



# Documentation

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# **Documentation**

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## How to in Details

### 1. How to install the script?

**Ans :** To install the script follow the steps below.

- Extract downloaded from codecanyon on your PC.
- **Upload** the Install.zip file to your server **public\_html** or any other **directory** you intend to run the script.
- **Extract** the zip file in that directory.

- Create a new database from your server **MySQL database**.
- Create a db **user** to the database and link that **database** to the **db user**.
- First hit your **site url** and it will automatically take you to the **installation**.
- Click on **Start Installation Process**.
- You will get the **Checking File Permission** page. If everything is ok then click on **Go to next step**.
- Now you need to set **Database Host, Database Name, Database Username, Database Password** and click **Continue**.
- Now you need to **import sql file**.
- Now **fill up the information of the shop** and click **Continue**.
- Click on **Go to Home/ Login to the admin panel**.
- 

## 2. How to activate the script?

**Ans :** Following the given procedure below will make the license activated for your domain and you'll be able to use the script smoothly:

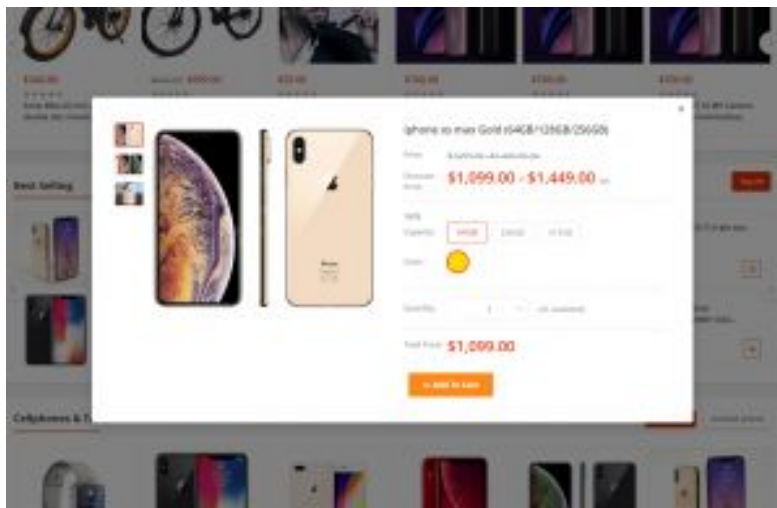
- Open the link in the browser.
- In the respective fields, put your Name, E-mail, **CodeCanyon Username, Purchase Key** and your intended **domain name** for the script and verify the captcha.
- The form will be submitted to check the purchase key and then activate the licence for that domain.
- You can change the activation later from this same form. Activating a Regular License again with another domain name will remove the activation of the previous domain.

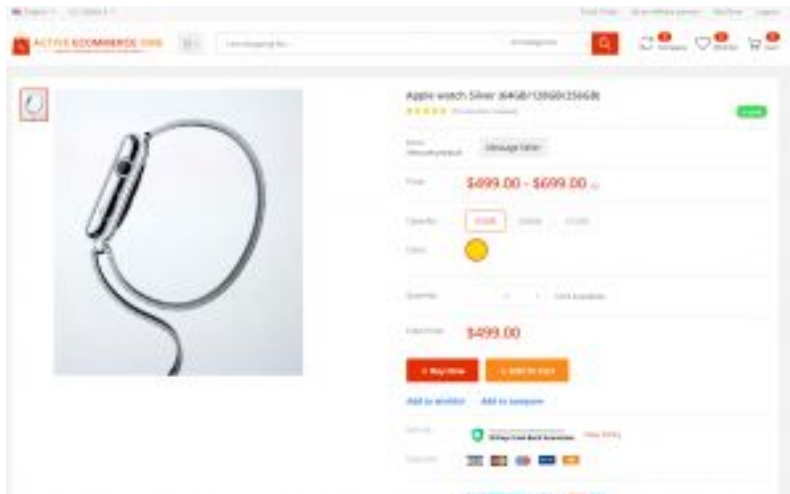
## 3. How to purchase products?

**Ans :** There are 2 ways to purchase any products. You can purchase any product by clicking on the **"cart"** icon on the product box or you can open the product in a new tab.

- Direct purchase without entering product details page
- Select **"cart"** icon.
- A pop-up will appear with a quick view of the products.
- Select options(if available) & quantity.
- Click on **"add to cart"**.
- A pop-up will appear with 2 buttons **"Back to shopping"** & **"proceed to checkout "** and select **"proceed to checkout"**.
- Your cart page will be available with summary. Click **"Continue to shipping"**

- If you are a registered user then **name & email address** will be available there. Insert **address, address, city, postal code & phone number** and click “continue to payment”.
- Select of the given payment gateway **paypal, stripe, sslcommerz, cash on delivery** & click on “**complete order**”
- Insert necessary credentials & **Pay**.
- If the selected payment gateway is “**cash on delivery**” then after click on “**complete order**” the page will reload & show you order placing a successfully done message.
- Purchase from product details page
- Click on the product title and you will be redirected to the product details page.
- From here you can check & select the product’s all info and add it to the cart.
- You can also add this product to **wishlist** or **compare** list.
- To proceed the purchase follow the steps (3-10) above.

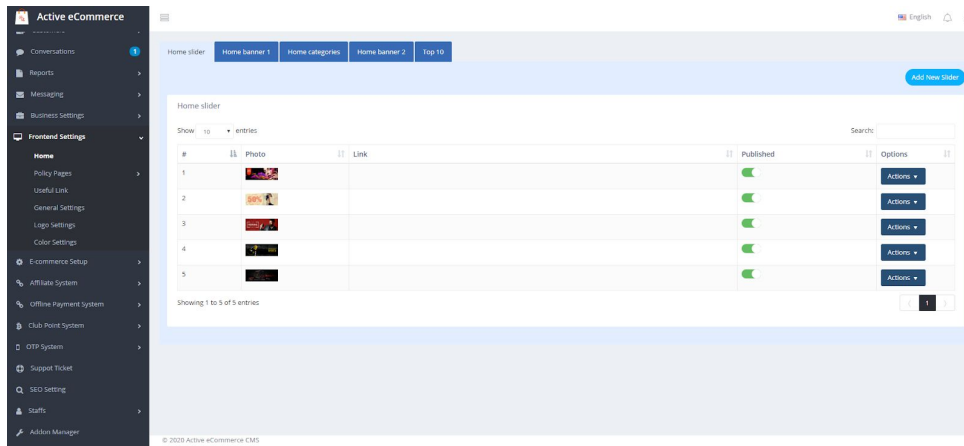




#### 4. How to setup Homepage?

**Ans :** From admin panel navigation, **Frontend settings > Home** admin will get options to **change/edit** the home page contents in 4 tabs.

- Top sliders - **Select** multiple **images** for top slider section. Also **publish/unpublish** and **delete** options are available there.
- Banners - Select multiple images for banner section(below slider & top slider part).Also **publish/unpublish** and **delete** options are available there.
- Category wise products - By clicking on the “**add new**” button admin can create this section.
  - Select category.
  - Select sub-sub category(max 4) for this category. Selected sub-sub category products(max 4) will be shown on the homepage.
  - If the admin wants to **edit/unpublish/delete** any existing category, the options are available there.
- Best selling - To activate the best selling products section, here is the switch. Admin can **on/off** this section from here.

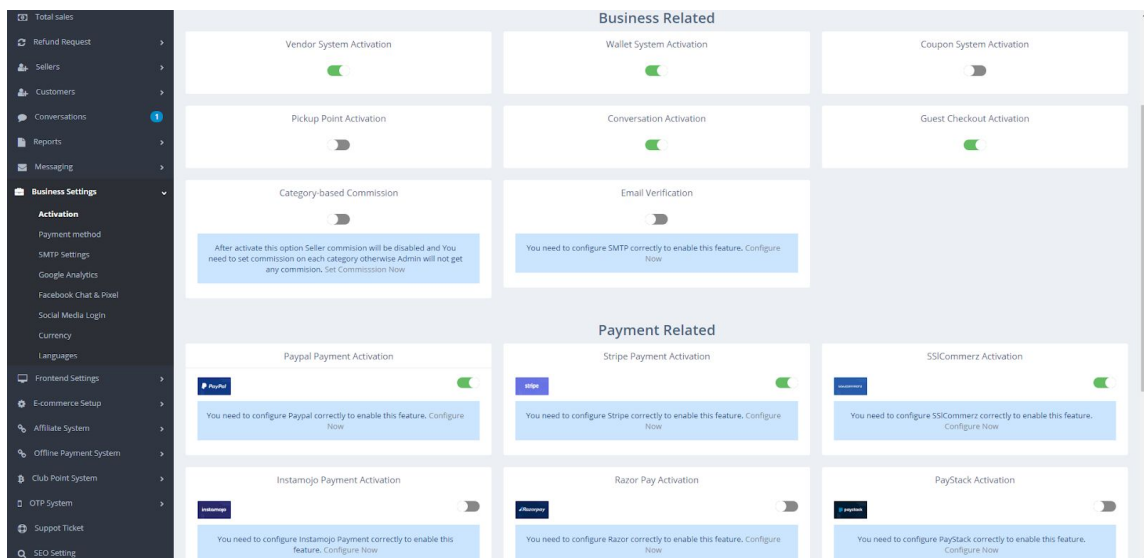


## 5. How to set business settings?

**Ans :** Business settings have different sections to maintain the site. Below are they,

- **Activation** - Here are two types of activation available.
  - **Business related** - Admin can activate/deactivate **product activation, vendor system, show vendors.**
  - **Payment related** - 5 types payment options can be managed from here. Admin can continue all of these or deactivate any one.
- **Payment method** - This page is for configuring the payment method. Admin will have to input necessary information of these methods to configure his site for running the transaction.
- **SMTP settings** - From here admin will have to input necessary information for SMTP configuration and then click on **Save**.
- **Google Analytics** - **Switch on** the feature. Insert **tracking ID**. and **save**.
- **Social Media login** - **Google, facebook & twitter** login configuration settings are available here.
- **Currency** -
  - Select **currency** from the currency list.
  - Configure system **currency, home default currency.**
  - Set the **format**.
  - Also admin can insert his own currency except from the list.
- **Languages** - Admin will get a language list from here. He/she can add a new language or edit the language details. Also admin can translate the existing words from here **Actions > View**

- **Seller Verification form** - verification form for seller registration. If any user wants to be a seller then he/she has to fill up the form in frontend. Admin can take any input from the right side like **text, select, multiple select, radio button, file input** option. And name the field and make options to choose for the seller.
- **Seller commission** - Admin can set the amount **of percentage** as seller commission.
- **Seo Settings** - To set SEO for your site insert the following info in this page like **keywords, author name, revisit time, sitemap link, description**. And click on **save**.



## 6. How to upload products from admin?

**Ans :** There are several steps to upload a product. Follow the instructions below,

- Click on the **"add new"** button.
- Product information - Need to fulfill the required field with proper data one by one.

### ■ General

- Insert a product **name**.
- Select a **category** from the dropdown list
- Select a **sub category**.
- Select a **sub sub category**.
- Select a **brand**.
- Insert the product **unit** like **pc, kg, ltr** etc.
- Input single/multiple words for product tag and press **enter**.



- Click on **save**.

#### ■ Images

- Main images - Preferable size **600 x 500**.
- Thumbnail images - Preferable size **300 x 290**
- Featured - If the product will be selected as featured then it will appear on the featured product list.
- Flash deal - If the product will select for the deal then it will appear there.

#### ■ Video

- Select one option from **youtube, vimeo, dailymotion**.
- Insert video **link**.
- Click on **save**.

#### ■ Meta tags - This section for social media sharing.

- Meta title - Write a title which will appear on a shared link.
- Description - Write a short description which will appear on a shared link.
- Meta image - Upload a single image for shared link.

#### ■ Customer choice

- Default option is **color**. You can select **multiple colors**.
- Click on **add more options**. Add different choice options for the product and their **values**.
- You can add more options by **adding more options**.
- Then click on **save**.

#### ■ Price

- Insert base price of the product.
- Insert the purchase price of the product.
- Add product tax. Select “%” or “\$” from the right option and insert the **value** in the left box.
- Discount - Add product discount(if available). Select “%” or “\$” from the right option and insert the **value** in the left box.
- Variant wise price - If the options are added at “customer choice” tab then this section will appear. Input the **variant wise price**.
- Click on **save**.

- Description - Write the description of the product. You can add any image or video in this description box.
- Shipping info - Add shipping cost on the field.
- PDF specs - Pdf upload option(if available).

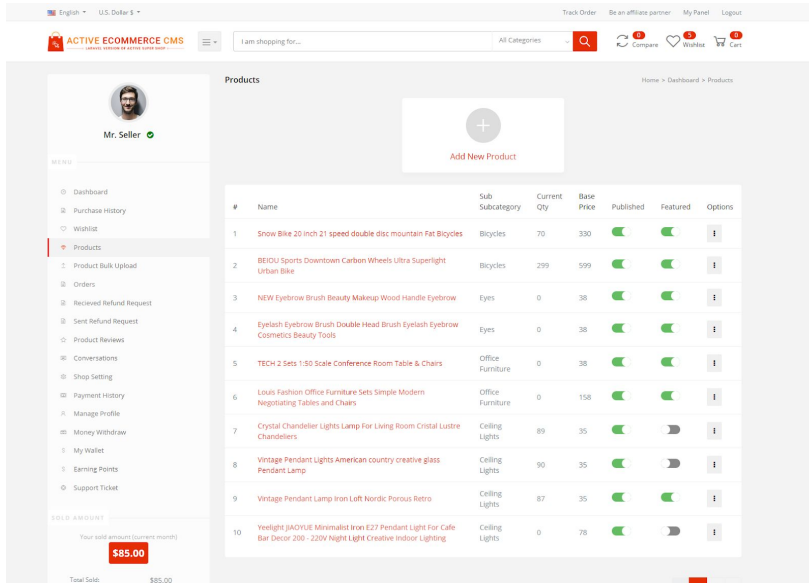


## 7. **How to upload products from sellers?**

**Ans :** Registered sellers will get product uploading options from their profile. The steps are below,

- Log in to the seller profile.
- Go to the left navigation bar and click **PRODUCTS**.
- Click **Add New**.
- Fill the text fields named **Product Name**, **Product Category** (First choose the category, then choose subcategory and sub-subcategory accordingly from the popup and confirm), **Product Brand** (It will automatically appear), **Product Unit**, **Product Tag**, **Image** (Main Images, Thumbnail Image, Featured, Flash Deal), **Video** (Video From, Video URL), **Meta Tags**.
- Then fill up the **Customer Choice** options. Color options can be enabled or disabled. Sellers can also add more customer choice options by giving choice title and choice values (ex. Title: Size; Values: Small, large;) To add choice values write the value and press enter.
- Then fill up the **Price** (if multiple customer choices available, seller could add variant price on the basis of customer choices and also could set stock keeping unit and quantity).

- Fill up the **Description** field.
- Click on **Save**.



## 8. How to create a flash deal?

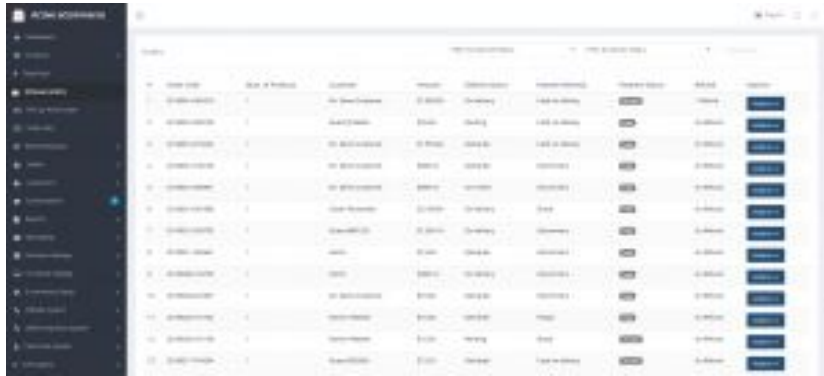
**Ans :** To create a flash deal admin will have to follow the steps,

- Go to **Flash deal** from **admin panel navigation**
- Click **add new flash deal products** button
- Insert a **Title, Background Color, Text color, Banner Image**
- Insert **starting date, ending date**.
- Select **products**.
- Input product wise **discount type & amount**.
- Then click save button
- The publish the flash deal.
- You can also make any flash deal featured & it will appear in home page after main banner section
- Admin can **edit/delete** the existing deal or can **publish/unpublish** the deal anytime from the list.
- You also get a link of all created flash deals. You can use those links in banners.



## 9. How to manage Order?

- **Ans :** In order list page admin will get the information of **order code, number of products, customer name, amount, delivery status, payment method & payment status**.
- From the **"Actions"** button admin will get the options like **view, invoice download, delete**.
- From the **"view"** option, the admin can see details of the order and can change the status of **payment & delivery**.



#### 10. How to manage sellers?

- Ans : In this page admin can see the **list of the sellers** and can **edit** the customer's information. Also he/she can **delete** any seller too. By clicking on **"Add new"** button admin can create a new seller by putting seller **name, email & password**.



#### 11. How to see customers info?

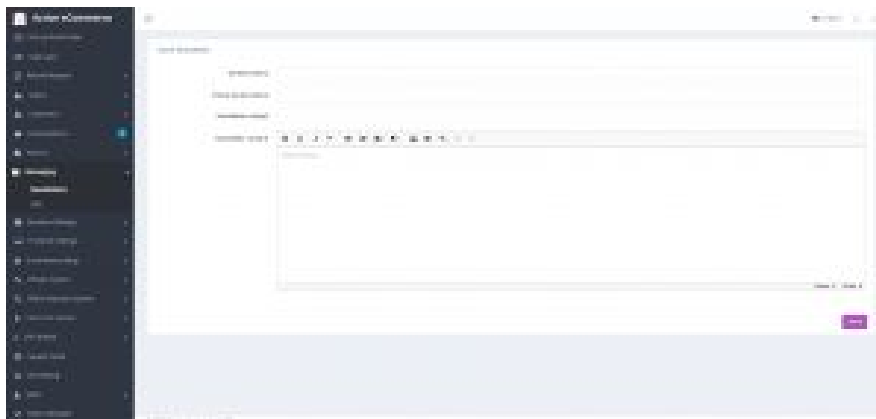
**Ans : From admin panel navigation, customers > customer list.**

- Admin will get a list of registered customer of his/her site. In this list admin will see the customer's **name & email address**.

#### 12. How to send newsletter?

Ans : To send a newsletter follow the steps below,

- Select **user's email** or **subscribers email** or **both**.
- Insert **sender email address**.
- Insert newsletter **subject**.
- Write the content. In this text area admin can add an image, **link, video, table** or any **text formatting** if needed.
- Click on "**send**".

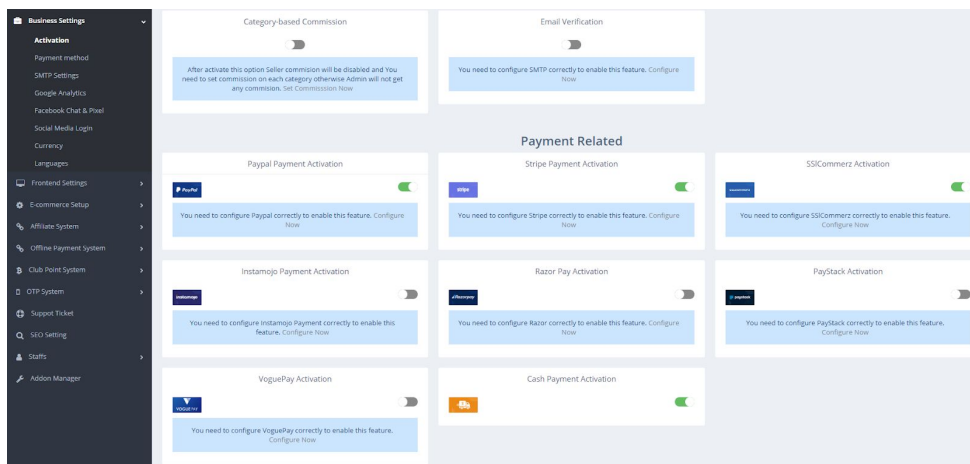


### 13. How to configure payment methods?

Ans : **Seven** types payment gateway configuration available there. To configure them follow the steps,

- Log in to the admin **panel**.
- From the navigation, go to **Business settings -> Activation**.
- Scroll down to the **Payment Related** section.
- **Switch on** by clicking the switchery of the methods which you want to activate.
- Then again from navigation, **Business settings -> Payment method**.
- Insert necessary Information of the methods.
  - **Paypal** - Insert the paypal **client ID**, **Client secret** and **switched off** the sandbox mode(which for demo transactions). Then click on **save**.
  - **Stripe** - Insert the **stripe key**, **stripe secret** which you will get from your stripe account and **switch off** the sandbox mode(which for demo transactions). Then click on **save**.

- **Instamojo** - Insert the **instamojo api key, instamojo auth token** which you will get from your instamojo account and **switch off** the sandbox mode(which for demo transactions).Then click on **save**.
- **RazorPay** - Insert the **razor key, razor secret** which you will get from your razorpay account. Then click on **save**.
- **Paystack** - Insert the **public key, secret key, merchant email** which you will get from your paystack account. Then click on **save**.
- **Voguepay**- Insert the **merchant id** and **switch off** the sandbox mode(which for demo transactions) which you will get from your voguepay account. Then click on **save**.
- **SSLCommerz** - Insert the **SSLCZ store ID, SSLCZ store password** and **switch off** the sandbox mode. Then click on **save**.
  - **\*\*\*Please note that, for SSLCommerz you have to set your site default currency is BDT. This method is only for Bangladesh.**



#### 14. How to configure the SMTP system?

Ans : To configure the SMTP system follow the steps below.

- Log in to your gmail account and go to '**My Account**' by clicking on the image in the top right corner.
- Click the **Sign-in & Security** tab.
- Turn off the 2-step verification feature from **Sign in to Google** section.
- Turn on Allow less secure apps from **Connected Apps & Sites** section.

- After making these changes from your gmail account, go to Active ecommerce admin **Dashboard -> Business Settings -> SMTP settings.**
- Fill up the form as below:
  - **MAIL DRIVER :** smtp
  - **MAIL HOST :** smtp.gmail.com
  - **MAIL PORT :** 587
  - **MAIL USERNAME :** Your gmail id
  - **MAIL PASSWORD :** Your password
  - **MAIL ENCRYPTION :** tls
  - **MAIL FROM ADDRESS :** Your mail address
  - **MAIL FROM NAME :** Your shop name
- Click on **Save.**

The screenshot shows the 'SMTP Settings' form in the Active eCommerce admin dashboard. The form fields are as follows:

Field	Value
MAIL DRIVER	SMTP
MAIL HOST	smtp.gmail.com
MAIL PORT	587
MAIL USERNAME	developer.actvzone@gmail.com
MAIL PASSWORD	devBAiz09
MAIL ENCRYPTION	tls
MAIL FROM ADDRESS	
MAIL FROM NAME	

The 'Save' button is located at the bottom right of the form. To the right of the form is an 'Instruction' box with the following text:

**Instruction**  
Please be careful when you are configuring SMTP. For incorrect configuration you will get error at the time of order place, new registration, sending newsletter.

For Non-SSL:  
Select 'sendmail' for Mail Driver if you face any issue after configuring 'smtp' as Mail Driver  
Set Mail Host according to your server Mail Client Manual Settings  
Set Mail port as '587'  
Set Mail Encryption as 'tls' if you face issue with 'tls'

For SSL:  
Select 'sendmail' for Mail Driver if you face any issue after configuring 'smtp' as Mail Driver  
Set Mail Host according to your server Mail Client Manual Settings  
Set Mail port as '465'  
Set Mail Encryption as 'ssl'

## 15. How to configure facebook login Api?

Ans : To configure facebook login api follow the steps below.

- Log into **https://developers.facebook.com** using facebook email and password.
- Click on **My App** and then click the Add **New App**.
- Give the name of the app and then click on **Create App ID**. It will automatically redirect to App dashboard.
- Then go to **Settings -> Basic**.
- Set the **App Domains** and click on **Save Changes**.
- Get the **App ID** and **App Secret**.
- Now click on **Products** and select **Facebook login**.



- It will redirect you to **Quick Settings**.
- Select **Web** and give your site url and click **Save**.
- Go to **Facebook login -> Settings**.
- Set the **Valid OAuth Redirect URIs** (example:<https://example.com/social-login/facebook/callback>) and click on **Save**.
- Now go to Active Super Shop admin **Dashboard -> Business Settings -> Social media login** and set the **App ID** and **App Secret** in Facebook Login Credential.
- Click on **Save**.

#### 16. How to configure google plus login Api?

Ans : To configure google plus login api follow the steps below.

- Go to <https://developers.google.com/identity/sign-in/web/sign-in>.
- Click on **Configure A Project**.
- Give your project name and click next.
- Give your product name and click next.
- Configure OAuth client by selecting the web **server** and give your **Authorized redirect URIs** (example:<https://example.com/social-login/google/callback>) and click on **Create**.
- Then you will get the **Client ID** and **Client Secret**.
- Now go to Active Super Shop admin **Dashboard -> Business Settings -> Social media login** and set the **Client ID** and **Client Secret** in Google Login Credential.
- Click on **Save**.

#### 17. How to configure twitter login Api?

- Ans : To configure twitter login api follow the steps below.
- Go to <https://developer.twitter.com/en/apps>.
- Click on **Create An App**.
- Fill in your application details.
- After creating the app follow their steps to get **client Id & client secret**.
- Now go to Active Super Shop admin **Dashboard -> Business Settings -> Social media login** and set the **Client ID** and **Client Secret** in Twitter Login Credential.
- Click on **Save**.

## 18. How to setup currency?

Ans : To configure currency from the existing list, follow the steps below.

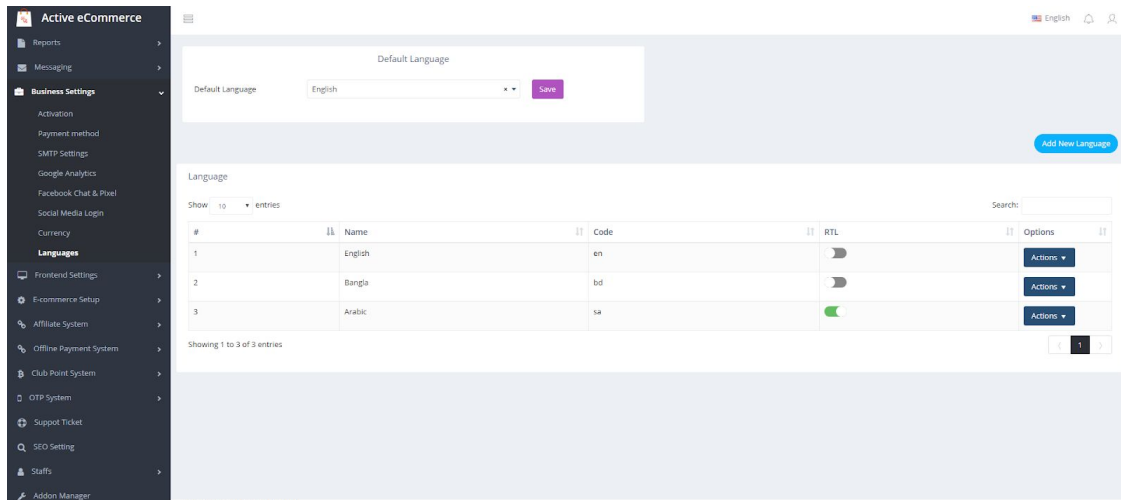
- **Switch on** the required currency and **save** from all currency lists.
- Select **home default currency** and **save**.
- Select **system default currency** and **save**.
- Select **symbol format & no of decimals** and **save**.
- To add new currency - Insert **currency name**, **currency symbol**, **currency code**, **exchange rate with 1 dollar**, publish **status on** and then **save**. Then follow the configuration instructions.

#	Currency name	Currency symbol	Currency code	Exchange rate(1 USD = 7)	Status	Options
1	U.S. Dollar	\$	USD	1	<input checked="" type="checkbox"/>	Actions
2	Australian Dollar	\$	AUD	1.28	<input type="checkbox"/>	Actions
3	Brazilian Real	R\$	BRL	3.25	<input type="checkbox"/>	Actions
4	Canadian Dollar	\$	CAD	1.27	<input type="checkbox"/>	Actions
5	Czech Koruna	Kč	CZK	20.65	<input type="checkbox"/>	Actions
6	Danish Krone	kr	DKK	6.05	<input type="checkbox"/>	Actions
7	Euro	€	EUR	0.85	<input type="checkbox"/>	Actions
8	Hong Kong Dollar	\$	HKD	7.83	<input type="checkbox"/>	Actions
9	Hungarian Forint	Ft	HUF	255.24	<input type="checkbox"/>	Actions
10	Israeli New Sheqel	₪	ILS	3.48	<input type="checkbox"/>	Actions

## 19. How to setup language?

Ans : To set language go to **admin navigation > business settings > languages**.

- Add new language
  - click on the **“add new”** button.
  - Insert **language name & code**(short form of language name).
  - Click **save**. Page will redirect to the listing page.
  - Select **“view”** from **“actions”** button on required language from the list.
  - Input the **value** of the **key** words according to the language. These words will appear on the site.
  - Then click on **save**.



## 20. How to manage policy pages?

Ans : To upload content of policy pages such as **seller policy**, **return policy**, **support policy**, **terms & conditions** and **privacy policy**, follow the steps **admin navigation > frontend settings > policy pages**.



## 21. How to manage general settings?

Ans : To set the site's general information here are some fields. Insert this information.

- Insert **system/site** name.

- Insert **Company address**.
- Write a **description**. Which will appear on the footer.
- Add **phone number**.
- Add system **email** address.
- Add a **logo** for the site.
- Add links to social media(**facebook, instagram, twitter, youtube, google plus**).
- Click on **save**.



## 22. How to manage Staff panel?

- Ans : Go to admin panel **navigation > staffs**.
- All Staffs - In this list staff's **name, email & role** are available. Admin can edit these information and can change their role. Also can delete any staff from here. Role need to be created from **staff permissions** tab first.
- Staff Permissions - First admin will create a role for the staff. According to role admin will select the accessible section for the staffs.

## 23. How to update to the latest version?

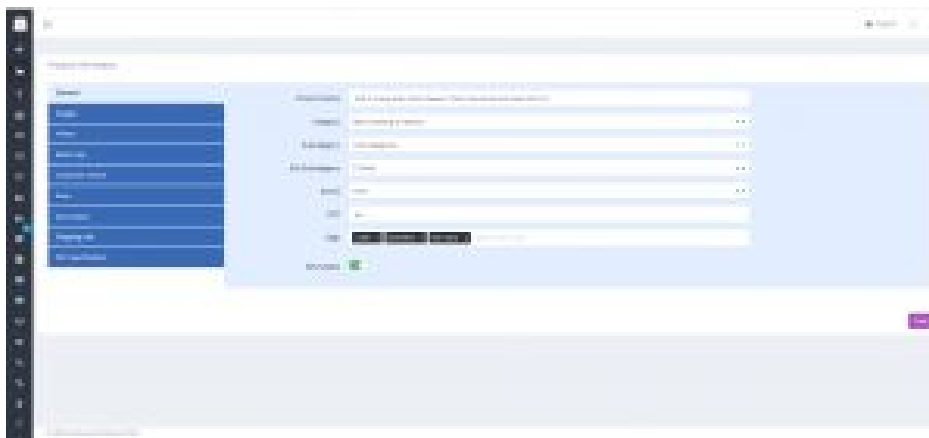
Ans :

- Extract the downloaded file from codecanyon.
- There you will get a zipped folder named 'updates.zip'. Unzip that updates folder by selecticting "Extract here" and upload that to the root directory on your server where your previous version is running.

- Now reload the home page and click on '**Update Now**'.
- It's Done! The full system has been updated with a single click.
- Let's Browse Active eCommerce cms Latest Version

#### 24. **How to manage shipping for products?**

- On product upload form admin and seller both will get the options for Local Pickup cost, Flat Rate and Free shipping option.
- From switch you can enable or disable
- Inserted amount will be added as shipping cost for the products on cart.



#### 25. **How to manage wallet**

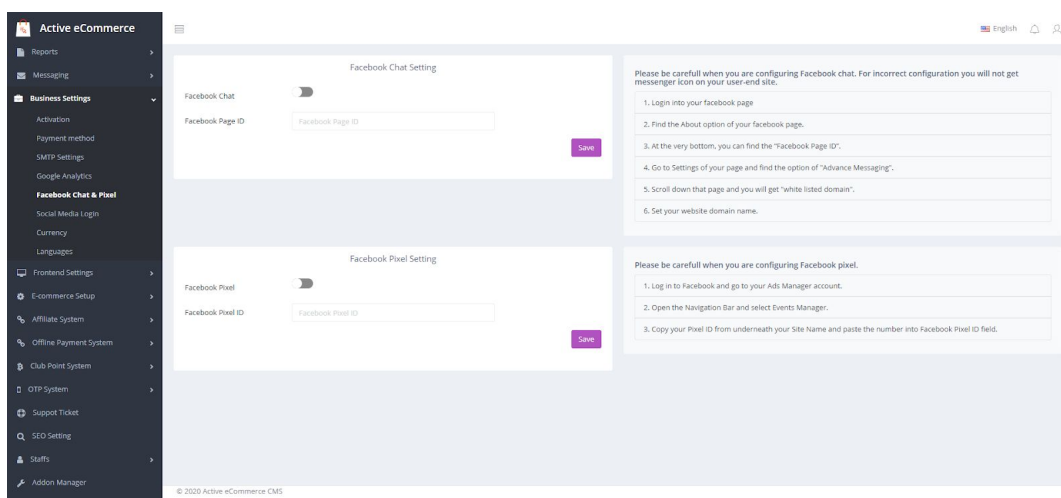
To manage the wallet:

- Log in to **Customer/ Seller** panel
- From **customer/seller** left side Navigation, go to **My Wallet**.
- From the "**Recharge Wallet**" option, the customer and seller will get the option to recharge money from PayPal, Stripe and other payment gateways (if the payment gateways have permission).
- After that customer/seller can **purchase** by their wallet balance.



## 26. How to config Facebook Chat?

- Login admin panel and go **Business settings > Facebook chat**
- **Enable** Facebook chat and insert page ID.
- Now reload homepage. That's it.



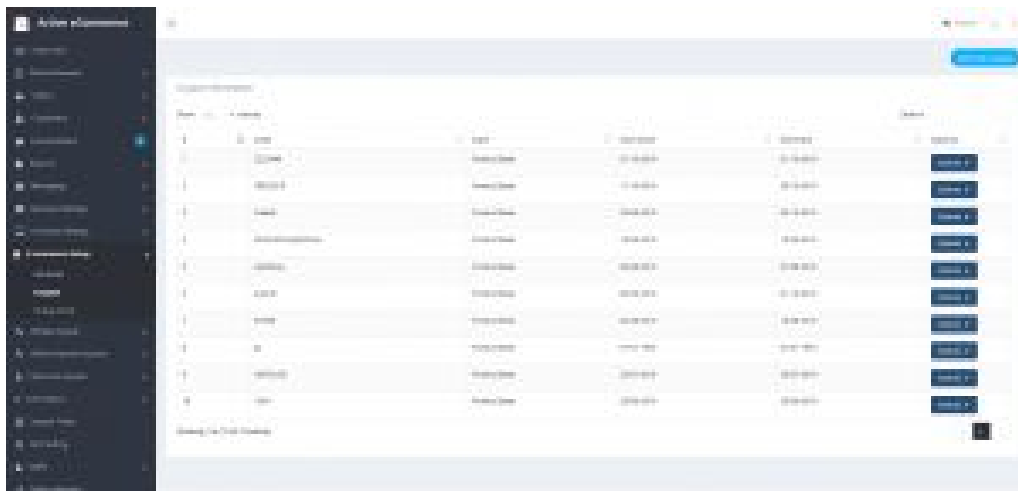
## 27. How to create a coupon?

- Login admin panel and go E-commerce setup > Coupon
- Click on **"Add New Coupon"**
- Select Coupon type - (i) Product base and (ii) Cart base
  - **Product Base :-**

- Type the coupon code
- Select **Category, Sub-category, Sub-sub-category**
- Select the **Product**.
- If you want to multiple products then just click on **“Add More”**
- Fill the **Start date** and **End date**
- Enter the **“Discount”** and Select **“Discount Type”**
- Click on **Save**.

○ **Cart Base :-**

- Type the coupon code
- Enter the minimum shopping price in **“Minimum Shopping”** field
- Enter the **“Discount”** and Select **“Discount Type”**
- Enter the **“Maximum Discount Amount”**
- Enter the **“Discount”** and Select **“Discount Type”**
- Click on **Save**.



## 28. How to use coupons?

Ans : Before **“SELECT PAYMENT OPTION”**, there is an opportunity to apply **COUPON** to get discount.

- Before **“SELECT PAYMENT OPTION”**, Click on **“Apply Coupon Code”**
- Enter the right **Coupon Code** and click **Apply**.

## 29. How to request money withdraw as a seller?

**Ans :**

- Registered sellers will get an option for making withdraw money requests.
- If he/she has money in his/her earnings balance then he/she will be able to send a withdrawal request.
- Log in as a seller .
- Go to the left navigation bar and click **Money Withdraw**.
- Click **Send withdraw request**.

## 30. How to pay payment for seller withdrawal request as seller?

**Ans :**

- Go to left navigation bar and click **Sellers > Sellers Withdraw Requests**
- From the withdrawal list click **actions** button. Then **Pay now**
- In the modal you can change the withdrawal amount and then select a payment method.
- And finally **pay the button** to make payment.
- For cash payment will be done immediately and you've to make payment to the seller manually.
- And for other payment gateways(if the seller has enabled & configured those gateways) you'll be redirected to the payment page.
- Then you need to fill necessary fields to make the payment.

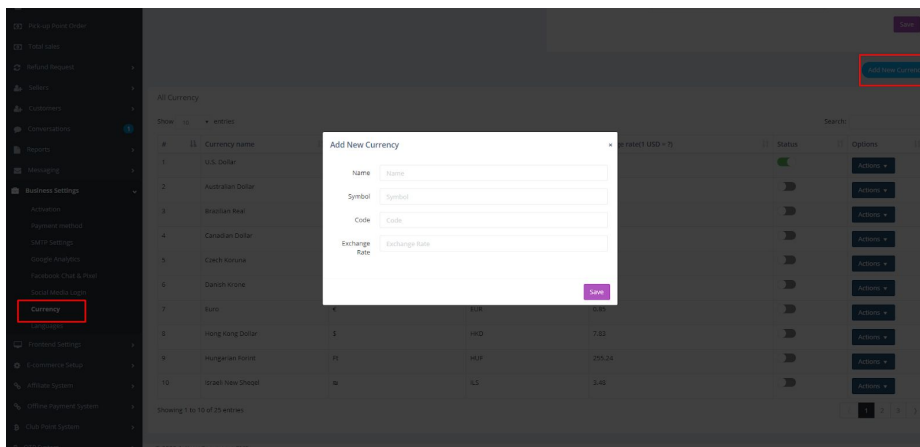




### 31. How to add a new currency?

Ans :

- Go to left navigation bar and click **Business setting > Currency**
- Click add new currency
- Fill the form with **Name(eg US Dollar)**, **Symbol(eg \$)**, **Code(eg USD)**, **exchange rate(1USD = ? eg 100)**
- And then click **save**.
- You can also edit a currency and make a currency as default.



### 32. How to enable maintenance mode?

Ans :

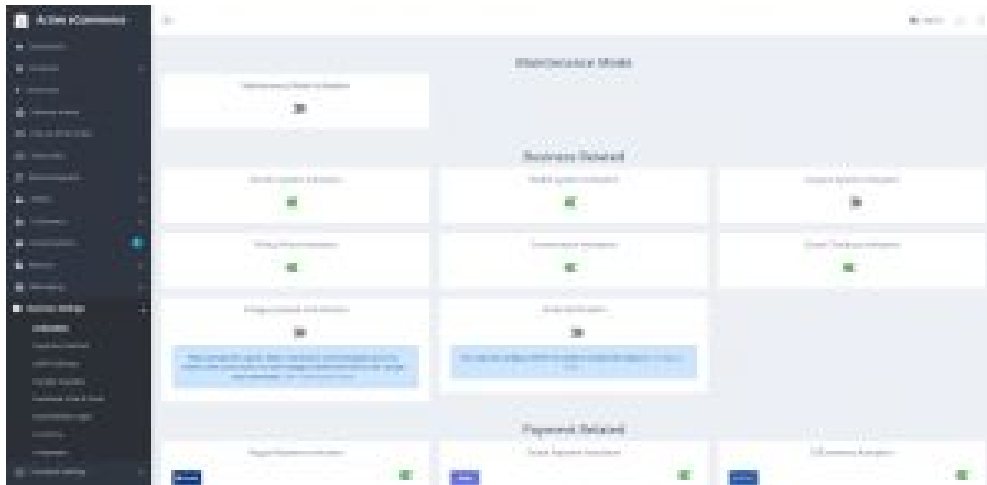
- Go to left navigation bar and click **Business setting > Activation**
- Then turn on the switch for maintenance mode.
- And the frontend user will get an under construction page.

### 33. How to create a pickup point?

Ans :

- You need to enable pickup point to use this feature from **Business setting > Activation - pickup point activation switch**
- Then go to left navigation bar and click **ecommerce setup > Pickup point**
- Click **add new pickup point**
- Then fill the form with **Name, Location, Phone, Status, Manager** and hit **save** button.

- Now customers can select a pickup point from enabled pickup point when he/she will purchase products.
- And the pickup point manager will get the order in his/her dashboard.



### 34. How to configure Facebook pixel?

**Ans :**

- Login to your admin panel
- Then go to left navigation bar and click **Business setting > Facebook Chat & Pixel**
- Click **turn on the switch of facebook pixel**
- Then fill the field with **Pixel ID**.
- For getting your pixel id please follow the steps
- Log in to Facebook and go to your Ads Manager account.
- Open the Navigation Bar and select Events Manager.
- Here you'll find your pixel id.

### 35. How does customer chat with a seller work?

**Ans :**

- Customer can ask any question about a product to the seller of that product.
- If the seller of that product is admin, then the admin will get the message against that product.

- Customer must need to login to make any question about any product/
- Then the seller/admin can answer that question from his/her panel.
- Customer will see the answer in his panel **left navigation > Conversations**
- Customers will see all questions, conversations with the admin/seller will be seen on that page.
- Sellers will get all messages in his panel **left navigation > Conversations**
- Admin will get all messages in his panel **left navigation > Conversations**

### 36. How to add Attribute for the system?

**Ans :** Follow the below steps to add attribute system :

- **Login** into your admin panel.
- Go to **E-commerce Setup -> Attribute**.
- Click on **add new attribute**.
- Fill the **attribute name** like: size, fabric, storage etc.
- Click on **save**.

### 37. How does attribute work?

**Ans :** At the time of product uploading Vendor or Admin can use attributes for their product variations. For example, a vendor is going to upload a new product mobile. Vendor has three different variation's mobile based on storage. For this he just needs to select the attribute like storage and then he just puts the value like 32 GB , 64GB, 128GB. After that he can set the price as previously how he did.

### 38. What is the new advanced filter option and how does it work?

**Ans :** Advance filter option means customer or user can search any product using attribute value. For example, Storage is an attribute and 32GB, 64GB, 128GB are the value of Storage attribute's. If any user or customer wants to see the all mobile of 32B storage he just needs to follow the below steps:

- Users or customers just go to the **product listing page**.
- There he/she will get the **value of attributes** at the **left side** below the categories list.
- He/She needs to **select 32GB** and click on **Apply Filter**
- He/She will get the **result**

### 39. How to upload products from admin panel?

**Ans:** To upload bulk products from admin follow the below steps:

- First of all admin needs to login into his Admin Panel and go to the **Bulk Upload** menu from the left side bar.
- Admin needs to download the **Download CSV** file.
- Open the downloaded file and fill the information of products like name, category id, sub-category id, brand id, unit price etc.
- After putting the information of all products now he needs to upload the file.
- To upload that file he needs to go to the **Product upload** sub-menu under the **Bulk Upload** menu.
- There he will get the file upload form and then needs to choose the file and click on **Upload** button.
- Products will be uploaded.

#### 40. How to upload bulk products from the seller panel?

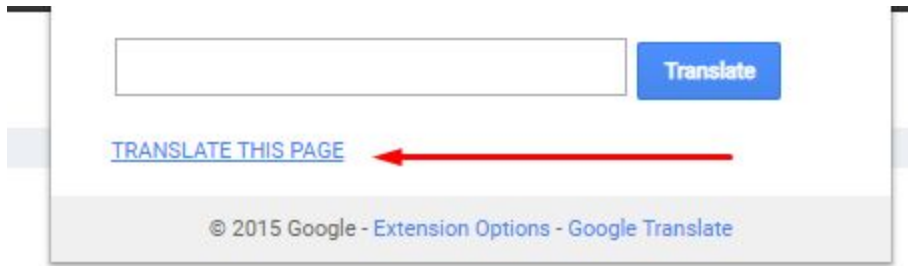
**Ans:** To upload bulk products from seller follow the below steps:

- First of all, the seller needs to login into his Seller Panel and go to the **Bulk Upload** menu from the left side bar.
- Admin needs to download the **Download CSV** file.
- Open the downloaded file and fill the information of products like name, category id, sub-category id, brand id, unit price etc.
- After putting the information of all products now he needs to upload the file.
- To upload that file he needs to go to the **Bulk Upload** menu.
- There he will get the file upload form and then needs to choose the file and click on the **Upload** button.
- Products will be uploaded.

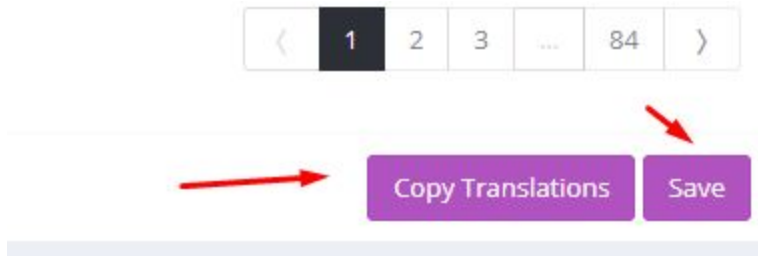
#### 41. How to translate using Google translate?

**Ans:** Follow the below steps:

- First go to **Business Settings -> Language -> Translation**
- Translate the site using "Google Translate" browser extension into your language.  
<https://chrome.google.com/webstore/detail/google-translate/aapbdbdomjkkjkaonfhkkikfgjllcleb?hl=bn>
- Click on translate extension and the **click translate this page**



- Press the “**Copy Translations**” button and then click on “**Save**”.



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#### 42. How to use Classified Products?

**Ans:** To use classified products:

- From admin panel Turn on **Classified Products** from **Business Settings->Activation**
- Create classified packages for customer to purchase from **Customers>Classified Packages**
- Then customers can purchase classified packages and upload classified products as product upload.
- You'll see all classified product in **Products>Classified Products**
- You need to approve all classified product manually to show in home/listing page
- Classified product shows on the home page under category wise products
- Users can check the details of the classified product and contact the owner to purchase.

#### 43. How to use Digital Products?

**Ans:** To use digital products:

- From the admin panel create the Digital product category.
- Upload digital products from the admin or seller panel.

- Customers can purchase the digital products.
- Digital products can only be purchased by online payment.