

Leave Application Form

Date: 25/January/2019



| | | | |
|-----------------------------|-----------------------------|---------------------------|------------------------|
| Employee No: | ITS 39 | Gender: | Male |
| Name: | Muhammad Mashhood ur Rehman | | |
| Nationality: | Pakistan | Joining Date: | 2018-05-14 |
| Company: | HeadOffice | Department: | Web Developer |
| Job Title: | Software Engineer | Email: | mashhood@itsolution.co |
| CNIC NO: | 35202-4182020-5 | Mobile: | 03246486607 |
| Leave Start Date: | 2019-01-21 | Leave End Date: | 2019-01-21 |
| Reason: | Personal Work | | |
| Details: | | | |
| couisn's son had been death | | | |
| Employee Signature | Direct Manager Signature | General Manager Signature | |
| | | | |
| HR Signature | Accounts Signature | | |
| | | | |