Curriculum Vitae of Muhammad Fazel Ellahi

11 New Scotland Road, 2 Erongo Place, Pietermaritzburg, 3201 Contact Number: 067 264 2131

Email: muhammadellahi2020@gmail.com

PROFILE:

I am a very hardworking and dedicated person who is passionate about making a change to society. Committed, enthusiastic and loyal. I am a fast learner and carry out instruction very well. Proactive with a focus on solutions and can work well in a team.

PERSONAL DETAILS:

Date of Birth 20 January 2000 ID Number 000120 5367 087

Gender Male Marital Status Single

Nationality South African

Languages English
Criminal Records None
Health Status Good

EDUCATION:

SECONDARY ICESA (PMB)
EDUCATION Grade 12 (Matric)

Subjects Passed English Afrikaans

Mathematics

Physical Science

Geography Life Orientation Life Science

Year Completed 2021

WORK EXPERIENCE:

Name of Employer Pizza Hut

Position: Assistant Manager

Duties: Cashier

Driver Marketing Dough Prep Pizza Prep

Customer Service course

Duration: 8 months

Name of Employer Ben Internet Cafe

Position: Transcriber
Duties: Typing

Scanning Emailing photo copying

filing

Duration: 1 year 2021

Name of Employer MZA Building

Position: Secretary

Duties: Administration work filling

documents answering

business calls

filing

assisting customer inquiries

invoicing

Duration: 1 year 2020

ALTERNATIVE TRAINING

- Customer Service Course
- Management Course
- Marketing Course

SKILLS:

- Computer skills (Excel, Power Point, Word, Access, Internet Explorer) Excellent time management
- Good Communication
- Office admin skills
- Can prioritize skills
- Excellent oral and written skills
- Highly organized
- High degree of accuracy
- Deliver well under pressure and
- Always maintain a calm and positive

REFERENCE

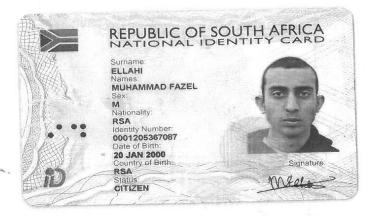
Name of employer: Mr. G. Maharaj Company Name: Pizza Hut Woodburn

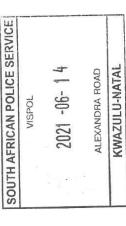
Contact Number: 064 062 2914

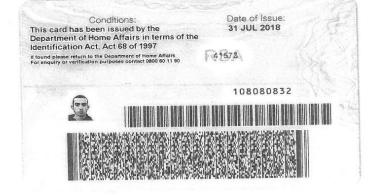
Email: pizzahutscottsville@gmail.com

Name of employer: Mr. B. Luyanda Company Name: Ben Internet Cafe Contact Number: 073 304 0132 Email: Bencafenet@gmail.com

Name of employer: Mrs. Y. Chetty Company Name: MZA Building Contact Number: 084 442 5933 Email: mzabuilding@gmail.com







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REPUBLIC OF SOUTH AFRICA

STATEMENT OF RESULTS / STAAT VAN UITSLAE NATIONAL SENIOR CERTIFICATE / NASIONALE SENIOR SERTIFIKAAT

NOVEMBER 2021

MUHAMMAD FAZEL ELLAHI

EXAMINATION NUMBER / EKSAMENNOMMER: 5213113320002

ID NUMBER / ID NOMMER

0001205367087

20000120

DATE OF BIRTH / GEBOORTEDATUM CENTRE / SENTRUM: (5311332) ICESA CITY CAMPUS - PMB

(3) PIETERMARITZBURG KWAZULU NATAL DEPARTMENT OF EDUCATION

Code Kode	Subjects Vakke	Percentage Persentasie	Achievement Level Prestasievlak
ENGHL	English Home Language	62	5
AFRFA	Afrikaans First Additional Language	60	5
MATH	Mathematics	47	3
LIFE	Life Orientation	89	7
GEOG	Geography	72	6
LFSC	Life Sciences	61	5
PHSC	Physical Sciences	48	3
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The candidate qualifies for the National Senior Certificate and has met the minimum requirements for admission to bachelors' degree, diploma or higher certificate study as gazetted for admission to higher education.

DATE / DATUM 2022/01/16

HEAD OF DEPARTMENT : EDUCATION DEPARTMENTSHOOF : ONDERWYS

Achievement level Prestasievlak	Achievement Description Prestasiebeskrywing	
7	Outstanding achievement / Uitmuntende prestasie	80 - 100
6	Meritorious achievement / Verdienstelike prestasie	70 - 79
5	Substantial achievement / Beduidende prestasie	60 - 69
4	Adequate achievement / Voldoende prestasie	50 - 59
3	Moderate achievement / Matige prestasie	40 - 49
2	Elementary achievement / Basiese prestasie	30 - 39
1	Not achieved / Ontoereikende prestasie	0 - 29

A NATIONAL SENIOR CERTIFICATE WILL BE FORWARDED TO THE SCHOOL.