

**DOS Checklist:** Complete this list before “doors” to ensure your team and systems are ready.

## Devices

- All devices (computers and cellphones) are connected to the strongest and most secure WiFi Network
- All Command Devices are running OnTrack on Google Chrome
- All Web Users have refreshed their web browser and have logged out and back into the system
- The OnTrack iOS App and iOS Software for all Field Devices are up to date
- Field Devices are using the correct version of the mobile app (App Store vs TestFlight)
- All Field Devices are fully charged

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## Setup

- Confirm "Staff Logins/Departments/Divisions" Setup
- Confirm "Incident Module Setup" Page Settings
- Confirm "Incident Zones" Setup

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## Dispatch Center

- Create an incident from Dispatch Center
- Cycle incidents through all Incident Statuses
- Test Dispatching (attaching units to incident) Confirm field devices are receiving notifications
- Check map view (From Dispatch Center) and Active Units in the field
- Test messaging to devices from Dispatch Center

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## Incidents Dashboard

- Test GPS Tracking from Dashboard Page (Singular Device and All Devices)
- Tracked Field Staff display correctly on the map in the Dashboard Page

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## Other Modules (If Applicable)

- Messaging Center is receiving messages and sending responses correctly

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