



December 14, 2021

Muhammad Shamaas
House# 278-P, Street# 3,
Hajweri Town,
Faisalabad.

CONTRACT ASSIGNMENT

Dear Mr. Shamaas,

We are pleased to offer you a full-time contract assignment as **Research Assistant in Department of Electrical Engineering, Syed Babar Ali School of Science & Engineering (SBASSE)** at Lahore University of Management Sciences ('The University') on the following terms and conditions:

- 1) Your contract is valid from January 01, 2022 until April 30, 2022 and can be renewed with mutual consent.
- 2) You will receive PKR. 50,000/- (Pakistani Rupees Fifty Thousand Only) per month all-inclusive. Appropriate deductions including applicable taxes, employee fund (if applicable) and EOBI will be deducted from your monthly salary as per institutional and government regulations.
- 3) Your reporting will be to Dr. Tariq Mahmood Jadoon (Associate Professor), who will inform you about your assignment.
- 4) Either party may terminate this contract with or without cause by giving one month written notice of intention to do so or on payment of salary for the one month period in lieu thereof. One month notice from the University will not be applicable if your employment is terminated on misconduct or disciplinary grounds.
- 5) You will be bound by the University rules and regulations of service as amended from time to time. You will not disclose any confidential information relating to the University during or after termination of your contract and you will not divulge any information that you may obtain while in the service of the University, unless compelled to do so by a competent court of law.
- 6) Upon conclusion of employment, you will be personally responsible for completing the clearance process and you will receive your final payment subsequently.
- 7) While on a full-time contract, you shall not take up any employment outside the University.
- 8) This offer of employment is confidential and should not be divulged.
- 9) This offer is conditional subject to your acceptance of the terms and conditions mentioned above.



This letter is understood to constitute the totality of our offer of employment and is supplemented by no other representation, either verbal or written, provided that in case of conflict between the terms set out in this letter and applicable policies, the terms noted in this letter shall prevail.

If these conditions are acceptable to you, please sign and return this letter to Human Resources by December 15, 2021.

On behalf of **Lahore University of Management Sciences**,

Faisal Kheiri

Interim Director of Human Resources

ACCEPTANCE

I, **Muhammad Shamaas**, hereby declare that I fully understand & accept the terms and conditions of contract employment as set out in my contract assignment letter, of which this is a true copy.

Signature: Muhammad Shamaas

Date: 15 December 2021