Muhammad Yasir Siraj

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LinkedIn | GitHub | Portfolio

Skills

Analysis and Visualization Tools: MS Excel, MS Power BI
Languages and Databases: SQL, Python (Pandas, NumPy, Matplotlib)
Soft Skills: Fluent Communication, Team Player, Leadership Skills

Work Experience

Indigo Links, Australia   June 2023 - Present
Remote Project Coordinator

- Boosted the efficiency of coordination by making strategies for multifaceted projects, and successfully managed **11** subcontractor teams working outdoors.
- Developed and maintained task update trackers in **Excel.**
- Designed **Power BI** dashboards to analyze job data and highlight KPIs across **four** projects.
- Analyzed and eliminated the risks by assessing underground power assets from the company's asset documents.
- Reduced company costs by prioritizing and rectifying defects that violated client terms, preventing potential back charges.
- Managed the inventory and stock through Service Max Application.
- Excel, Power BI, managerial activities, coordination, stock management, strategic approaches, smooth communication

Project Work

Pizza Place Sales – Maven Analytics

- Created interactive dashboards in **Excel** and **Power BI** to track and analyze online pizza place sales to make data driven decisions.
- Provided intuitive interface and blended insights into easiest form for both technical and non-technical users.
- Dashboards are publicly displayed, get access by clicking on: **Excel Dashboard** and **Power BI Dashboard**.
- Data cleaning, Data visualization, Data analysis, ETL

Education

Bahria University Karachi   Feb 2019 - Feb 2023
B.S in Information Technology

- **Final Year Project (FYP):** Automated Exam Paper Formation and Seamless Submission made the process automated by providing facility to create exam papers in uniform format and eliminated the manual process of exam approval by submitting to HOD on portal.
- HTML, CSS, JavaScript, Xamp, Bootstrap

Certifications

Professional Google Data Analytics - Google

- Learned ETL processes, Data cleaning, Data transforming, Data visualization with Power BI, Excel, SQL and Python on large Data sets of business case studies.

Excel Basics for Data Analytics - IBM

- Worked on spreadsheets for data analysis and visualization in the form of Dashboards.

The Structured Query Language (SQL) – University of Colorado Boulder

- Basic of SQL includes DML and DDL operations, window functions, stored procedures, packages, joins and sub-queries.