

Final paper



Muhammad Ali

Registration No: 19PWCSE1801

Class Section: A

Submitted To Engr.Yasir Afridi

(25, August, 2020)

Communication And Presentation Skills

Department of Computer Systems Engineering

University of Engineering and Technology, Peshawar

Question No 1:-

The respectful Director Tourism Khyber Pakhtunkhwa,

Department of computer system engineering,

University of engineering and technology,

Peshawar.

Subject: TO BRING THE ATTENTION TOWARD YOUR VILLAGE'S BEAUTY

Dear Sir,

This is with the reference to the subject matter regarding to bring your attention toward beauty of own village.

I will not feel any query to appreciate the beauty of your village. The tourists of the whole world are exciting every year to come here, which is the historical evidence for the beauty, greenery, clean and quiet environment of your village. The track of your village is praiseworthy that why tourist continuously want long travel and want to spend long time in your village. Therefore it is requested to enable and open your village for tourism.

I have attached the information of the students and other peoples whose want your attention. Your kind consideration in this regard shall highly be appreciated, never be forget and obliged.

Faithfully yours,

Muhammad Ali,

DCSE, Uet,

Peshawar.

Copy to "Chief Minister" of Khyber Pakhtunkhwa.

Q.NO 2:-

Muhammad Ali

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Email:muhd2001ali@gmail.com

Work Experience

- Created one of the internet's largest student-focus website with over 1.5 million yearly visitor.
- Built a You Tube channel with 1 million subscribers and 40 million total viewers.
- Developed over own android apps in "java programing" which are install by 73 billion people.
- Created over 400 You Tube videos.

University of engineering and technology Peshawar

App Developer

- Developed UI components for email and link sharing of documents and files for a content management system using backbone.
- Developed flash e-learning platform with a custom AS2 video player and other unique features.
- Provided thought leadership in mobile excellence and best practices.
- Assisted with integration and usability testing.
- Participated in the discovery and user experience design process.
- Created prototypes, and evaluated new technologies.
- Created readable, testable, scalable and maintainable source code utilizing best practices.

Web developer

- Developed an automation program for research document processing project.
- Maintain and added new features to the RISE and PSRI websites.

Skills

- Programs Adobe Premiere Pro, After Effect, Photoshop, Audition, wordPress.
- Languages: XHTML, CSS, PHP, C++, JAVA, MySQL.

Education

Bachelor of computer system engineering, software specialization, May 2024.

GPA: 3.41 out of 4.00.

Extracurricular and Leaderships

- Uet business Council webmaster, 2020-2022.
- Ownerships of different societies in Uet Peshawar.
- As hade of Computer advisory committee-2021-2023.

Q.NO 3:-

The honorable coordinator,

Department of computer system engineering,

University of engineering and technology,

Peshawar.

Subject:

For the summers semester fee

Dear Sir,

This is with the reference to the subject matter regarding the fee for the summer semester.

As I seen last week the fee structure for summer semester, that was to mush and it is enhanced by 100% with the comparison of last year. Now we have to give 6000 per subject as you know we have already others different expenditure. Therefore I and many others student requested you to increase the fees even 20 to 30 percent with the comparison of last year summers semester fees.

Your kind consideration in this regard shall highly be appreciated, never be forget and obliged.

Faithfully Yours,

Muhammad Ali khan,

Reg.No.19PWCSE1801,

2nd Semester,

DCSE, UET,

Peshawar.

Copy to “The Mr. Chairman Sab” for action.

5cs in the message:-

Concise:-

I maintain my message to the point means I include the sentence in the message on bases of which I and my class fellow have issue.

Complete:-

I did not eliminate any necessary sentence and word that’s why this is complete.

Clarity:-

I did include any extra and wordy word in my message,

Courtesy:-

At the end of my message I provide courtesy to the receiver for his consideration.

Consideration:-

I consider myself as a coordinator during writing my message, it means I keep care of one of the basic Cs of communication. I prefer perfect language which is understandable to the coordinator.