



Contact

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📍 Word No 17 Farooka Teh.
Sahiwal Dist Sargodha

Personal Information

Father Name : Mutee Ul Rehman
D.O.B : 12-Feb-1998
C.N.IC : 38402-8844979-3
Gender : Male
Marital status : Single
Nationality : Pakistan

Skills

- Adaptability
- Problem Solving
- Time Management
- Relationship Building
- Customer Service
- Decision Making
- Creative Thinking

Academic Research

- Advertising Project
- AudioAd Print Ad
- VideoAd

Language

- English
- Urdu
- Punjabi

Talha Rehman

About Me

To secure a that allows me to utilize my skills, experience, and dedication to contribute to the success of a dynamic organization. I am committed to continuous learning and professional growth, and I am eager to make a positive impact while achieving personal and career development goals.

Work Experience

Oct 2022 To Nov 2023

Daewoo Express Pakistan

Customer Service Officer

- Provide Complete Knowledge of Our Product Or Service
- Solve Customer Queries on phone call and email
- Quality Assurance Check Quality of calls and how to solve the problem as soon as possible of customers
- Work as Team Leader(TL)
- Work in training department of Customer Care Services,

Train to new employees how to facilitate our customers with complete knowledge as well as with great and respected manners

Education

2018-2022

BBA (Hons) Marketing

University of Sargodha

3.57/4.0

2014-2017

DAE (Mechanical)

Sargodha Institute of Technology

79.5%

2012-2014

Matriculation

Islamic Ideal High School Farooka

61%

Certificate

1Administrative Office & Research Journal Management

- Successfully completed the Administrative Office & Research Journal Management program spanning from July 2019 to September. 2019.

Certification of Participation

Awarded by the Punjab Higher Education Commission (PHEC) for active participation in the 1st Conference on Sustainable Business Development.

ACHIEVEMENTS & HONORS

1st International Conference on Sustainable Business Development, Lahore

- Participated in the prestigious 1st International Conference on Sustainable Business Development hosted by Noon Business School in Lahore.

Marketing Competition Success

- Awarded by the college during the 3rd year for achieving the 2nd position in our batch in a challenging Marketing Competition held at Noon Business School.