

Muhammad Tayyab

CELL (+34) 612581795 • E-MAIL tayyabccheema777@gmail.com

PROFILE

I am an experienced educational researcher with a background in teaching and training. I have trained over 500 teachers in computer basics and software such as word processing, spreadsheets, and learning management systems. This experience has sharpened my communication, analysis, and presentation skills, as well as eLearning courses and training materials. I am familiar with SCORM principles and have practical knowledge of Articulate 360. Additionally, I use Camtasia to edit videos for my YouTube channel and am a native English speaker with proficiency in technical (business) English writing. My diverse experience includes teacher, team leader, and creator roles.

PROFESSIONAL EXPERIENCE

Punjab School Education Department

Assistant Education Officer (From July 2017 to Feb 2022)

- Developed and implemented technology-based instructional materials and curriculum
- Collaborate with teachers, administrators, and other educational professionals to integrate technology into the curriculum
- Managed the technical infrastructure of an educational organization, including hardware, software, and network systems
- Assessed the effectiveness of technology-based instruction and made recommendations for improvement
- Keep abreast of new and emerging technologies and their potential applications in education

Punjab School Education Department

Elementary School Educators (From May 2014 to July 2017)

- Teach various software applications, such as word processing and graphic design programs, basic coding and programming concepts.
- Performed administrative duties such as preparing student mark sheets and compiling results.
- Supervise students during free time, such as lunch and recess.

Freelance Creator

Graphic designer and Web developer (From June 2012 to till date)

- Using color, illustrations, photography, typography, and other design elements to create cohesive and effective visual communication.
- Using HTML, CSS, JavaScript, and Ruby on Rails to create visually appealing and user-friendly designs and web content.

EDUCATION **Master in Information Technology**
University of Sargodha
Year 2016, Grade 7.10/10
Master in Education
University of Education, Lahore
Year 2015, Grade 8.73/10

.....

- SKILLS** **Instructional Technologist**
- Out of the Box thinker
 - Articulate 360 User
 - Camtasia Expert
 - Inkscape
 - LaTeX

.....

PERSONAL INFORMATION

Father's Name	Muhammad Ilyas
Nationality	Pakistani
Residence Status	Spanish legal resident (Highly Skilled Person)
Work Permit	Allowed to Work 30 hours per Week without the need for any special permit