

MUHAMMAD AAMIR

SUMMARY OF EXPERIENCE

From February 2021 till date

Assistant Compliance Officer

RAH SECURITIES (PVT.) LTD (Brokerage House)
Pakistan Stock Exchange (PSX) Karachi.

Duties and Responsibilities Include:

- Handle Correspondences with different department of **PSX, NCCPL, CDC** and **SECP**.
- Reporting to Management on Daily Basis.
- Dealing with Clients, Banks and various departments.
- Dealing with all the related matter to Compliance Department. **CDC, NCCPL** (All Systems), **NCHS, Vision Max** Operator.
- Responsibility of Account Opening and Complete **KYC** of Clients according to **CKO** Regulations.
- Responsibility to Complete Clients Risk Assessment according to **AML/CFT** Regulations.
- Submitting Required Documents to Various Departments on Daily, Fortnightly, Monthly, Quarterly, Half Yearly, Annual Basis.

PROGRAMMING & COMPUTER SKILLS

- IDEs (Microsoft Visual Studio Code / Sublime Text).
- Languages (HTML5, CSS3, Bootstrap, JavaScript, JQuery, AngularJS).
- UI/UX for Responsive Web Design.
- Optimize Web for Search Engines.
- Operation System (Windows XP/Vista/7/8.1/10).
- Others (Microsoft Word/Excel/PowerPoint).

EDUCATION & QUALIFICATION

DIPLOMA IN SOFTWARE ENGINEERING

- In process from **APTECH**.

INTERMEDIATE IN COMMERCE

2018 – 2020

- Government College of Commerce and Economics.

MATRICULATION

2016 – 2017

- Sadaf Academy.

I am a result oriented, motivated and dedicated individual seeking a position in a reputed organization to help me grow and groom professionally.

PERSONAL INFORMATION

Name	Muhammad Amir
Father's Name	Ahmed
Marital Status	Single
Date of Birth	Sep 19, 1999
Nationality	Pakistani
CNIC	42301-9911840-1

INTERESTS


GAMING	MOVIES
SPORTS	TRAVELLING

LANGUAGES

ENGLISH	<div></div>
URDU	<div></div>

CONTACT

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