UAQ CHAMBER OF COMMERCE AND INDUSTRY USER'S GUIDE CUSTOMERS

TABLE OF CONTENTS

1. CUSTOMER LOGIN

To log into the Customers User Panel, follow these steps:

- Type the website address into the URL bar of your browser https://uaqbusiness.com/signin
- Enter the email and password who gave you.
- Click "Login".

2. CHANGE THE ACCOUNT PASSWORD

To change the account password, follow these steps:

- Click on the "Change Password" option from the menu on the left side of the webpage
- You will be redirected to a new page where you will need to enter the old password and the new password in their respective fields
- Click Submit

3. HOMEPAGE

From this tab, you can get an overview (top-reviewed stores, recommended stores, ratings, etc.).

- If you want to see more information about a specific store
- Click the store you want to know more about
- A page will open showing some information about the specific store, information like (opening hours, phone number, email address, geographic location, etc.) as well as a gallery of photos added by the store owner and reviews left by different users about that store.
- If you would like to provide feedback about this store, you can do so by clicking the "Give Feedback" button in the upper right side of the page
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- If you would like to get directions to this store, you can do so by clicking the "Direction" button in the upper right corner of the page and you will be redirected to Google Maps for directions to the store

4. CATEGORIES

This tab helps the customer to navigate through the available stores by selecting categories and subcategories to make it easier to find the store they are looking for

To navigate through the available stores:

- Click on the Categories tab in the menu on the left side of the page
- You will be redirected to a new page, from that page you can choose categories and subcategories and stores that fall within those search criteria will appear
- Click the store you want to know more about
- A page will open showing some information about the specific store, information like (opening hours, phone number, email address, geographic location, etc.) as well as a gallery of photos added by the store owner and reviews left by different users about that store.
- If you would like to provide feedback about this store, you can do so by clicking the "Give Feedback" button in the upper right side of the page
- If you would like to get directions to this store, you can do so by clicking the "Direction" button in the upper right corner of the page and you will be redirected to Google Maps for directions to the store.

5. ABOUT US

The About Us tab can be found in the menu on the left side of the page, from this tab you can get some information about Umm Al Quwain Chamber of Commerce.

6. CHANGE THE LANGUAGE OF THE SITE

The site is available in both languages (English and Arabic). To change the language of the site, follow these steps:

- Click on the Languages tab from the menu on the left side of the page
- A drop-down menu will appear with both English and Arabic language options
- Choose the language you prefer to view the website and the website will change the language once you choose your preferred language

7. LOGOUT

To log out of the Customers User Panel, follow these steps:

- From the menu on the left side of the page, click on the Sign Out tab