

Curriculum Vitae of Muhammad Fazel Ellahi

11 New Scotland Road, 2 Erongo Place, Pietermaritzburg, 3201

Contact Number: 067 264 2131

Email: muhammadellahi2020@gmail.com

PROFILE:

I am a very hardworking and dedicated person who is passionate about making a change to society. Committed, enthusiastic and loyal. I am a fast learner and carry out instruction very well. Proactive with a focus on solutions and can work well in a team.

PERSONAL DETAILS:

Date of Birth	20 January 2000
ID Number	000120 5367 087
Gender	Male
Marital Status	Single
Nationality	South African
Languages	English
Criminal Records	None
Health Status	Good

EDUCATION:

SECONDARY EDUCATION	ICESA (PMB) Grade 12 (Matric)
Subjects Passed	English Afrikaans Mathematics

Physical Science
Geography
Life Orientation
Life Science

Year Completed 2021

WORK EXPERIENCE:

Name of Employer Pizza Hut
Position: Assistant Manager
Duties: Cashier
Driver
Marketing
Dough Prep
Pizza Prep
Customer Service course

Duration: 8 months

Name of Employer Ben Internet Cafe
Position: Transcriber
Duties: Typing
Scanning
Emailing
photo copying
filing

Duration: 1 year 2021

Name of Employer MZA Building
Position: Secretary

Duties: Administration work filling
documents answering
business calls
filing
assisting customer inquiries
invoicing

Duration: 1 year 2020

ALTERNATIVE TRAINING

- Customer Service Course
- Management Course
- Marketing Course

SKILLS:

- Computer skills (Excel, Power Point, Word, Access, Internet Explorer) Excellent time management
- Good Communication
- Office admin skills
- Can prioritize skills
- Excellent oral and written skills
- Highly organized
- High degree of accuracy
- Deliver well under pressure and
- Always maintain a calm and positive

REFERENCE

Name of employer: Mr. G. Maharaj
Company Name: Pizza Hut Woodburn
Contact Number: 064 062 2914
Email: pizzahutscottsville@gmail.com

Name of employer: Mr. B. Luyanda
Company Name: Ben Internet Cafe
Contact Number: 073 304 0132
Email: Bencafenet@gmail.com

Name of employer: Mrs. Y. Chetty
Company Name: MZA Building
Contact Number: 084 442 5933
Email: mzabuilding@gmail.com



REPUBLIC OF SOUTH AFRICA

STATEMENT OF RESULTS / STAAT VAN UITSLAE
NATIONAL SENIOR CERTIFICATE / NASIONALE SENIOR SERTIFIKAAT

NOVEMBER 2021

MUHAMMAD FAZEL ELLAHI

EXAMINATION NUMBER / EKSAMENNOMMER: 5213113320002
 ID NUMBER / ID NOMMER 0001205367087
 DATE OF BIRTH / GEBOORTEDATUM 20000120
 CENTRE / SENTRUM: (5311332) ICESA CITY CAMPUS - PMB

(3) PIETERMARITZBURG KWAZULU NATAL DEPARTMENT OF EDUCATION

Code Kode	Subjects Vakke	Percentage Persentasie	Achievement Level Prestasievlak
ENGHL	English Home Language	62	5
AFRFA	Afrikaans First Additional Language	60	5
MATH	Mathematics	47	3
LIFE	Life Orientation	89	7
GEOG	Geography	72	6
LFSC	Life Sciences	61	5
PHSC	Physical Sciences	48	3
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The candidate qualifies for the National Senior Certificate and has met the minimum requirements for admission to bachelors' degree, diploma or higher certificate study as gazetted for admission to higher education.

HEAD OF DEPARTMENT : EDUCATION
 DEPARTMENTSHOOF : ONDERWYS

DATE / DATUM 2022/01/16

Achievement level Prestasievlak	Achievement Description Prestasiebeskrywing	Marks % Punte %
7	Outstanding achievement / Uitmuntende prestasie	80 - 100
6	Meritorious achievement / Verdienstelike prestasie	70 - 79
5	Substantial achievement / Beduidende prestasie	60 - 69
4	Adequate achievement / Voldoende prestasie	50 - 59
3	Moderate achievement / Matige prestasie	40 - 49
2	Elementary achievement / Basiese prestasie	30 - 39
1	Not achieved / Ontoereikende prestasie	0 - 29

A NATIONAL SENIOR CERTIFICATE WILL BE FORWARDED TO THE SCHOOL.

THE DEPARTMENT RESERVES THE RIGHT TO EFFECT CHANGES TO THIS DOCUMENT IF NECESSARY.
 INDIEN NODIG BEHOU DIE DEPARTEMENT DIE REG OM WYSIGINGS AAN DIE DOKUMENT AAN TE BRING.