbury	130-5409	27/08/25	<div><div></div></div> 26	20	£63.80
081 Chichester	037 Horsham	205-4208	01/09/25	<div><div></div></div> 21	30	£98.10
032 Ipswich	010 Kings Lynn	129-4835	04/09/25	<div><div></div></div> 18	6	£22.50
035 Enfield	044 Chelmsford	276-3192	04/09/25	<div><div></div></div> 18	111	£251.70
014 Folkestone	030 Eastbourne	180-5138	09/09/25	<div><div></div></div> 13	124	£220.20
084 Halifax	072 Leeds Merrion	402-809	16/09/25	<div><div></div></div> 6	640	£127.18
084 Halifax	072 Leeds Merrion	402-810	16/09/25	<div><div></div></div> 6	452	£95.67
Total				40	2,912	£1,925.39

# POs AND TRANSFERS - RECIEPT

## OUTSTANDING PO's

### Outstanding Purchase Orders

23/06/2025 to 20/09/2025

To	From	Ref	Ordered	Due	Days Overdue	Value
004 Chatham	MULBERRY	123-1146	23/06/25	25/06/25	89	£71.04
008 Hemel Hempstead	MULBERRY	127-1485	13/08/25	15/08/25	38	£4.70
069 Mansfield	MULBERRY	390-219	14/08/25	16/08/25	37	£0.17
020 Redhill	MULBERRY	139-1412	20/08/25	22/08/25	31	£2.00
076 Guildford	Custom Brand Co	418-153	18/08/25	25/08/25	28	£216.18
026 Lewisham	Royal County Products	145-1140	18/08/25	25/08/25	28	£1.66
057 Fareham	H And H	335-392	27/08/25	29/08/25	24	£1.66
030 Eastbourne	MULBERRY	180-1291	29/08/25	31/08/25	22	£2.00
071 Doncaster	MULBERRY	398-205	29/08/25	31/08/25	22	£2.02
079 Bridgend	MULBERRY	431-157	29/08/25	31/08/25	22	£2.02
035 Enfield	MULBERRY	193-1292	01/09/25	03/09/25	19	£105.45
059 Braintree	MULBERRY	347-420	01/09/25	03/09/25	19	£64.80
002 Harlow	MULBERRY	121-1403	04/09/25	06/09/25	16	£2.00
016 Southampton	H And H	135-1290	12/08/25	08/09/25	14	£168.00
020 Redhill	H And H	139-1409	12/08/25	08/09/25	14	£168.00
035 Enfield	H And H	193-1280	12/08/25	08/09/25	14	£168.00
037 Horsham	H And H	205-987	12/08/25	08/09/25	14	£168.00
024 Romford	Royal County Products	143-1645	01/09/25	08/09/25	14	£96.28
016 Southampton	H And H	135-1299	08/09/25	10/09/25	12	£87.32
017 Northampton	H And H	136-1045	08/09/25	10/09/25	12	£72.00
042 Leicester	MULBERRY	237-915	08/09/25	10/09/25	12	£2.35
082 Hinckley	MULBERRY	440-80	08/09/25	10/09/25	12	£68.15
048 Solihull	H And H	294-669	10/09/25	12/09/25	10	£4.00
067 Hereford	MULBERRY	382-212	10/09/25	12/09/25	10	£0.17

STAMPS – STAMP COUNT DISCREPANCIES

DAILY COMPLETION OF STAMP STOCKTAKE

Overview									
Branch KPI Summary									
Date	17/09/25			18/09/25			20/09/25		
Store	#	Ref	Status	#	Ref	Status	#	Ref	Status
024 Romford				1	151551	Snapshot			
035 Enfield	1	151475	Snapshot						
036 Ashford							1	151733	Started
Total	1			1			1		

DAILY STAMP DISCREPANCIES

Overview

Branch KPI Summary

#	Area Manager	Store	Ref	Id	Description	Date	Status	Lines in Count	No Counted	Last Update	Adjusted by	Qty Adjusted	Adjustment Type	Ext Cost	Ext Price
1	A3 ML	027 Harrow St.George	27-6865	151290	Stamps	15/09/25	Complete	4	4	15/09/2025 07:39:16	RahulY2770	1	Adjust All Items	£173.53	£183.60
1	A4 JL	017 Northampton	17-4616	151280	Stamps	15/09/25	Complete	4	4	15/09/2025 07:51:47	LeahD2925	1	Adjust All Items	£527.01	£557.60
2												2		£700.54	£741.20

STOCKTAKES – SCHEDULED STOCKTAKES

NON-COMPLETION OF SCHEDULED STOCKTAKES

Overview

Branch KPI Summary

#	Area Manager	Store	Ref	Id	Description	Date	Status	Lines in Count	No Counted	Last Update
1	A1 AG	035 Enfield	10004-151126	151126	2509 - Teacher/Graduation Non Card	15/09/25	Started			15/09/2025 06:00:10
1	A4 JL	087 Chester	10059-151175	151175	2509 - Teacher/Graduation Non Card	15/09/25	Started			15/09/2025 06:00:15
1	A5 HR	072 Leeds Merrion	10043-151163	151163	2509 - Teacher/Graduation Non Card	15/09/25	Started			15/09/2025 06:00:14
1	A5 HR	085 Stockport	10057-151174	151174	2509 - Teacher/Graduation Non Card	15/09/25	Started			15/09/2025 06:00:15

STOCKTAKES – SCHEDULED STOCKTAKES

SCHEDULED STOCKTAKE RESULTS

AREA 1

Overview

Branch KPI Summary

Area Manager	Store	Ref	Id	Description	Date	Status	Lines in Count	No Counted	Last Update	Adjusted by	Qty Adjusted	Adjustment Type	Ext Cost	Ext Price
A1 AG	002 Harlow	2-5795	151095	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	16/09/2025 12:05:35	KatrinaP3441	16	Adjust All Items	£34.92	£108.40
A1 AG	043 Borehamwood	10014-3360	151135	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	24	15/09/2025 11:24:04	MicheleM2382	17	Adjust All Items	£37.24	£106.74
A1 AG	003 Luton	3-6041	151096	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	19/09/2025 14:06:44	DianaC2681	12	Adjust All Items	£19.39	£66.15
A1 AG	005 Stevenage	5-4825	151099	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	17/09/2025 12:54:56	JenniferS	12	Adjust Only Counted Items	£15.69	£58.49
A1 AG	024 Romford	24-6965	151117	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	13	17/09/2025 13:45:18	DebraM1931	27	Adjust All Items	£16.77	£45.38
A1 AG	054 Bury St Edmunds	10025-2076	151146	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	18/09/2025 13:20:55	MarkT2520	18	Adjust All Items	£13.56	£44.92
A1 AG	009 Lowestoft	9-5378	151103	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	19/09/2025 10:32:43	SarahW	19	Adjust All Items	£11.21	£39.42
A1 AG	044 Chelmsford	10015-3212	151136	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	35	15/09/2025 09:38:56	JaneD2247	16	Adjust All Items	£11.94	£26.65
A1 AG	022 Huntingdon	22-5960	151115	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	100	15/09/2025 09:09:24	TammyJ2445	18	Adjust All Items	£7.33	£26.38
A1 AG	059 Braintree	10031-1894	151158	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	35	17/09/2025 11:19:47	HarikumarN2717	11	Adjust All Items	£5.12	£22.11
A1 AG	025 Southend	25-5792	151118	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	16/09/2025 09:11:50	JodieE1875	18	Adjust All Items	£10.62	£20.84
A1 AG	032 Ipswich	10002-5364	151124	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 09:20:23	RuthE	10	Adjust All Items	£6.41	£16.34
A1 AG	010 Kings Lynn	10-4857	151104	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	41	16/09/2025 13:49:07	MartinM92	1	Adjust All Items	£0.53	£1.59
A1 AG	018 Colchester	18-5190	151111	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	40	19/09/2025 08:29:34	HannahW	3	Adjust All Items	£1.67	£5.56
A1 AG	040 Peterborough	10011-4072	151132	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	16/09/2025 07:56:21	SUSANNC2000	25	Adjust All Items	£3.77	£26.91
A1 AG	008 Hemel Hempstead	8-6646	151102	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	35	15/09/2025 11:37:47	CarriannC2815	22	Adjust All Items	£19.47	£44.52
											245		£165.83	£506.42



STOCKTAKES – SCHEDULED STOCKTAKES

SCHEDULED STOCKTAKE RESULTS

AREA 2

Overview

Branch KPI Summary

#	Area Manager	Store	Ref	Id	Description	Date	Status	Lines in Count	No Counted	Last Update	Adjusted by	Qty Adjusted	Adjustment Type	Ext Cost	Ext Price
1	A2 SD	004 Chatham	4-5228	151098	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	18/09/2025 10:07:09	BarbaraM2041	39	Adjust All Items	£52.40	£168.23
1	A2 SD	033 Crawley	10003-5220	151125	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	42	18/09/2025 13:37:25	KevinD1901	14	Adjust All Items	£42.03	£114.99
1	A2 SD	021 Worthing	21-5689	151114	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 13:28:43	PaolaA3361	34	Adjust All Items	£26.26	£67.91
1	A2 SD	023 Orpington	23-5916	151116	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	16/09/2025 07:55:24	SophieN	13	Adjust All Items	£20.85	£63.40
1	A2 SD	076 Guildford	10047-811	151167	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	36	19/09/2025 16:38:09	PaigeD3368	10	Adjust All Items	£15.18	£48.78
1	A2 SD	006 Hastings	6-6353	151100	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	46	15/09/2025 13:28:49	AimeeB2243	15	Adjust All Items	£13.46	£31.26
1	A2 SD	036 Ashford	10006-4879	151128	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	28	15/09/2025 11:46:40	RhiannahN2466	9	Adjust All Items	£9.09	£26.70
1	A2 SD	026 Lewisham	26-6105	151119	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	18/09/2025 16:16:57	ShelbyD2548	7	Adjust All Items	£4.49	£17.62
1	A2 SD	056 Bognor Regis	10027-1832	151148	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	45	15/09/2025 15:03:00	maisier2629	6	Adjust All Items	£7.40	£16.37
1	A2 SD	014 Folkestone	14-6495	151108	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 16:37:25	IsisB1665	5	Adjust All Items	£4.14	£12.43
1	A2 SD	011 Canterbury	11-5445	151105	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 07:11:16	BeckyB	2	Adjust All Items	£1.48	£5.98
1	A2 SD	081 Chichester	10054-458	151171	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	36	15/09/2025 15:17:53	MiaS3316	1	Adjust All Items	£0.17	£0.99
1	A2 SD	037 Horsham	10007-4244	151129	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	65	19/09/2025 11:59:49	ArchieP2174	12	Adjust All Items	£2.69	£3.68
1	A2 SD	019 Haywards Heath	19-5217	151112	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	82	17/09/2025 11:24:20	RachelD	14	Adjust All Items	£3.55	£13.55
1	A2 SD	030 Eastbourne	30-5149	151097	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	69	15/09/2025 10:29:16	ElizabethF	7	Adjust All Items	£4.15	£15.51
1	A2 SD	020 Redhill	20-5728	151113	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	49	19/09/2025 13:01:22	SamanthaA3372	25	Adjust All Items	£32.92	£95.72
16												213		£153.29	£444.22

STOCKTAKES – SCHEDULED STOCKTAKES



SCHEDULED STOCKTAKE RESULTS

AREA 3

Overview  
Branch KPI Summary

Area Manager	Store	Ref	Id	Description	Date	Status	Lines in Count	No Counted	Last Update	Adjusted by	Qty Adjusted	Adjustment Type	Ext Cost	Ext Price
A3 ML	034 Staines	10005-4832	151127	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	14	16/09/2025 14:26:22	AprilS2225	11	Adjust All Items	-£27.10	-£62.91
A3 ML	027 Harrow St.George	27-6867	151120	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 09:56:44	RahulY2770	7	Adjust All Items	-£12.19	-£41.75
A3 ML	028 Poole	28-6304	151121	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	89	15/09/2025 10:34:21	DominiqueW2170	19	Adjust All Items	-£10.53	-£33.76
A3 ML	060 Maidenhead	10030-1377	151150	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	35	20/09/2025 17:01:06	EmmaH2765	14	Adjust All Items	-£9.66	-£33.25
A3 ML	012 Basingstoke	12-5858	151106	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	66	17/09/2025 14:05:33	JadeB2720	7	Adjust All Items	-£8.90	-£30.34
A3 ML	039 High Wycombe	10010-3826	151131	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	13	17/09/2025 14:31:59	SharonW2069	8	Adjust All Items	-£9.42	-£26.67
A3 ML	050 Newbury	10021-2055	151142	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	16/09/2025 14:04:52	KarenP2435	8	Adjust All Items	-£7.95	-£25.79
A3 ML	051 Swindon	10022-1882	151143	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	22	16/09/2025 13:33:19	RichardK2444	8	Adjust All Items	-£6.70	-£20.73
A3 ML	055 Bristol	10026-1593	151147	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 15:51:12	LesleyB2605	7	Adjust All Items	-£4.36	-£15.12
A3 ML	068 Cwmbran	10039-1292	151156	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 11:47:19	KathrynH2905	5	Adjust All Items	-£3.88	-£11.86
A3 ML	053 Andover	10024-2197	151145	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	17/09/2025 13:01:02	JoannaH2083	15	Adjust All Items	-£3.30	-£10.55
A3 ML	041 Woking	10012-3751	151133	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 15:23:33	JoannaH2083	9	Adjust Only Counted Items	-£5.32	-£9.51
A3 ML	038 Portsmouth	10009-5941	151130	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	38	20/09/2025 09:15:14	KarenF1925	4	Adjust All Items	-£3.32	-£9.36
A3 ML	031 Eastleigh	10001-5089	151123	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 07:34:03	SarahF	6	Adjust All Items	-£1.59	-£2.57
A3 ML	075 Newport	10046-776	151166	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 10:59:57	ZenaT3025	1	Adjust All Items	-£0.23	-£1.39
A3 ML	079 Bridgend	10051-658	151157	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	46	15/09/2025 15:21:01	AaronA3137	3	Adjust All Items	-£0.20	-£0.99
A3 ML	016 Southampton	16-4958	151109	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	19/09/2025 13:53:42	AbigailT2389	26	Adjust All Items	£9.81	£6.03
A3 ML	057 Fareham	10028-1884	151149	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	61	19/09/2025 10:44:33	KellyS3338	8	Adjust All Items	£2.41	£9.42
											166		-£102.42	-£321.10

STOCKTAKES – SCHEDULED STOCKTAKES

SCHEDULED STOCKTAKE RESULTS

AREA 4

Overview

Branch KPI Summary

#	Area Manager	Store	Ref	Id	Description	Date	Status	Lines in Count	No Counted	Last Update	Adjusted by	Qty Adjusted	Adjustment Type	Ext Cost	Ext Price
1	A4 JL	062 Coventry	10033-1383	151152	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	7	15/09/2025 10:35:35	JashvinderC2825	18	Adjust All Items	£32.05	£92.49
1	A4 JL	029 Banbury	29-5526	151122	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	16/09/2025 11:32:24	KellyW	27	Adjust All Items	£19.77	£61.10
1	A4 JL	017 Northampton	17-4619	151110	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	16/09/2025 12:23:37	LeahD3925	20	Adjust All Items	£11.04	£41.98
1	A4 JL	045 Redditch	10016-3141	151137	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 13:29:49	BenK2266	9	Adjust All Items	£16.05	£41.05
1	A4 JL	082 Hinckley	10053-319	151170	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	37	15/09/2025 10:06:21	AlanC3431	7	Adjust All Items	£8.48	£25.22
1	A4 JL	067 Hereford	10038-881	151178	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 12:25:24	LisaAJ3364	7	Adjust All Items	£10.00	£24.93
1	A4 JL	049 Wolverhampton	10020-2686	151141	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 09:49:10	AnnelK2417	7	Adjust All Items	£6.88	£21.61
1	A4 JL	047 Milton Keynes	10018-2913	151139	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	26	15/09/2025 09:56:56	LisaS2461	6	Adjust All Items	£5.55	£15.91
1	A4 JL	013 Aylesbury	13-4491	151107	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	22	15/09/2025 15:09:42	JaveriaB	5	Adjust All Items	£4.76	£15.63
1	A4 JL	048 Solihull	10019-2756	151140	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 09:34:37	SophieT2408	6	Adjust All Items	£3.03	£8.96
1	A4 JL	052 Gloucester	10023-2026	151144	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 14:02:00	NataliaC2488	3	Adjust All Items	£1.11	£2.89
1	A4 JL	066 Kettering	10037-1259	151155	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	25	15/09/2025 07:14:46	JulieAnnM2882	6	Adjust All Items	£0.71	£2.78
1	A4 JL	046 Tamworth	10017-2918	151138	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	67	15/09/2025 09:40:34	WendyE2282	10	Adjust All Items	£1.20	£6.98
1	A4 JL	080 Corby	10052-709	151169	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	24	15/09/2025 13:19:35	NaomiC3235	12	Adjust All Items	£4.44	£10.02
1	A4 JL	064 Cheltenham	10035-1084	151154	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	54	15/09/2025 13:15:07	DavidM3352	54	Adjust All Items	£12.42	£17.34
15												197		£126.20	£320.21



SCHEDULED STOCKTAKE RESULTS

AREA 5

Overview  
Branch KPI Summary

#	Area Manager	Store	Ref	Id	Description	Date	Status	Lines in Count	No Counted	Last Update	Adjusted by	Qty Adjusted	Adjustment Type	Ext Cost	Ext Price
1	A5 HR	061 Sheffield Crystal Peaks	10032-1630	151151	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	29	15/09/2025 09:48:45	DorinaL11al2788	16	Adjust All Items	-£23.72	-£64.57
1	A5 HR	077 Scunthorpe	10048-635	151168	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	41	18/09/2025 11:27:58	Jessica S3046	10	Adjust All Items	-£10.65	-£38.60
1	A5 HR	083 Ashton Under Lyne	10055-271	151172	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	7	19/09/2025 09:44:43	Marcelal3359	7	Adjust All Items	-£7.28	-£22.44
1	A5 HR	065 Wakefield	10036-1123	151159	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	24	15/09/2025 10:21:31	JasonS2855	7	Adjust All Items	-£6.80	-£18.91
1	A5 HR	078 Stafford	10050-647	151179	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	35	15/09/2025 11:29:57	SamanthaP3061	4	Adjust All Items	-£5.59	-£16.45
1	A5 HR	070 Telford	10041-826	151161	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	23	17/09/2025 15:32:02	CharleneW3280	4	Adjust All Items	-£4.80	-£13.25
1	A5 HR	071 Doncaster	10042-800	151162	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	23	16/09/2025 09:47:31	ChristineP2964	8	Adjust All Items	-£3.16	-£12.93
1	A5 HR	058 Derby	10029-1941	151177	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	26	15/09/2025 09:39:15	MariaT2645	7	Adjust All Items	-£4.53	-£10.46
1	A5 HR	073 Hull Northpoint	10044-882	151164	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	16/09/2025 09:30:27	AndrewM3415	1	Adjust All Items	-£2.40	-£7.47
1	A5 HR	063 Chesterfield	10034-1187	151153	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	53	19/09/2025 16:35:53	MelissaW2831	4	Adjust All Items	-£1.50	-£4.17
1	A5 HR	069 Mansfield	10040-946	151160	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	27	16/09/2025 13:53:33	LauraW2934	2	Adjust All Items	£0.87	£2.00
1	A5 HR	042 Leicester	10013-4268	151134	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	17/09/2025 08:01:12	EmmaS42117	12	Adjust All Items	£9.68	£5.96
1	A5 HR	074 Hull City Centre	10045-773	151165	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	41	15/09/2025 11:09:55	DarrenL2995	7	Adjust All Items	£6.44	£15.39
1	A5 HR	084 Halifax	10056-187	151173	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	32	16/09/2025 14:13:13	JasonS2855	12	Adjust All Items	£64.42	£146.23
14												101		£10.98	-£39.67

STOCKTAKES – ADJUSTMENT TYPE

STORES WITH ADJUST ONLY COUNTED ITEMS

Overview

Branch KPI Summary

#	Area Manager	Store	Ref	Id	Description	Date	Status	Lines in Count	No Counted	Last Update	Adjusted by	Qty Adjusted	Adjustment Type	Ext Cost	Ext Price
1	A1 AG	005 Stevenage	5-4925	151099	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	17/09/2025 12:54:56	JenniferS	12	Adjust Only Counted Items	-£15.69	-£58.49
1	A3 ML	041 Woking	10012-3751	151133	2509 - Teacher/Graduation Non Card	15/09/25	Complete	198	198	15/09/2025 15:23:33	JoannaH2083	9	Adjust Only Counted Items	-£5.32	-£9.51
1	A4 JL	080 Corby	10052-702	151255	Monday - Negatives	15/09/25	Complete	5	5	15/09/2025 07:31:40	ClaireL3170	5	Adjust Only Counted Items	£3.32	£8.33
3												26		-£17.69	-£59.67

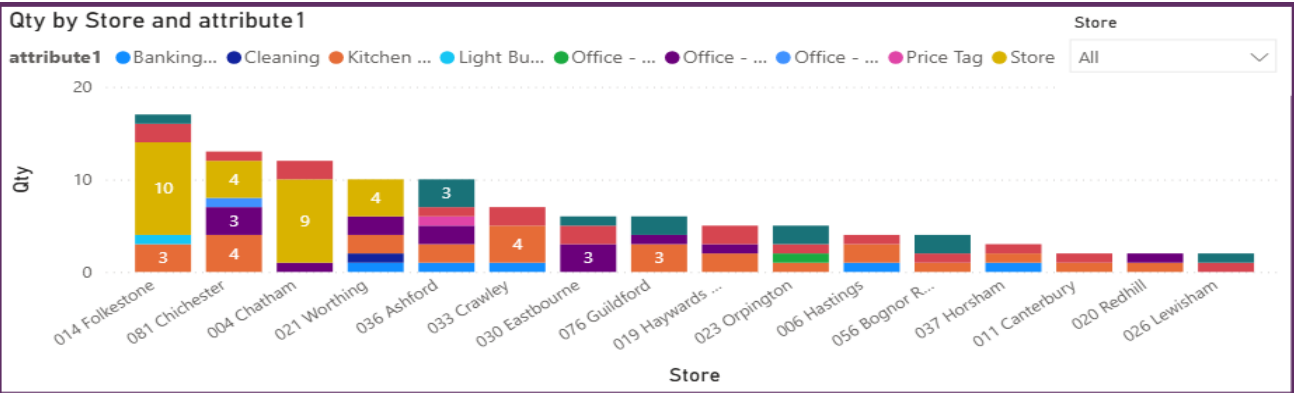
STOCK – CONSUMABLES ORDERS

12 WEEK SUMMARY

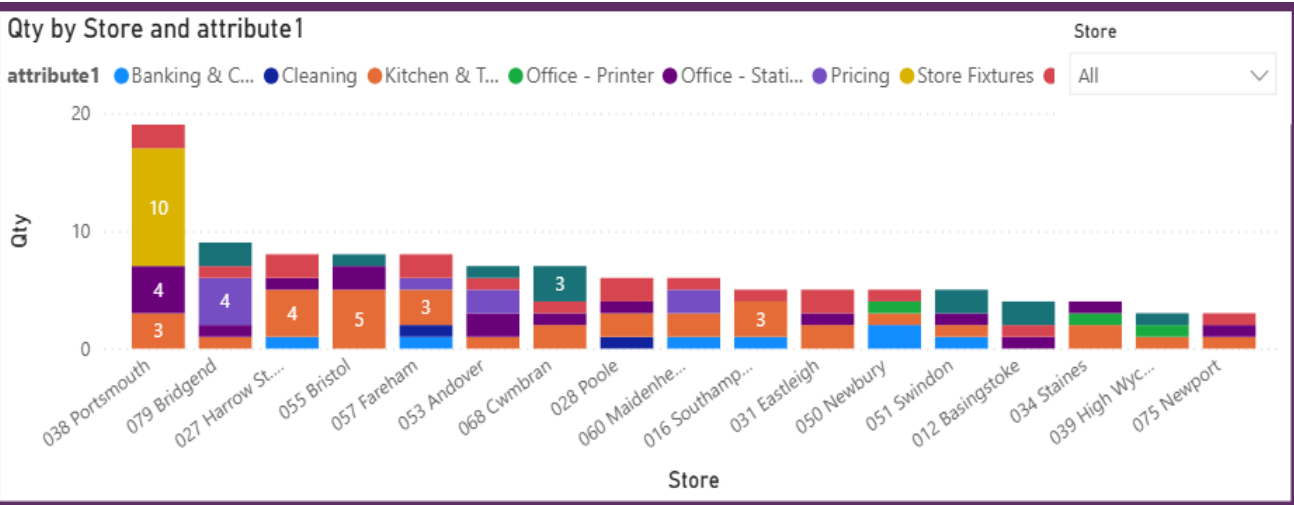
AREA 1



AREA 2



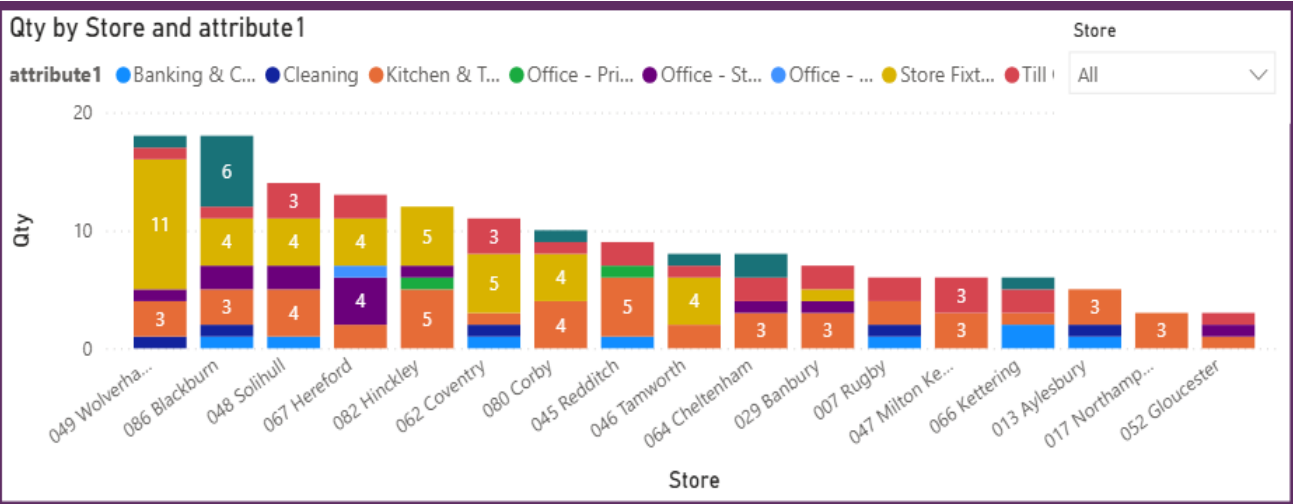
AREA 3



# STOCK – CONSUMABLES ORDERS

## 12 WEEK SUMMARY

### AREA 4



### AREA 5

