



We believe in life before death

**Private and Confidential**

Yvonne Forde  
Freetown

14<sup>th</sup> April 2022

Dear Yvonne,

**Amendment to Contract of Employment**

I write to confirm that with effect from 1<sup>st</sup> April 2022, your Contract of Employment has been amended as follows:

<b>Role title:</b>	<b>Business Systems Manager</b>
<b>Band:</b>	<b>D</b>
<b>Inflationary Pay Award</b>	<b>3%</b>
<b>Annual Basic Salary:</b>	<b>GBP 19,907.87</b>
<b>Annual Leave Allowance</b>	<b>GBP 1,658.99</b>
<b>Monthly Rent Allowance</b>	<b>5% of Basic Salary- GBP 82.95</b>
<b>Monthly Transport Allowance</b>	<b>5% of Basic Salary- GBP 82.95</b>

All other Terms and Conditions of Employment remain unchanged.

Please confirm your agreement to this amendment to your contract by signing both copies of this letter.

Please retain one copy for your reference and return one to Business Systems Manager within 14 days.

Thank you for your understanding.

Yours Sincerely,

  
**Mattia Koi Dimoh**  
**Interim Country Manager**

I confirm acceptance of the above amendments to my Statement of main Terms and Conditions of Employment.

Signature Yvonne Forde Date 20/04/2022

Name Yvonne Forde

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