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Term Project

"Professionalism in the Workplace"

Contents

What is Professionalism?	3
Ans: -	3
Professionalism in the workplace demands the following	3
Important Keys to Being a True Professional in the workplace..	4
Professional Performance	5
How is professionalism in the workplace judged?	6

What is Professionalism?

Ans: -

Professionalism relates to a particular set of values and workplace behavior, ranging from appropriate business attire to considerate treatment of coworkers.

Webster's Dictionary defines it as,

"The conduct, aims, or qualities that characterize or mark a profession or a professional person."



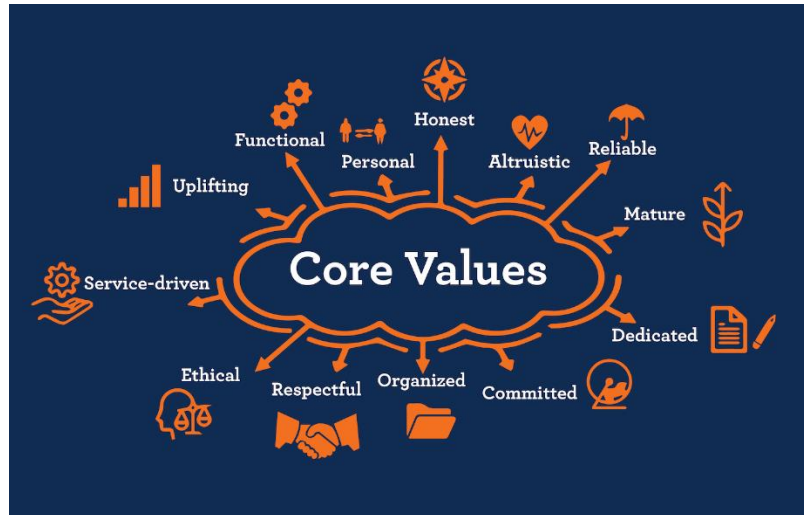
Professionalism in the workplace demands the following

- Mature responsibility
- show passion for your work
- Know-how and achieve expected result
- Give appropriate feedback and on time to the co-workers and supervisor
- Coming to work with a good attitude and performance
- Be friendly and a team player
- Problem solving perseverance
- Show a willingness to learn and volunteer for new tasks
- Respect for self and for others and their time



Important Keys to Being a True Professional in the workplace

- A good role model for others
- Timekeepers
- Problem solver
- Show a willingness to learn
- Be friendly and a team player
- Knowledgeable about the job, organization,
- Communicate effectively



Professional Performance

- Excellence is the driving force of professionals
- They put in their maximum efforts in getting the task done
- Professionalism leads to positive thinking and people are only focused on the quality and quantity of the work
- Accountability and personal responsibility are essential
- They show respect to their supervisor

There is a famous saying:

“When at work leave your worries at home, and when at home leave your worries at work”.

How is professionalism in the workplace judged?

- Your image/presentation
 - Strongly influenced by culture of the organization.
 - Against expectations or standards
 - Professionalism is judged by the way you communicate with others in the workplace. It is reflected in your attitude and willingness to learn.
 - Your job performance or conduct in general.
 - Professionals judge themselves as part of the solution rather than the problem.
 - Professionalism is in the eye of the beholder.
 - scanned portion.
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