

Private and Confidential

Joanna Tom-Kargbo
Freetown

8th June 2021

Dear Joanna,

Backlog pay Re- Side Agreement on the Issuance of Gazette- Vol CXLXI No. 61 issued on Friday 18th September 2020

I refer to the side agreement between the Management of Christian Aid Sierra Leone and the staff representative on behalf of the non- senior management staff witnessed by the Ministry of Labour and Social Security and the Ministry of Planning and Economic Development dated 8th June 2021 that the following elements be amended as follows with effect from 1st September 2020:

1. 5% increase on your Basic salary
2. Transport Allowance- 5% of monthly basic salary
3. Housing Allowance- 5% of monthly basic salary

All other Terms and Conditions of Employment remain unchanged.

To this effect, please find a breakdown of your backlog remuneration as follows, please be reminded that all allowances are subject to statutory deductions and the Total amount reflects the **Net Amount** due:

Difference due in Basic Salary from September 2020- May 2021- SLL	Difference due in rent allowance from September 2020- May 2021	Difference due in transport allowance from September 2020- May 2021	Difference due in Leave allowance from September 2020- December 2020	Net Amount Due
1,980,705.13	2,029,740.39	1,919,740.39	179,866.38	4,498,691.85

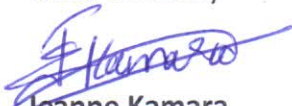
Please confirm your agreement to this amendment to your contract by signing both copies of this letter.

Please retain one copy for your reference and return one to Business Systems Manager within 5 days.

Christian Aid, Sierra Leone Office
2 Sesay Drive,
Cockerill South, Off Wilkinson Road
Freetown, Sierra Leone
Tel: (00 232)232821, 234625
Email: caid@christianaidsl.org

Thank you for your understanding.

Yours sincerely


Jeanne Kamara
Country Manager

I confirm acceptance of the above Side Agreement on the Issuance of Gazette- Vol CXLXI No. 61 issued on Friday 18th September 2020.

Signature.......... Date.....8/6/2021

Name.....Joanna Kam - Kargb

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Tel: (00 232)232821, 234625
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actalliance

UK registered charity no 1105851 Republic of Ireland charity no CHY 6998
Christian Aid is a company limited by guarantee, registered in England and Wales
at 35 Lower Marsh, London SE1 7RL, no 5171525
Christian Aid is a member of ACT International, the ecumenical emergency relief network
Christian Aid is registered with the Ministry of Development, Sierra Leone